

**UParis-NUS CALL FOR PROPOSALS 2020**

**APPLICATION FORM**

**Deadline to apply:**

**20 April 2020**

**CONTACTS & INFORMATION**

**For questions and further details related to the partnership and any of the calls please contact:**

Dr. Mariana Losada, UParis-NUS Programme Director [mariana.losada@nus.edu.sg](mailto:mariana.losada@nus.edu.sg)

### For the call for research projects:

Ms. Chan Ching Ting, Office of Deputy President (Research & Technology), NUS, [dprcct@nus.edu.sg](mailto:dprcct@nus.edu.sg)

### For the call for innovative projects in higher education:

### Ms. Tham Chuey Peng, Manager, Office of the Senior Deputy President and Provost, NUS, [chueypeng@nus.edu.sg](mailto:chueypeng@nus.edu.sg" \t "_blank)

1. **PROJECT GENERAL INFORMATION**

Please indicate the call you would like to apply to:

 Joint Research Projects

 Innovative Projects in Higher Education

1.1 Title:

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1.2 Keywords: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1.3 Scientific domain:

Human and Social Sciences  Biology, Agronomy, Animal and Plant Production, Food

Medicine and Public Health

Earth Sciences and Astronomy  Mathematics, Physics, Chemistry & Engineering

Information and Communication Technologies

1.4 Abstract (half a page maximum, suitable for public reports and communication materials)

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1. **PRINCIPAL INVESTIGATOR**

**At UNIVERSITE DE PARIS:**

Research Unit:

Principal Investigator (Name, Last name):

Email:

Phone number:

**At the NATIONAL UNIVERSITY OF SINGAPORE (NUS)**

Department and Faculty:

Principal Investigator (Name, Last name):

Email:

Phone number:

1. **DESCRIPTION OF THE PROJECT (2500 words maximum)**

3.1 General description, background and objectives (describing the project objective, research or academic interest, existing literature, theoretical approach, feasibility, methodology, the value the project represents for the French-Singapore collaboration in the field and its potential for future endeavours between the two institutions including the possibility of obtaining external funding).

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3.2 Expected results, deliverables:

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* 1. References (2 pages maximum):
  2. Composition of the team in France and in Singapore. Please include a short curriculum vitae for each member of the team (1 page with a list of their five most recent publications or main education and teaching achievements if applying for the innovative projects in higher education call).

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* 1. Timeline (up to 12 months for a teaching project and 24 months for a research project):

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1. **BUDGET**

4.1 The proposed budget should be split into equal parts (50:50) between NUS and the Université de Paris. When preparing the budget, please ensure that it is in accordance to your institutions’ human resource and finance guidelines. Sufficient details and justifications should be provided for each request and items in the budget mist be directly relevant to the proposed project. Please refer to Annex 1 for co-funding arrangement.

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| --- | --- | --- | --- | --- | --- |
| **Item** | **Budget Justification** | **No.** | **Cost per Head\*[[1]](#footnote-1)** | **Budget \*** | **Indicate name of the institution which will bear the expenditure** |
| Expenditure on Manpower | | | | | |
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|  |  |  |  |  |  |
| **Sub-total** |  |  |  |  |  |
| **Item** | **Budget Justification** | **No.** | **Cost per Item\*** | **Budget \*** | **Indicate name of the institution which will bear the expenditure** |
| Equipment/Facilities | | | | | |
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| **Sub-total** |  |  |  |  |  |
| **Item** | **Budget Justification** | **No.** | **Cost per Item\*1** | **Budget \*** | **Indicate name of the institution which will bear the expenditure** |
| Other Operating Expenditure (consumables, materials) | | | | | |
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| **Sub-total** |  |  |  |  |  |
| Overseas Travel | | | | | |
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| **Sub-total** |  |  |  |  |  |
| **Grand Total** |  |  |  |  |  |

***\**** Please state the budget in the currency of the country where the expenditure will be charged to NUS (SGD) or the UParis member institution (EURO). Please use the exchange rate 1 EURO = SGD 1.55

1. **PROJECT IMPLEMENTATION SCHEDULE**

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|  | **2020** | | | | | | **2021** | | | | | | |
| **List of Activities** | **Aug** | **Sep** | **Oct** | **Nov.** | **Dec** | **Jan** | | **Feb** | **March** | **Apr** | **May** | **June** | **July** |
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Annex 1 Guidelines for Fundable / Non-Fundable Items

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| --- | --- |
| Type of Expenses | Description |
| EOM Related Expenses | |
| Principal Investigator/co-Principles investigator/Co-investigator salary, fringe benefits and related expenses | Not allowed |
| OOE Related Expenses | |
| Financial assistance for UParis faculty wishing to spend significant time at NUS or vice-versa as part of the joint teaching and/or education research project | Allowed if the trips are necessary to accomplish the project objectives. The items of financial assistance is provided in accordance to your institutions’ human resource and finance guidelines. |
| Books and specialised journals relevant to the research | Books and specialised journals are allowed only if these are directly related to the project and are not available in the institution’s libraries. The funding for journal subscription would be restricted to the duration of the project. |
| Software and software licenses | Allowed, if software is directly relevant to the research area or necessary to accomplish the project objectives, and are not already licensed by the institution.  Software licenses should not be longer than the project duration. If licence exceeds project duration, it should be clearly indicated in justification of budget and will be subject to the grantors’ approval. |
| Stationary, photocopying charges & printer consumables | Allowed |
| Organisation of focus group discussions/ workshops/ seminars / conferences   * Token of appreciation for focus group discussions * Conference meals * Conference-related consumables * Printing charges * Honorarium for distinguished presenters | Allowed provided this is within the scope of the project and has been provided for in the grant proposal and approved by the grantors. |
| Purchase of Equipment | |
| IT equipment | Purchase of computer equipment and printers are generally not allowed unless these are deemed essential to the project, specifically provided for in the grant proposal and approved by the grantors. |

1. Indicate no. of days and no. of hours hired where applicable [↑](#footnote-ref-1)