Guidelines for Participation in NUS Global Mentorship Programme

1. Commitments

By signing up for this Programme, the mentor agrees:
• To offer advice, share experience, and provide guidance to the student mentee on his/her career development; and to conduct his/her interactions with the students in a mutually respectful and professional manner

By signing up for this Programme, the student agrees:
• To interact with an assigned mentor who will offer advice, share experience, and provide guidance on his/her career development; and to conduct his/her interactions with the assigned mentor in a mutually respectful and professional manner

2. Interactions

Interactions can take the form of email exchanges, phone chat, meeting or company visit as mutually agreed upon; and include advice on matters regarding the mentor’s area of expertise, overseas insights, career path development, and matters relating to professional practices.

3. Student Journal

Students are encouraged to keep a journal of the mentorship experience, to track their personal development. You are also encouraged to seek help from the Centre of Future-ready Graduates if problems are encountered at any point in the mentorship period. There is no need to submit any report at the end of the programme, although you will be invited to provide candid feedback on what you have learned and how you have developed.

4. Privacy Issues

All parties agree to observe standard privacy requirements relating to the mentor-student relationship. For example, the mentors’ contact information should be kept confidential unless explicit permission has been given for it to be release to anyone outside the programme. Similarly, students’ particulars will also be duly protected unless authorized for release.

5. Conflict Resolution

There is an opt-out option for both students and mentors in the event that the relationship breaks down, or on account of unforeseen circumstances leading to the inability of either or both parties to commit to the programme. Any problems encountered by any party at any point will be referred to the Centre for Future-ready Graduates for mediation and resolution.

6. Indemnity

By participating in this programme, all parties agree to abide by the applicable rules and regulations as may be prescribed by the University. They further agree that they will not hold the University, its officers, or any of its staff responsible or liable in any way; and that no right of action shall arise from any loss or damage including, without limitation, personal injury to the participant or family member, or damage caused by or sustained as a result of participation in the activities, whether through neglect on the part of the University, its officers, or any of its staff or otherwise.