### Information for Students on Exchange

<table>
<thead>
<tr>
<th>A. University</th>
<th>Simon Fraser University</th>
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<tr>
<td></td>
<td><a href="http://www.sfu.ca/">http://www.sfu.ca/</a></td>
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<td><a href="https://www.sfu.ca/students/exchange.html">https://www.sfu.ca/students/exchange.html</a></td>
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<tr>
<th>B. Country</th>
<th>Canada</th>
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<th>C. Academics</th>
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<tr>
<th>i) Module Mapping &amp; Credits Transfer</th>
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<tr>
<td>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator in the Dean's Office of your home faculty.</td>
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<tr>
<td>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</td>
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<th>ii) Academic Calendar</th>
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<tr>
<td>Semester 1 (Fall term): September – December</td>
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<tr>
<td>Semester 2 (Spring term): January – April</td>
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<tr>
<td><a href="https://www.sfu.ca/students/deadlines/academic_dates.html">https://www.sfu.ca/students/deadlines/academic_dates.html</a></td>
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<th>iii) Exchange Duration</th>
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<tr>
<td>One semester</td>
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<th>iv) Examination</th>
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<th>v) Curriculum Structure</th>
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<tr>
<td>Recommended enrolment for exchange and study abroad students: 9 – 12 units (normally 3 or 4 courses)</td>
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<tr>
<td>Minimum enrolment for full-time status: 9 units (normally 3 courses)</td>
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<tr>
<td>Maximum enrolment, or full course load: 15 units (normally 4 -5 courses)</td>
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<td>At the time of application, student will list their preferred courses on their online application.</td>
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<tr>
<td>Undergraduate students must submit a minimum of 8 courses that will be offered in their first term, in their order of preference (they will take 3-5 courses). Undergraduate courses are numbered 100 – 400.</td>
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<tr>
<td>International Services for Students (ISS) will notify students if more course options are needed after they are admitted.</td>
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*Updated as of 18/12/2019*
ISS (or the Beedie School of Business for students from Business partners) will manually enroll students in courses for their first term at SFU approximately 2 months in advance of the term. Students will receive more information about this over email.

For more information on course selection, please see: [http://www.sfu.ca/students/exchange/academic-information.html](http://www.sfu.ca/students/exchange/academic-information.html)

| vi) Entry Requirements | (a) be registered as a full-time undergraduate student of NUS  
(b) have successfully completed at least two (2) semesters of study at NUS upon admission to the host university;  
(c) not be eligible for exchange in the graduating year  
(d) be a student of good standing at NUS with  
  a. a minimum upper division second class honours or;  
  b. a minimum B average grade or ;  
  c. a CAP of at least 3.5 (out of 5) for NUS students |

| vii) Language Proficiency Requirements | The language of instruction at SFU is English. NUS students should possess reasonable English proficiency level in order to follow the classes during the exchange term. |

| viii) Modules Compatibility | Suitable for students from the following Faculties/Disciplines:  
  - FASS  
  - FoS  
  - FoE (Applied Sciences)  
  - SoC  
  - BIZ  

| ix) Module restrictions and pre-requisites | For an updated list of restricted and limited modules, please refer to the following link: [https://www.sfu.ca/students/exchange/academic-information/restricted-subjects-and-courses.html](https://www.sfu.ca/students/exchange/academic-information/restricted-subjects-and-courses.html) |

| D. Application | i) Procedures | Once NUS has officially nominated you for your exchange to SFU, you will receive an email with further instructions, including the URL, to complete the online application. Please submit your application by the deadline indicated in the email.  
You will be asked to upload the following supporting documents to your online application (no hard copy documents are required):  
- Most recent official transcript |
**STUDENT EXCHANGE PROGRAMME (SEP)**

Updated as of 18/12/2019

- One photo (head shot, white or light coloured background with full-face view, no hats or sunglasses)
- Statement of Interest (250-500 word statement about your interest in SFU, your study plan, and any relevant academic and international experience)

As part of the online application, you will be asked to **submit a minimum of 8 course access requests**. You can access SFU’s course catalogue [here](https://www.sfu.ca/students/exchange/prospective/application.html).

For more information on the application process, please refer to the following link.

https://www.sfu.ca/students/exchange/prospective/application.html

### ii) Deadlines

All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.

Semester 1 (Fall semester): 31 Mar
Semester 2 (Spring semester): 30 Sep

Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.

### E. Accommodations

#### i) University Accommodation

SFU’s on-campus residence is located at Burnaby Campus. It is 5 – 15 minutes walking distance to most buildings on the Burnaby campus and approximately 45 – 60 minutes by public transportation to the Surrey and Vancouver campuses.

Places in residence are offered on a first-come-first-serve basis, so students are encouraged to apply early as outlined below. **SFU cannot guarantee on-campus housing for exchange students.**

Students should apply for housing **at the same time** they apply to SFU for their exchange/study abroad term. Students must pay a mandatory application fee in order to apply for on-campus housing. When asked for their SFU student number on the housing application, students should write “EXCHANGE” (unless they already have an SFU student number, which most will not).

Students must submit BOTH their “Exchange and Study Abroad” application (to ISS) and their “On-Campus Housing” application (to Housing office) by the Exchange application deadline (March 31 or September 30) in order to be placed on a priority housing list.
If they are offered a space in residence, students will need to pay a deposit to hold their place. This deposit is usually due prior to course enrollment having taken place. Students pay their residence fees for the upcoming semester before the start of term. Full details and deadlines are communicated to students directly from SFU Residence.
For information on SFU’s on-campus housing please see: students.sfu.ca/residences.html

### ii) Private Accommodation

For more information on off-campus housing options, please refer to the following link.
https://www.sfu.ca/students/exchange/housing/off-campus.html

### F. Visa

#### Consular/Visa Regulation

It is your responsibility to obtain the correct documents from Citizenship and Immigration Canada (CIC) prior to your exchange semester(s) in Canada.

Depending on nationality, students may need any other following documentation before their arrival in Canada:

- **Electronic Travel Authorization (eTA)** - As of March 15, 2016, visa-exempt foreign nationals are expected to have an Electronic Travel Authorization (eTA) to fly to or transit through Canada. Exceptions include U.S. citizens, and travellers with a valid Canadian visa. To find out if you need an eTA prior to your exchange, please refer to the following link. [http://www.cic.gc.ca/english/visit/visas.asp](http://www.cic.gc.ca/english/visit/visas.asp)

- **Visitor Visa** - If you do not qualify for an eTA, you will need to obtain a Visitor Visa prior to your arrival in Canada. Please contact the High Commission of Canada in Singapore to start the process of obtaining the appropriate visa. The High Commission Officer might advise you to obtain a Study Permit instead since your time in Canada is primarily for studying. To determine if you need a Visitor Visa, please refer to the following link, [http://www.cic.gc.ca/english/visit/index.asp](http://www.cic.gc.ca/english/visit/index.asp)

- **Study Permit** – Study Permits are usually reserved for students studying more than 6 months at a Canadian institution. To be eligible for a Study Permit, students must.
  - have been accepted by a designated learning institution in Canada.
  - prove that you have enough money to pay for your tuition fees (no applicable for SEP), living expenses for yourself and any family members who come with you to Canada and return transportation for yourself and any family members who come with you to Canada.
be a law-abiding citizen with no criminal record and not be a risk to the security of Canada. You may have to provide a police certificate.

be in good health and willing to complete a medical examination, if necessary.

satisfy an immigration officer that you will leave Canada at the end of your authorized stay.

For more information on Study Permits, please refer to the following website, http://www.cic.gc.ca/english/study/index.asp

High Commission of Canada in Singapore
One George Street, #11-01; Singapore 049145
Telephone: (65)-6854-5900
Email: Singapore-im-enquiry@international.gc.ca

G. Safety, Health & Medical Insurance

i) Health/Medical Insurance

All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the university health insurance coverage, please refer to http://www.nus.edu.sg/finance/docs/FAQs.pdf

For more information on the blanket travel insurance, please refer to http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html

If the insurance coverage is not enough, students are advised to purchase additional health and/or travel insurance from their preferred agent.

SFU has a mandatory primary medical insurance plan for inbound international exchange/study abroad students. For more information on SFU’s Medical Services and Insurance, please refer to the following link: http://www.sfu.ca/medical-insurance.html

ii) Emergency Number at host university

Emergency Contact Number: Canada’s emergency number is 911, call this number for any emergency service such as police, medical, fire, etc.

For more information on safety and security at SFU, please refer to the following link.

http://www.sfu.ca/srs/security.html

H. Cost of Living
### Estimated Monthly Living Expenses

The amount you spend on daily necessities can vary widely, according to individual preferences and lifestyles. For SFU’s advice on Financial Information for your exchange semester, please refer to the following link.

https://www.sfu.ca/students/exchange/financial-information.html

### Other Useful Links:

- [https://www.sfu.ca/students/exchange/gps.html](https://www.sfu.ca/students/exchange/gps.html)