# Information for Students on Exchange

## A. University
Albert-Ludwig University of Freiburg (University of Freiburg)  
http://www.studium.uni-freiburg.de/de/beratung/austausch/freiburg-global-exchange/freiburg-global-exchange

## B. Country
Germany

## C. Academics

### i) Module Mapping & Credits Transfer
Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange.

Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.

### ii) Academic Calendar
- **Semester 1:** 1 October to 31 March (lectures end mid-February)  
  - [http://www.uni-freiburg.de/go/sem-term](http://www.uni-freiburg.de/go/sem-term)
- **Semester 2:** 1 April to 30 November (lectures end end-July)

Exams are written and taken up to three weeks after the end of the lecture period.

### iii) Exchange Duration
**Semester 2 is recommended** due to overlapping academic calendar

### iv) Examination
Students are expected to attend the mandatory examination at Freiburg during the official examination period until September. Be aware that earlier or extra examinations for exchange students might not be available and subjected to host university’s discretion and approval.

Examination dates vary between Freiburg departments but generally take place between July and September in semester 2.

Please approach the respective Freiburg’s departmental coordinator at the start of your exchange for the exact examination dates. If the examination date clashes with NUS’ academic calendar, please consider taking alternative modules which allows you to have the examination by late July.

Leave of Absence from NUS is subjected to your home faculty’s approval and is not guaranteed.

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### v) Curriculum Structure

Modularised Bachelor and Master programs; European Credit Transfer System (ECTS). The recommended load is modules accumulating to approximately 24 ECTS.

Students who take the maximum credits allowed at host university (i.e. 30 ECTS per semester) will be considered for transferring the maximum credits back to NUS.

### vi) Entry Requirements

(a) registered as a full-time undergraduate student of NUS

(b) have successfully completed at least two (2) semesters of study at NUS upon admission to the host university;

(c) not eligible for exchange in the graduating year

(d) a student of good standing at NUS with

- a. a minimum upper division second class honours or;
- b. a minimum B average grade or;
- c. a CAP of at least 3.0 (out of 5) for NUS students

### vii) Language Proficiency Requirements

The language of instruction is German, with limited courses taught in English.

Freiburg Global Exchange students should have German language skills at least at level A2 based on in the Common European Framework of Reference for Languages.

Regular classes held in German will require a German proficiency level of B2/C1 based on the Common European Framework of Reference for Languages.

### viii) Faculties & Schools accepting exchange students

For detailed information please see current course catalogue and search for English taught classes carefully. You should also or consult Freiburg’s study advisors at the respective faculties.

Information about the courses available can be found here: [http://www.studium.uni-freiburg.de/de/studienangebot/englischsprachige-studienfaecher](http://www.studium.uni-freiburg.de/de/studienangebot/englischsprachige-studienfaecher). Courses on offer to exchange students are available from January onwards (for those coming in April, summer semester).

### ix) Module restrictions and pre-requisites

Exchange students are **not** eligible to pursue the following fields of study:

- Medicine
- Dentistry
- Liberal Arts and Sciences (from University College Freiburg)
- Psychology
- Pharmacy and Molecular Medicine.

Updated as of 30 July 2018
### D. Application

#### i) Procedures

Students can apply for SEP one year in advance through their home faculty in NUS between September and June. Please look out for your faculty’s announcement regarding the application period and clear their internal application procedures.

Once you have been nominated to Freiburg, Freiburg will email you the application details. Please prepare the necessary documents for uploading to the Freiburg’s online application portal before the start of the application period.

Please take note that four hardcopies of passport photos (35 x 45mm) are required as well. Please pass the above supporting document to your Dean’s Office. Thereafter, NUS Registrar’s Office will consolidate all application and supporting documents from various NUS faculties and schools and send a batch delivery to Freiburg.

You will need the following documents for your application to the host university:

1. Copy of passport page showing the nationality and personal details; the passport should be valid for at least a year)
2. 1 digital photo
3. Language certificate (if available)
4. Students will then need to fill out the online application form: [http://www.studium.uni-freiburg.de/de/beratung/austausch/freiburg-global-exchange/bewerbung-fuer-den-university-of-freiburg-global-exchange](http://www.studium.uni-freiburg.de/de/beratung/austausch/freiburg-global-exchange/bewerbung-fuer-den-university-of-freiburg-global-exchange)

#### ii) Deadlines

All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.

**Deadline for submitting application to host university:**
- Semester 1: 1 May
- Semester 2: 1 November

Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.

More information about the application to Freiburg can be found in the internal SharePoint. Please approach the Dean’s office of your home faculty for the link to the internal SharePoint.
## E. Accommodations

| i) University Accommodation | The International Office will provide accommodation in a student dormitory to all University of Freiburg Global Exchange students upon application. Student dormitories with single apartments or single rooms in shared apartments are available. They are 5-15 minutes by tram or bus, 5-20 minutes by bicycle, 10-40 minutes on foot from the university, depending on dorm location. Meals are not included. Students who have contract that ends in August or September are expected to pay for the rental until August or September. There will be no refund of the rental if you leave the student accommodation earlier. More information can be found here: [http://www.studium.uni-freiburg.de/de/beratung/austausch/freiburg-global-exchange/bewerbung-fuer-den-university-of-freiburg-global-exchange](http://www.studium.uni-freiburg.de/de/beratung/austausch/freiburg-global-exchange/bewerbung-fuer-den-university-of-freiburg-global-exchange) |

## F. Visa

| Consular/Visa Regulation | EU citizens and citizens from the following countries do not need a visa to enter Germany: Australia, Canada, Honduras, Iceland, Israel, Japan, Korea, Liechtenstein, Monaco, New Zealand, Norway, San Marino, Switzerland and the United States. However, after entering Germany, you will have to apply for a residence permit at the local "Ausländerbehörde" (Immigration Office) if you are staying for more than three months. Students from all other countries must apply for a visa for study purposes via the German diplomatic representation in their home country. **You must not under any circumstances travel to Germany on a tourist visa.** All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university. Some visa application process could take up to 2 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country. For more visa information, please refer to [http://www.studium.uni-freiburg.de/studieninteressierte-en/guide_for_internationals-en/visum_und_aufenthalt-en?set_language=en](http://www.studium.uni-freiburg.de/studieninteressierte-en/guide_for_internationals-en/visum_und_aufenthalt-en?set_language=en) and [https://singapur.diplo.de/sg-en/service/05-VisaEinreise/-/1349502](https://singapur.diplo.de/sg-en/service/05-VisaEinreise/-/1349502) For more guidance on the visa application, please login NUS VPN and access the information on SharePoint shared in the pre-departure briefing slides. |
G. Safety, Health & Medical Insurance

i) Health/Medical Insurance

All students need proof of sufficient health insurance before enrolment at the University of Freiburg. Freiburg recommends the purchase of a German public health insurance plan, which offers maximum security. Costs are approximately €89 per month.

Freiburg also strongly recommends arranging liability insurance. This insurance covers typical risks of everyday life. Liability insurance in Germany costs around €50 per year.

For more information, please refer to http://www.studium.uni-freiburg.de/de/beratung/austausch/freiburg-global-exchange/bewerbung-fuer-den-university-of-freiburg-global-exchange

For more information on NUS blanket travel insurance, please refer to http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html

ii) Emergency Number at host university

+49 762 203 4377
110 (for police)
112 (for medical services or fire brigade)

H. Cost of Living

i) Estimated Monthly Living Expenses

<table>
<thead>
<tr>
<th>Breakdown of Costs</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accommodation</td>
<td>€250 - €400</td>
</tr>
<tr>
<td>Food</td>
<td>€200</td>
</tr>
<tr>
<td>Insurance</td>
<td>€90</td>
</tr>
<tr>
<td>Others (Entertainment, clothes)</td>
<td>€200</td>
</tr>
<tr>
<td><strong>Monthly Estimate</strong></td>
<td><strong>€740 - €890</strong></td>
</tr>
</tbody>
</table>

There is a semester ticket of €94 for students in the summer semester from 1 April to 30 September includes transportation.

In order to receive a residence permit, you need to present to the Ausländerbehörde (local foreigner’s registration office) a statement of financial support proving that you have at least €735 to live on for each month of your stay. This can either be a bank statement, a notarized parental letter or a scholarship certificate.

I. Other useful information

Information for incoming students


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