Application Guide for Transfer Applications

Academic Year 2019/2020, Semester 2
Who Can Apply?

This application is only applicable for current students from National University of Singapore, Yale-NUS College, Nanyang Technological University, Singapore Management University, Singapore University of Technology and Design, Singapore University of Social Sciences and Singapore Institute of Technology.

When is the application period and where you can apply?

Application for transfer starts from 15 October to 15 November 2019. You can click here to submit an application.

What do we need from you?

1) Completion of Online Application Form
2) Payment of Application Fee of S$10
3) Submission of Supporting Documents

When will you know the outcome and what you will need to do thereafter?

Transfer outcome is released progressively from mid-December. To accept the offer, you must reply online by the deadline specified in offer letter and return Tuition Grant Undertaking Form¹ via email.

¹ Only applicable to students who are currently taking the tuition grant
You would be required to fill in the following information on the application form:

**Personal Particulars**
- For verification purpose, it is important that you fill in your personal information accurately.
- Key in your full name and nationality as per your Passport, Birth Certificate or National Registration Identification Card (NRIC)

**Contact Information**
- Provide a valid email address in order for the University to contact you when necessary.
- Provide a valid Singapore mobile number. SMS alert will be sent to Interview shortlisted candidates
Academic Qualifications

- **Secondary Education**
  - If you have taken Additional Mathematics or Physics in O-Level / IP / Year 10, key in your final results in the relevant fields (if applicable).

- **High School Education**
  - Key in your national or official Year 12 examination results

- **Additional Results**
  - You may key in any additional test scores you may have. Otherwise, you may leave this section empty.

- **Reason for Transfer**
  - You are required to provide your reason for seeking a transfer to allow the university to better assess your application
Academic Qualifications

- **University/ Tertiary Education**
  - You should indicate ‘yes’ under Q2. I am a **current student** of any of the AUS or Yale-NUS College.
  - If you have indicated ‘yes’ for Q1, 2 and 3, you are only eligible to apply in the **next transfer window** in February 2020.
  - Key in your university details and academic results.

Choice of Courses

- You can only apply for one single degree programme.
- Semester 2 transfer is not applicable for the following courses: Medicine, Dentistry, Nursing, Law, Architecture, Industrial Design and Pharmacy.

National Service (NS) in Singapore

- Do indicate the status of your National Service obligation.
Health and Support

- Share if you have any medical or mental conditions and/or physical disabilities.
- Please also provide the details if you have any drug or food allergies.
- The information will enable NUS to develop a better understanding of an applicant's need for support/resources during his/her studies in NUS, and to ascertain if provisions required are available, in an effort to make the student experience a positive one.

Next-of-Kin Information

- A contact person in case of an emergency.

Personal Identification Number (PIN)

- You would need to create an 8-digit PIN, which must contain both alphabet(s) and number(s). Please note that the PIN is case sensitive.
- This would allow you to log in to the Online Application Status Facility (OASF) so you can track your application status and submit supporting documents.
Application Fee

• The S$10 application fee can be paid through Credit Card, Bank Draft/Cheque or AXS.

Financial Aid

• Do indicate if you intend to apply for financial aid. You will need to submit a separate online application for it here.

Other information

• Please indicate if you have been convicted in court or military court (court martial) for any offence in any country.

Tuition Grant

• You are required to declare if you are currently taking Tuition Grant for your undergraduate course.

Declaration

• This section requires your declaration that the information provided in the application is correct
After you apply:

- Pay Application Fee
- Upload a clear set of supporting documents with the checklist via [Online Application Status Facility (OASF)](#).
- Only completed application will be considered for transfer

Wait for your application outcome

- You may be required to attend an interview conducted by the faculty before transfer outcome can be made.
- Application outcome for most applicants will be released progressively, up to early-January.

Reply to our offer

- Your admission offer letter will be available online after you have been offered a transfer. The offer letter will indicate how and when to reply to our offer.
- You are required to complete and return the Tuition Grant Undertaking Letter (If applicable)

Should you have any queries, please contact the Office of Admissions at [www.askadmissions.nus.edu.sg](http://www.askadmissions.nus.edu.sg) or 6516 1010.