Contents

Preamble: ................................................................................................................................... 1
1. Registration Procedures....................................................................................................... 1
2. Academic Matters ............................................................................................................... 4
3. Education Records System ............................................................................................... 7
4. NUS Email ............................................................................................................................. 7
5. Registrar’s Office .................................................................................................................. 7
6. Student Service Centre ........................................................................................................ 7
Annex 1: Information for International Students ...................................................................... 8
1. Orientation Briefing for International Students by Office of Student Affairs (OSA) ........ 8
2. Immigration & Checkpoints Authority of Singapore (ICA) – Student’s Pass .................... 8
3. Housing .................................................................................................................................. 11
Annex 2: Financial Matters ....................................................................................................... 12
Annex 3: NUS Campus Map ...................................................................................................... 13
Preamble:
The purpose of this Registration Guide is to highlight the activities significant to the incoming Non-Graduating student for completing the various formalities towards being officially registered as a student of the National University of Singapore (NUS).

If you have any queries, you may write to NGHelp@nus.edu.sg.

1. Registration Procedures

1.1. Registration (Part One)
– to complete between 5 December to 19 December 2019

You are required to complete Registration (Part One) in order to participate in the module add/drop exercise (ModReg) in early January.

You will need to access the Registration System (myregistration.nus.edu.sg) with your NG Application Number (e.g. N000012345) and Password at least one week prior to your scheduled arrival at NUS. Access to Registration System is only available one week after you have uploaded your photo. If you have forgotten any of these login credentials, please access the NUS Online Application Portal (myapplications.nus.edu.sg) and click on the appropriate link. The entire registration process consists of a few steps which will take about 15 minutes. Figure 1 shows the screenshot of Registration (Part One).

If you are under 18 years of age at the time of completing Registration (Part One), you must print the following forms from the “Authorisation Requirements” section, which is found at Step 4 (see Figure 2), have your parent/guardian sign the forms and bring them to the Registration Centre for submission on 09 January 2020.

- Risk Acknowledgement and Consent – compulsory for all students
- Authorisation of Medical Procedures – compulsory for international students only
- Appointment of Local (Singapore-based) Representative – compulsory for international students only

Figure 1: Screenshot of Registration (Part One)

Figure 2: Screenshot of the Authorisation Requirements
Upon completion of Registration (Part One), you will be issued the following (see Figure 3):

**Figure 3: Screenshot of Confirmation Page for Completion of Registration (Part One)**

When you click on “View Student ID / PIN / NUSNET ID / NUSNET Password”, you will see the following screen:

**Figure 4: Screenshot of Registration (Part One) for Student ID/PIN/NUSNET ID & Password Page**

You are required to change your default NUSNET password via the NUS Password Portal ([exchange.nus.edu.sg/passwordportal](http://exchange.nus.edu.sg/passwordportal)) before you can access any NUS online services such as NUS Email ([outlook.com/u.nus.edu](http://outlook.com/u.nus.edu)), Education Records System (EduRec) for completing Registration (Part Two) and/or participating in Module Add/Drop Exercise (ModReg) ([myedurec.nus.edu.sg](http://myedurec.nus.edu.sg)) and LumiNUS ([luminus.nus.edu.sg](http://luminus.nus.edu.sg)).
Please note that these are personal and confidential information which should not be shared with anyone else. If you have forgotten your password but have not reset it yet, you can access the Registration System (myregistration.nus.edu.sg) before 24 January 2020 to retrieve it (see Figure 5). After 24 January 2020, you can seek help by sending an email to ITCare@nus.edu.sg, stating your full name and Student ID (e.g. A1234567B), as well as attach a scanned image of your Student Card. You can refer to the FAQs here for assistance on password issues.

Figure 5: Screenshot of where to View your Student ID, PIN, NUSNET ID and Password

1.2. Registration (Part Two)
- 09 January 2020
- At Registration Centre, UTown Auditorium 1, Town Plaza

You are required to make payment for the Miscellaneous Student Fees (MSFs) before completing Registration (Part Two). There will be no outstanding charges reflected in your account before 31 January 2020. You will be expected to enter the amount payable for MSFs in the payment page. Instructions on the fee payment can be found in Annex 2.

Please report to the Registration Centre in person according to the following schedule. For Research students, please refer to your administrative notes attached in your offer email on the reporting schedule.

<table>
<thead>
<tr>
<th>Date/Time</th>
<th>Country of Home University/Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 Jan 9.00 am – 10.30 am</td>
<td>• Australia • Brazil • Canada • Mexico • New Zealand • USA</td>
</tr>
<tr>
<td>9 Jan 10.30 am – 12.30 p.m.</td>
<td>• Europe • India • Middle East</td>
</tr>
<tr>
<td>9 Jan 2.00 pm – 3.30pm</td>
<td>• China • Hong Kong SAR (China) • Japan • Korea • Other Asia &amp; ASEAN (including Brunei, Cambodia, Indonesia, Laos, Malaysia, Philippines, Thailand, Vietnam)</td>
</tr>
<tr>
<td>9 Jan 3.30 pm – 4.30pm</td>
<td>• NUSHS • H3 • Singapore</td>
</tr>
</tbody>
</table>

Please bring your Identity Card (for Singaporeans) or Passport (for International Students) to the Registration Centre for the purpose of identification to complete the registration process.
If you are below 18 years old, please bring the following forms, duly signed and completed by your parent/guardian:

<table>
<thead>
<tr>
<th>Documents to Bring</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Risk Acknowledgement and Consent</td>
<td></td>
</tr>
<tr>
<td>2) Authorization of Medical Procedures</td>
<td>For International Students only</td>
</tr>
<tr>
<td>3) Appointment of Local Representative</td>
<td>For International Students only</td>
</tr>
</tbody>
</table>

For students below 18 years of age, please note that your parent/guardian is required to fill in and sign these Forms on your behalf. Please note that these Forms can be downloaded from the Registration (Part One) System and have to be duly completed, signed and submitted on Registration Day in order for you to be successfully registered as a student.

For students who will turn 18 after registration, you are required to make your re-declaration and amend your Forms. More information will be given to you in due course.

You will be given a registration package comprising the following: NUS Student Card and administrative notes on activation of NUS Student Card and other important academic activities after registration.

Upon collection of your NUS Student Card, you will be required to activate it via the Education Records System (EduRec). You should see the following screenshot (see Figure 6) after activating your Student Card.

![Figure 6: Screenshot after activation of Student Card](image)

Before leaving the Registration Centre, please collect an appointment letter to complete the Student’s Pass formalities with the Immigration and Checkpoints Authority of Singapore (ICA) at NUS. There is a limited number of appointment letters which will be given on a first-come-first-served basis.

More information regarding Orientation Briefing and the ICA’s Offsite Enrolment Exercise for the application of Student’s Pass is available in Annex 1.

2. **Academic Matters**

2.1. **Language Module Placement Test**

If you wish to take language module(s) offered by the Centre for Language Studies (CLS), please register for the relevant placement test(s) and note the dates for the tests. For more details, please visit CLS website ([fas.nus.edu.sg/cls](fas.nus.edu.sg/cls)) or email clssec@nus.edu.sg to enquire.

2.2. **Module Administration**

During the regular semester, you are required to read a minimum workload of 12 MCs (approximately three modules) and should not read more than 20 MCs worth of modules (approximately five modules), regardless of whether modules are set to audit or examinable.

You are strongly advised to check the class and examination schedules for all the modules you are reading or intend to read, and to ensure there are no clashes in your class/examination schedules.

You can view your registered modules and access the course materials through LumiNUS ([luminus.nus.edu.sg](luminus.nus.edu.sg)) from 13 January 2020. User guide for the portal can be found in the Help link. To access LumiNUS, please use your NUSNET ID (e.g. E1234567) and Password.
Students will select module classes, tutorials and labs, as well as drop modules within ModReg@EduRec. You may view the workflow and user guide at the ModReg@EduRec website (http://www.nus.edu.sg/ModReg/).

You may add/drop/audit modules according to the following periods:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submit Module Requests via ModReg@EduRec</td>
<td>6 Jan 2020 (9am) – 7 Jan 2020 (12noon)</td>
</tr>
<tr>
<td>(myedurec.nus.edu.sg)</td>
<td></td>
</tr>
<tr>
<td>You can submit up to the maximum workload in each request. Please check that you meet module pre-requisites (if any) at NUSMods (nusmods.com)</td>
<td></td>
</tr>
</tbody>
</table>

Select Tutorials/Labs via ModReg@EduRec

Round 1: 14 Jan 2020, 9am - 5pm
Round 2: 16 Jan 2020, 9am – 5pm

Add/Swap Tutorials/Labs via ModReg@EduRec

18 Jan 2020 (9am) – 20 Jan 2020 (12noon)

Drop Classes

- Drop without Penalty via ModReg@EduRec
- Drop with a “Withdrawn” (W) grade via ModReg@EduRec
- Drop with a “Fail” (F) grade via APU form and write to NGHelp@nus.edu.sg

To drop current modules set to Audit, please download the APU form from Registrar’s Office Website (nus.edu.sg/registrar/forms.html), and submit the completed form to NGHelp@nus.edu.sg

Modules dropped with W or F grade are payable for Non-Exchange students. You may refer to the fees published here.

Set Enrolled Modules to Audit

Please download the APU form from Registrar’s Office Website (nus.edu.sg/registrar/forms.html), and submit the completed form to NGHelp@nus.edu.sg for further assistance.

Modules from the following Faculty/Department/Centre CANNOT be done on an audit basis:

- Building
- Business
- Computing
- Law
- Industrial and System Engineering
- Industrial Design
- Public Health
- Real Estate
- Centre for English Language Communication

6 Jan – 1 Mar 2020
• Centre for Language Studies
• University Scholars Programme
• English Language (EL) modules from Faculty of Arts and Social Sciences (namely EL3254)
• Geography (GE) modules from Faculty of Arts and Social Sciences (namely GEK2001/SSA2202/GES1003, SSA2215/GES1004)
• Life Sciences modules from Faculty of Science
• Theatre Studies (TS) modules from Faculty of Arts and Social Sciences (namely TS1101E/GEM1003, TS2233, TS2237, TS2240, TS3238)
• UROPS modules from Faculty of Science (subject to approval from the Department offering the module)

Note: Students who are enrolled in modules on Audit basis will only attend lectures and will not be permitted to sit for examinations. Participation in other practical components (including tutorials, laboratory work, fieldwork) will be at the discretion of the respective faculty/department. The module will be assigned an ‘AUD’ grade and will not be assigned a letter grade.

Set Enrolled Modules from Audit to Exam

Please download the APU form Registrar’s Office Website (nus.edu.sg/registrar/forms.html), and submit the completed form to the respective module host faculty/department for approval.
3. Education Records System

Education Records System (EduRec) (myedurec.nus.edu.sg) is a single entry point for students to manage a wide range of student transactions relating to academic, finance and personal information matters. To access EduRec, you will need your NUSNET ID (e.g. E1234567) and changed NUSNET password which were released to you upon completion of Registration (Part One). To help new students navigate EduRec, various guides and other useful resources are published at the NUS Student Portal (myportal.nus.edu.sg/studentportaleservices/allmyedurec.html).

4. NUS Email

All students will have an email account at NUS that will be their official point of contact. All communications from the University to students will be via the official email account. As such, you are expected to check this account regularly. You are also expected to be aware of the latest notices/circulars that may be posted on myPortal@NUS (myportal.nus.edu.sg).

Your NUSNET account and NUS email will be activated two days after you complete Registration (Part One). You are required to change your NUSNET password before you access your NUS email via outlook.com/u.nus.edu.

Your NUSNET account and NUS email will expire a month from the date of cessation of studies.

5. Registrar’s Office

The Registrar’s Office (nus.edu.sg/registrar) coordinates this Registration Exercise. If you need assistance on registration matters, please refer to the Frequently Asked Questions (FAQs) (nus.edu.sg/registrar/education-at-nus/faqs-for-non-graduating-programme.html). If you require further assistance, you may email or call the Non-Graduating Team as follows:

Email: NGHelp@nus.edu.sg

Telephone: (65) 6516 1476
From 9.00 am – 1.00 pm and 2.00 pm – 5.00 pm
(Mondays to Fridays, except Public Holidays)

6. Student Service Centre

Throughout the year, the Student Service Centre (SSC) (http://nus.edu.sg/osa/contact) serves as a convenient one-stop contact point for you to obtain information and services related to academic/administrative student records, tuition fees and financial matters. You may visit the SSC, or contact them at:

Address: Yusof Ishak House, Level 1
31 Lower Kent Ridge Road
Singapore 119078

Email via portal: askstudentservice.nus.edu.sg

Telephone: (65) 6516 1177
9.00 am – 5.30 pm (Monday to Thursday)
9.00 am – 5.00 pm (Friday)
Information for International Students

1. Orientation Briefing for International Students by Office of Student Affairs (OSA)

This will be held on:
- Date: 7 Jan 2020
- Time: 10 am to 12 noon
- Venue: Lecture Theatre 27 & 28 (refer to map here)

2. Immigration & Checkpoints Authority of Singapore (ICA) – Student's Pass

All international students admitted as Non-Graduating students must have a valid Student's Pass during the period of study at NUS. Admission is contingent upon successful application of Student's Pass. NUS Registrar's Office will facilitate your Student’s Pass application via the Immigration & Checkpoints Authority (ICA) Student's Pass Online Application & Registration (SOLAR) System.

Following that, you will be informed by NUS Registrar's Office, via email, to verify and confirm your details via SOLAR system before submitting the Student's Pass application for processing.

If you are eventually not successful in your Student's Pass application, your admission offer will be withdrawn and you will not be able to embark on or continue your studies at NUS.

If the application is approved, ICA shall grant the student an IPA letter, which will be available for printing via ICA SOLAR system (https://icaeservices.ica.gov.sg/solar/index.xhtml) under navigation path: Student Main Menu > Print Outcome Letters. For students from a visa-required country (ica.gov.sg/#/visitor/visitor_entryvisa), the IPA letter also serves as a single-entry visa to enter Singapore.

If you are not issued with an IPA letter, you would not be able to complete the formalities for the Student’s Pass and your admission offer will be withdrawn. Therefore, it is important for you to act promptly when you receive email notification from NUS Registrar's Office to access the SOLAR system to verify your details.

Upon receipt of the IPA letter, you are advised to read the IPA letter carefully and prepare the required documents/items ready for submission to ICA to convert your Social Visit Pass to a Student’s Pass (visitor/studentpass/collect).

The IPA letter should not be used in place of the Student’s Pass to study in NUS. All international students would have to complete formalities with ICA in order to obtain the Student’s Pass. Please refer to the next section about completing formalities with ICA.

Non-Graduating international students are required to take up at least 12 MCs worth of modules (approximately three modules) per semester or pursue full-time research in order to qualify as a full-time student and be issued with a Student’s Pass.

2.1. ICA’s Offsite Enrolment Formalities for Issuance of Student’s Pass

ICA has arranged for an offsite enrolment for the issuance of Student’s Pass on the dates below.

Enrolment sessions:
- Date/Time: 9 Jan 2020 (2.30 pm – 3.30 pm)
- 10 Jan 2020 (8.30 am – 11.30 am and 1.30 pm – 3.30 pm)

Venue: UTown Seminar Rooms 1 to 4, Level 2, Town Plaza (refer to map here)

Limited serialised appointment letters will be given out on the registration day itself. You are required to have this serialised appointment letter in order to complete formalities for your Student’s Pass with ICA at UTown Seminar Room 2 (above the Registration Centre) at the stipulated date and time. Please do not collect the letter if:
- you are unable to attend the offsite enrolment session; or
- you are from visa-required country and have plans to travel out of Singapore before the Student’s Pass issuance date on 17 January 2020.
In such cases, please make an e-appointment (https://eservices.ica.gov.sg/ibook/index.do) to complete the Student’s Pass formalities at the ICA Building, 4th Floor, Visitor Services Centre (located next to Lavender MRT station). Please refer to the IPA letter for the specific instructions on how to make an e-appointment.

Students are required to prepare and bring the documents/items listed below for verification and/or submission to ICA, during the Offsite Student’s Pass Enrolment Session. It is your responsibility to come prepared with the necessary documents, pay all fees (processing, issuance and/or Multiple-Journey Visa fees) and duly complete all the required forms prior to attending the offsite enrolment session. This is to facilitate the completion of formalities during your scheduled appointment in a timely manner. Please follow all instructions issued in ICA’s communications to you, in addition to familiarising yourself with ICA’s requirements regarding Student’s Pass matters, the relevant e-services and forms:

<table>
<thead>
<tr>
<th>Documents for Verification and/or Submission</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) ICA appointment letter</td>
<td>Issued after completion of Registration (Part Two).</td>
</tr>
<tr>
<td>2) Recent colour passport-sized photo</td>
<td>Refer to ICA website (ica.gov.sg/common/photo_guidelines) for specific requirements on photo submission. Please do not fold, paste or staple the photo.</td>
</tr>
<tr>
<td>3) Disembarkation/Embarkation (D/E) Card or copy of electronic Arrival Card or any valid passes (i.e. STP, LTVP, DP, EP)</td>
<td>The D/E card (enteringanddeparting/disembarkation-embarkation-card) is granted upon entry into Singapore. Student who lose the D/E card will need to prepare a self-written statement for submission to ICA officer.</td>
</tr>
<tr>
<td>4) In Principle Approval (IPA) Letter</td>
<td>To be printed from ICA SOLAR system (<a href="https://icaeservices.ica.gov.sg/solar/index.xhtml">https://icaeservices.ica.gov.sg/solar/index.xhtml</a>) under navigation path: Student Main Menu &gt; Print Outcome Letters</td>
</tr>
<tr>
<td>5) Original and Photocopy of Passport</td>
<td></td>
</tr>
<tr>
<td>6) eForm 16</td>
<td>To be printed from ICA SOLAR system (<a href="https://icaeservices.ica.gov.sg/solar/index.xhtml">https://icaeservices.ica.gov.sg/solar/index.xhtml</a>), duly completed and signed.</td>
</tr>
<tr>
<td>7) ICA Medical Report Form &amp; Original copy of the Laboratory Report</td>
<td>Applicable only if duration of course is more than 6 months. See Section 2.2 for more details.</td>
</tr>
<tr>
<td>8) Payment Receipt of the following:</td>
<td>All international students are required to pay, print and bring receipts of the processing and issuance fees to ICA’s offsite enrolment exercise. A further multiple-entry visa fee will be charged for students coming from a visa-required country. For more information, please refer to ICA website (visitor/studentpass/collect).</td>
</tr>
<tr>
<td>(i) $30 Processing Fee</td>
<td></td>
</tr>
<tr>
<td>(ii) $60 Issuance Fee</td>
<td></td>
</tr>
<tr>
<td>(iii) $30 Multiple-Entry Visa (for visa required nationals only)</td>
<td></td>
</tr>
<tr>
<td>9) One copy of the Terms and Condition of Student’s Pass</td>
<td>To be printed from ICA Website (ica.gov.sgldocs/default-source/ica/files/docs/terms_-_conditions_stp.pdf) and signed in the presence of ICA officer.</td>
</tr>
<tr>
<td>(version as at Oct 2015)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Please note that you will need to provide the application ID, e.g. IHL-2020-APP-XXXXXXXXXX in the space provided on Para 7 of the first page. In addition, students will need to provide the following information on the last page of the Terms and Conditions:</td>
</tr>
<tr>
<td></td>
<td>(i) Singapore Residential Address</td>
</tr>
<tr>
<td></td>
<td>Students who do not have a Singapore Residential Address at the point of submission to ICA, please indicate the address of the interim NUS hostel or other interim accommodation under the Residential Address field.</td>
</tr>
<tr>
<td></td>
<td>(ii) Contact Number</td>
</tr>
</tbody>
</table>
Students are also required to indicate the Email address which they frequently check under the Contact Number field.

**ADVISORY:** As ICA will be enrolling applicants’ iris images, please **do not wear** coloured, patterned or cosmetic contact lenses. Students are required to **remove** their glasses/spectacles before capturing of iris images.

**Issuance session:**
- **Date:** 17 Jan 2020
- **Time:** An appointment time of either 9.00 am – 12.00 pm; or 1.30 pm – 4.30 pm will be stated in the ICA appointment letter. Students are advised to adhere strictly to the given appointment time indicated on their Offsite Collection Slip, which will be issued to them after the completion of the enrolment process. In addition, they should report, at the latest, 30 minutes before closing time. Hence for example, if their appointment time is 9.00 am – 12.00 pm, they should be at MPSH1B) by 11.30 am latest.

- **Venue:** Multi-Purpose Sports Hall 1B (MPSH1B), Level 1, Sports and Recreational Centre, NUS Sports Drive 1 (refer to map [here](http://nus.edu.sg/osa/student-services/ssc/admin/student-pass))

Students are to follow all given instructions and to familiarise themselves with ICA’s requirements regarding the Student’s Pass matters. For other relevant e-services and forms which are managed by ICA, please visit their website ([ica.gov.sg](http://ica.gov.sg)). Students may also wish to explore the comprehensive summary on Student’s Pass matters ([http://nus.edu.sg/osa/student-services/ssc/admin/student-pass](http://nus.edu.sg/osa/student-services/ssc/admin/student-pass)) provided by the SSC as part of their wide-range suite of services for NUS students.

If the Singapore residential address is not available at the time of your attendance at the Offsite Enrolment Exercise at NUS, please provide an email address that you check frequently in the Contact No field and the address of the interim hostel that you have applied or other interim accommodation in the Residential Address Field in the Terms & Conditions of Student’s Pass Form (see Figure 7).

**Figure 7: Acknowledgement in Terms & Conditions of Student’s Pass Form**

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature</td>
<td><strong>[Signature]</strong></td>
</tr>
<tr>
<td>Name</td>
<td><strong>[Name]</strong></td>
</tr>
<tr>
<td>FIN</td>
<td><strong>[FIN]</strong></td>
</tr>
<tr>
<td>Date</td>
<td><strong>[Date]</strong></td>
</tr>
<tr>
<td>Contact No</td>
<td><strong>[Contact No]</strong></td>
</tr>
<tr>
<td>Residential Address</td>
<td><strong>[Residential Address]</strong></td>
</tr>
</tbody>
</table>
2.2. Medical Examination

All international students who applied for Student’s Pass beyond six months would have to undergo and pass a medical examination conducted by a qualified medical practitioner either in Singapore or in your home country. You must have the completed test results of your medical check before the Offsite Enrolment Exercise.

You are required to bring along ICA’s prescribed medical report form (ica.gov.sg/docs/default-source/ica/files/docs/visitor_services_medicalreport.pdf) to the medical examination. The endorsed form must be submitted with the relevant laboratory reports. An official translation of the laboratory reports is required if it is not in the English language. At the time of submission, the laboratory reports must not be more than three months from the date of issue.

You may also opt to have this medical examination done at the University Health Centre (UHC) (nus.edu.sg/uhc). If you choose to do this, you need to note that the results of the various laboratory tests will only be ready for collection after five working days. It will be your responsibility to plan the timing of your medical examination such as to have all necessary documents in good time for your appointment with ICA.

If you are residing in Singapore on any other long term immigration passes currently, you are required to undergo the medical examination in Singapore, if the medical examination was done more than two years ago.

The issuance of the Student’s Pass is subject to the outcome of a medical examination. Students who fail to fulfill the medical requirements will not be issued with a Student’s Pass and your admission of offer will be withdrawn.

2.3. Enquiries

If you have any queries regarding immigration issues and Student’s Pass matters, you may wish to refer to ICA’s FAQs (va.ecitizen.gov.sg/cfp/customerpages/ICAexplorefaq.aspx). Alternatively, you may wish to write to ica_stp1@ica.gov.sg.

3. Housing

Matters relating to on-campus or off-campus housing can be obtained from the Office of Student Affair’s (OSA) website (http://nus.edu.sg/osa/student-services/hostel-admission/non-graduating). If you have enquiries pertaining to housing, you may wish to write to the Hostel Admission Services (http://nus.edu.sg/osa/contact)
Financial Matters

Payment of NUS Miscellaneous Student Fees and Tuition/Research Fees

Fees can be paid online via the Education Records System (EduRec). For further instructions, refer to the guide [nus.edu.sg/registrar/info/ng/Instructions-for-epayment.pdf](nus.edu.sg/registrar/info/ng/Instructions-for-epayment.pdf).

Both Exchange and Non-Exchange students are required to pay the Miscellaneous Student Fees (see table below for breakdown) which comprise the Student Services Fee and Health Service Fee.

Please note that rates shown here may be subject to changes from time to time.

<table>
<thead>
<tr>
<th>Miscellaneous Student Fees (MSF) [MSF = SSF + HSF]</th>
<th>Amount payable (S$ inclusive of GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1 Semester</td>
</tr>
<tr>
<td>Student Services Fee (SSF) (Non-Exchange)</td>
<td>76.97</td>
</tr>
<tr>
<td>Student Services Fee (SSF) (Exchange)</td>
<td>63.11</td>
</tr>
<tr>
<td>Health Service Fee (HSF)</td>
<td>68.35</td>
</tr>
</tbody>
</table>

If you are admitted as a Non-Exchange coursework student, you are advised to pay the tuition fees after you have confirmed your modules (where applicable) but before the payment due date. Please note that modules set to audit basis and modules dropped with ‘W’ or ‘F’ grade will be charged accordingly (see dates for dropping modules on [Page 5](#)).

If you are admitted as a Non-Exchange research student, you are required to pay the research fees together with the MSFs before completing Registration (Part Two).

The tuition fee and/or research fee are set out as follows:

<table>
<thead>
<tr>
<th>For modules in the following Faculties/Schools</th>
<th>Tuition fee (S$) per module (per semester)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Social Sciences</td>
<td></td>
</tr>
<tr>
<td>Design and Environment (Building, Real Estate)</td>
<td>2,985</td>
</tr>
<tr>
<td>Business (except MBA)</td>
<td>3,225</td>
</tr>
<tr>
<td>Computing</td>
<td></td>
</tr>
<tr>
<td>Design and Environment (Industrial Design)</td>
<td></td>
</tr>
<tr>
<td>Engineering</td>
<td>3,820</td>
</tr>
<tr>
<td>Science (except Pharmacy)</td>
<td></td>
</tr>
<tr>
<td>Design and Environment (Architecture)</td>
<td>3,905</td>
</tr>
<tr>
<td>Law</td>
<td>3,830</td>
</tr>
<tr>
<td>Medicine</td>
<td></td>
</tr>
<tr>
<td>Public Health (graduate modules only)</td>
<td>15,480</td>
</tr>
<tr>
<td>Music</td>
<td>11,735</td>
</tr>
<tr>
<td>Nursing</td>
<td>3,725</td>
</tr>
<tr>
<td>Public Policy</td>
<td>4,416</td>
</tr>
<tr>
<td>Science (Pharmacy)</td>
<td>3,810</td>
</tr>
</tbody>
</table>

| For modules in the following Programmes/        | Tuition fee (S$) per module (per semester) |
| Residential Colleges/ Teaching Units            |                                           |
| Centre for English Language Communication       | 2,985                                      |
| Tembusu College                                 |                                           |
| Master of Business Administration (MBA)         | 4,000                                      |

<table>
<thead>
<tr>
<th>Research Project/Attachment</th>
<th>Research fee (S$) per semester or part thereof</th>
</tr>
</thead>
<tbody>
<tr>
<td>All nationalities</td>
<td>1,200</td>
</tr>
</tbody>
</table>

Fees are to be paid before the stipulated deadline, failing to do so will result in a late fee being imposed. Please refer to the Office of Finance website [nus.edu.sg/finance/students/student-finance-matters.html](nus.edu.sg/finance/students/student-finance-matters.html) for information on the payment deadline as well as modes of payment.
NUS Campus Map

The NUS campus map is available online at the NUS website (map.nus.edu.sg/index.php). The locations of the Registrar’s Office, UTown Auditorium 1 & Seminar Rooms 1 to 4, University Health Centre and Student Service Centre are indicated below:
Map of University Town:

Auditorium 1 (Registration Centre)
University Town
Town Plaza, Level 1

Seminar Rooms 1 to 4
University Town
Town Plaza, Level 2 (Above Registration Centre)