Registration Guide
For Non-Graduating Students

Semester 1, Academic Year 2020/2021
August 2020
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**Overview of Key Scheduled Activities and Timelines**

An overview of key scheduled activities and timelines for incoming exchange students are listed below. To get more information on each activity, please refer to the corresponding page indicated in the last column.

<table>
<thead>
<tr>
<th>Activities</th>
<th>Schedule/Date/Deadline</th>
<th>Remarks</th>
<th>Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Overseas Travel Declaration (OTD)</td>
<td>To be completed before embarking on Registration (Part One)</td>
<td>Mandatory for all incoming students</td>
<td>Page 2</td>
</tr>
<tr>
<td>2. Registration (Part One):</td>
<td>To be completed by 15 Jul 2020</td>
<td>Access to Registration System is only available after you have submitted your travel plans in the Overseas Travel Declaration (OTD) system.</td>
<td>Page 2-4</td>
</tr>
<tr>
<td>3. Change the default NUSNET Password</td>
<td>Two days after Registration (Part One) is completed</td>
<td>Change of password is required before you can access NUS systems.</td>
<td>Page 4</td>
</tr>
<tr>
<td>4. Fee Payment</td>
<td>To be completed before Registration (Part Two)</td>
<td>System will bar student from activation of NUS Student Card online if payment is not made.</td>
<td>Page 4</td>
</tr>
<tr>
<td>5. Registration (Part Two):</td>
<td>From 20 Jul – 9 Aug 2020</td>
<td>To complete Registration (Part Two), all students must activate their NUS Student Card immediately, after obtaining it either by post or at the point of collection.</td>
<td>Page 5</td>
</tr>
<tr>
<td>- Delivery of NUS Student Card to Student’s Residence</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Delivery of NUS Student Card to NUS High School</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Completion of Students’ Pass Formalities at Immigration &amp; Checkpoints Authority (ICA) (For Full-Time International Students only)</td>
<td>Within 30 days of arrival into Singapore or by instructional week 2 of the semester</td>
<td></td>
<td>Page 9-11</td>
</tr>
<tr>
<td>7. Module Registration (ModReg) Exercise</td>
<td>From 22 Jul to 28 Aug 2020</td>
<td>Please refer to the table for the schedule of ModReg activities.</td>
<td>Page 6-7</td>
</tr>
</tbody>
</table>
Preamble:
The purpose of this Registration Guide is to highlight the activities significant to the incoming Non-Graduating student for completing the various formalities towards being officially registered as a student of the National University of Singapore (NUS).

If you have any queries, you may write to NGHelp@nus.edu.sg.

1. Overseas Travel Declaration (OTD)

In view of the Coronavirus Disease 2019 (COVID-19) situation, all incoming students are required to declare their travel plans in the Overseas Travel Declaration (OTD) system before they can proceed with online Registration (Part One).

Do note that the completion of OTD is mandatory for all incoming students.

Access to the OTD system is only available one week after you have accepted offer and uploaded your photo in the NG Online Application Portal (myapplications.nus.edu.sg). Please login to the OTD (Applicants) system (myaces.nus.edu.sg/OverseasTravelDecl/applicantLogin) with your NG Application Number (e.g. N000012345) and Password, selecting Student Category “Non-graduating”.

2. Registration (Part One)

In Registration (Part One), students are to update their personal particulars, agree to abide by policies which form their Acceptance Record; and complete the Authorisation Requirements (nus.edu.sg/registrar/administrative-policies-procedures/non-graduating/acceptance-record).

You are required to complete Registration (Part One) before you can participate in the Module Registration (ModReg) exercise.

To access the Registration System (myregistration.nus.edu.sg), log in with your NG Application Number (e.g. N000012345) and Password, selecting Student Category (Non-graduating). If you have forgotten any of these login credentials, please access the NUS Online Application Portal (myapplications.nus.edu.sg) and click on the appropriate link.

Access to Registration System is only available after you have submitted your travel plans in the Overseas Travel Declaration (OTD) system. The entire registration process consists of a few steps and will take about 15 minutes.

Figure 1: Screenshot of Registration (Part One)
Upon completion of Registration (Part One), you will be issued the following:

Figure 2: Screenshot of Confirmation Page for Completion of Registration (Part One)

When you click on “View Student ID / PIN / NUSNET ID / NUSNET Password”, you will see the following screen:

Figure 3: Screenshot of Registration (Part One) for Student ID/PIN/NUSNET ID & Password Page

These are personal and confidential information which should not be shared with anyone.

The NUSNET ID and password given here will only be activated one to two days after completion of Registration (Part One).

Upon activation, you need to change the default NUSNET password before you can access any NUS online services.

If you have forgotten your password but have not reset it yet, you can access the Registration System (myregistration.nus.edu.sg) before 21 Aug 2020 to retrieve it (see Figure 4).

After 21 Aug 2020, you can seek help by sending an email to ITCare@nus.edu.sg, stating your full name and Student ID (e.g. A1234567B), as well as attach a scanned image of your Student Card.

You can refer to the FAQs here for assistance on password issues.
3. Change NUSNET Password/Access NUS Email

Access to NUS systems will be activated one to two days after completion of Registration (Part One). You are required to change your default NUSNET password via the Password Portal (exchange.nus.edu.sg/passwordportal) before you can access NUS online services such as:

- **Education Records System (EduRec)** ([myedurec.nus.edu.sg](http://myedurec.nus.edu.sg)) This is a single-entry point for students to manage a wide range of student transactions relating to module registration (ModReg), academic, finance and personal information matters.

To access **EduRec**, you will need your NUSNET ID (e.g. E1234567) and changed NUSNET password. When prompted to sign in with your organisational account, use ‘nusstu’ which is the domain for NUS students, and enter your user ID as e.g. ‘nusstu\NUSNET ID’.

To help new students navigate **EduRec**, various guides and other useful resources are published at the NUS Student Portal ([myportal.nus.edu.sg/studentportaleservices/all/myedurec.html](http://myportal.nus.edu.sg/studentportaleservices/all/myedurec.html)).

- **NUS Email** ([outlook.com/u.nus.edu](http://outlook.com/u.nus.edu)) All students will have an email account at NUS that will be their official point of contact. All communications from the University to students will be via the official email account. As such, you are expected to check this account regularly. You are also expected to be aware of the latest notices/circulars that may be posted on **myPortal@NUS** ([myportal.nus.edu.sg](http://myportal.nus.edu.sg)).

- **LumiNUS** ([luminus.nus.edu.sg](http://luminus.nus.edu.sg)) is NUS’s learning management system. You will be able to view your registered modules, access the course materials and get an integrated view of your tasks and deadlines here. Your NUSNET account and NUS email will expire a month from the date of cessation of studies. Please retrieve course syllabus from LumiNUS and do a backup copy of the files which you have retained in your student email account, if applicable.

4. Financial Matters

Please refer to **Annex 2** for detailed information on payment of NUS Miscellaneous Student Fees and Tuition/Research Fees.
5. Registration (Part Two)

To complete Registration (Part Two), you need to activate your NUS Student Card after obtaining it either by post or at the point of collection.

It is mandatory for all students to make payment online for the Miscellaneous Student Fees (MSFs) before they complete Registration (Part Two). There will be no outstanding charges reflected in your account before 31 Aug 2020. You are to enter the amount payable manually for MSFs in the payment page. Instructions on the fee payment can be found in Annex 2.

5.1 Delivery of the NUS Student Card to Student’s Residence

With the exception of NUS High School students, all students will receive their NUS student card by post. To facilitate this service, please ensure that you have:

(i) Completed Registration (Part One) by the stipulated deadline
(ii) Provided a valid Singapore mailing address during Registration (Part One)

5.2 Collection of NUS Student Card for NUS High School (NUSHS) Students

NUSHS students will collect their NUS student card from the coordinator at NUS High School. Please wait to receive instructions from Ms Celestine Arlando of NUS’s Student Affairs Office regarding the collection of your card.

Note: For students below 18 years old, you are reminded to submit the signed declaration form(s), which can be retrieved from the Registration System, to complete your Registration (Part Two) process.

For students who will turn 18 after registration, you are required to make your re-declaration and amend your Forms. More information will be given to you in due course.

5.3 Activation of NUS Student Card

Upon receipt of your NUS Student Card, you are required to activate it via the Education Records System (EduRec) immediately using your NUSNET ID and password.

*Registration (Part Two) is deemed completed only upon activation of your Student Card online.*

Please ensure that you see the following screenshot (see Figure 5) for a successful activation. Access to NUS facilities, library and book loans will be activated one day after it is done.

Figure 5: Screenshot after activation of Student Card
6. **Academic Matters**

6.1 **Language Module Placement Test**

If you wish to take language module(s) offered by the Centre for Language Studies (CLS), please register for the relevant placement test(s) and note the dates for the tests. For more details, please visit CLS website ([fas.nus.edu.sg/cls](fas.nus.edu.sg/cls)) or email clssec@nus.edu.sg to enquire.

6.2 **Module Administration**

During the regular semester, you are required to read a minimum workload of 12 MCs (approximately three modules) and should not read more than 20 MCs worth of modules (approximately five modules), regardless of whether modules are set to audit or examinable.

You are strongly advised to check the class and examination schedules via NUSMods ([nusmods.com](nusmods.com)) for all the modules you are reading or intend to read, and to ensure there are no clashes in your class/examination schedules.

You can view your registered modules and access the course materials through LumiNUS ([luminus.nus.edu.sg](luminus.nus.edu.sg)) from 10 Aug 2020. User guide for the portal can be found in the Help link.

Students will submit requests for modules, select tutorials and labs, as well as drop modules within ModReg@EduRec. You may view the workflow and user guide for **Non-Graduating students** at the [ModReg@EduRec website](nus.edu.sg/ModReg).

You may add/drop/audit modules according to the following periods:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submit Module Requests via <strong>ModReg@EduRec</strong> (<a href="myedurec.nus.edu.sg">myedurec.nus.edu.sg</a>)</td>
<td>30 Jul 2020 (9am) – 3 Aug 2020 (12pm)</td>
</tr>
<tr>
<td>You can submit up to the maximum workload in each request. Please check that you meet module pre-requisites (if any) at <strong>NUSMods</strong> (<a href="nusmods.com">nusmods.com</a>)</td>
<td></td>
</tr>
</tbody>
</table>
| Select Tutorials/Labs via **ModReg@EduRec** | Round 1: 12 Aug 2020 (9am) – 12 Aug 2020 (5pm)  
Round 2: 14 Aug 2020 (9am) – 14 Aug 2020 (5pm) |  |
| Add/Swap Tutorials/Labs via **ModReg@EduRec** | 16 Aug 2020 (9am) – 18 Aug 2020 (12pm)     |
| **Drop Classes**                      |                                           |
| • Drop without Penalty via **ModReg@EduRec** | • 22 Jul – 23 Aug 2020                   |
| • Drop with a “Withdrawn” (W) grade via **ModReg@EduRec** | • 24 Aug – 27 Sep 2020                   |
| • Drop with a “Fail” (F) grade via APU form and write to **NGHelp@nus.edu.sg** | • 28 Sep 2020 and onwards                |

To drop current modules set to Audit, please download the APU form from the Registrar’s Office Website ([nus.edu.sg/registrar/downloadable-forms](nus.edu.sg/registrar/downloadable-forms)), and submit the completed form to **NGHelp@nus.edu.sg**.

Modules dropped with W or F grade are payable for **Non-Exchange students**. You may refer to the fees published [here](#).
### Set Enrolled Modules to Audit

Please download the [APU form](nus.edu.sg/registrar/downloadable-forms) from Registrar’s Office Website, and submit the completed form to NGHelp@nus.edu.sg for further assistance.

Modules from the following Faculty/Department/Centre **CANNOT be done on an audit basis:**

- Building
- Business
- Computing
- Law
- Industrial and System Engineering
- Industrial Design
- Malay Studies
- Public Health
- Real Estate
- South Asian Studies
- Southeast Asian Students
- Centre for English Language Communication
- Centre for Language Studies
- University Scholars Programme
- English Language (EL) modules from Faculty of Arts and Social Sciences
- Geography (GE) modules from Faculty of Arts and Social Sciences (namely GEK2001/SSA2202/GES1003, SSA2215/GES1004)
- Life Sciences modules from Faculty of Science
- Theatre Studies (TS) modules from Faculty of Arts and Social Sciences
- UROPS modules from Faculty of Science (subject to approval from the Department offering the module)

**Note:** Students who are enrolled in modules on Audit basis will only attend lectures and will not be permitted to sit for examinations. Participation in other practical components (including tutorials, laboratory work, fieldwork) will be at the discretion of the respective faculty/department. The module will be assigned an ‘AUD’ grade and will not be assigned a letter grade.

### Set Enrolled Modules from Audit to Exam

Please download the [APU form](nus.edu.sg/registrar/downloadable-forms) Registrar’s Office Website, and submit the completed form to the respective module host faculty/department for approval.

<table>
<thead>
<tr>
<th>30 Jul – 27 Sep 2020</th>
</tr>
</thead>
</table>
7. **Registrar’s Office**

The Registrar’s Office ([nus.edu.sg/registrar](http://nus.edu.sg/registrar)) coordinates this Registration Exercise. If you need assistance on registration matters, please refer to the Frequently Asked Questions (FAQs) ([nus.edu.sg/registrar/prospective-students/non-graduating/faq](http://nus.edu.sg/registrar/prospective-students/non-graduating/faq)).

If you require further assistance, you may email or call the Non-Graduating Team as follows:

- **Email:** NGHelp@nus.edu.sg
- **Telephone:** (65) 6516 1476
  - From 9.00 am – 1.00 pm and 2.00 pm – 5.00 pm
  - (Mondays to Fridays, except Public Holidays)

8. **Student Service Centre**

The Student Service Centre (SSC) ([nus.edu.sg/osa/contact](http://nus.edu.sg/osa/contact)) serves as a convenient one-stop contact point for you to obtain information and services related to academic or administrative student records, tuition fees and financial matters.

Some face-to-face services will be unavailable in this semester. Students may check the website ([http://www.nus.edu.sg/osa/student-services/ssc](http://www.nus.edu.sg/osa/student-services/ssc)) before visiting the SSC at:

- **Address:** Yusof Ishak House, Level 1
  - 31 Lower Kent Ridge Road
  - Singapore 119078
- **Email via portal:** askstudentservice.nus.edu.sg
- **Telephone:** (65) 6516 1177
  - 9.00 am – 5.30 pm (Monday to Thursday)
  - 9.00 am – 5.00 pm (Friday)
Information for International Students

1. Immigration & Checkpoints Authority of Singapore (ICA) – Student’s Pass

All international students admitted as Non-Graduating students must hold a valid Student’s Pass during the period of study at NUS. Admission is contingent upon successful application of Student’s Pass.

To apply for a Student’s Pass, NUS Registrar’s Office will initiate a registration with ICA on your behalf, following which, you will receive an instructional email to submit the application via the Immigration & Checkpoints Authority (ICA) Student’s Pass Online Application & Registration (SOLAR) System.

If the application is approved, ICA shall grant the student an IPA letter, which is available for printing via ICA SOLAR system (eservices.ica.gov.sg/solar/index.xhtml) under navigation path: Student Main Menu > Print Outcome Letters. For students from a visa-required country (ica.gov.sg/#/visitor/visitor_entryvisa), the IPA letter also serves as a single-entry visa to enter Singapore.

If you are not issued with an IPA letter, you will not be able to complete the formalities for the issuance of Student’s Pass. Therefore, it is important for you to act promptly after receiving the email notification from NUS Registrar’s Office to access the SOLAR system.

If you are eventually not successful in their Student’s Pass application, your admission offer will be withdrawn, and you will not be able to embark on or continue your studies in NUS.

The IPA letter cannot be used in place of the Student’s Pass to study in NUS. Upon receipt of the IPA letter, you are advised to read it carefully and prepare the required documents/items for submission to ICA in person to convert your Social Visit Pass to a Student’s Pass (ica.gov.sg/#/visitor/studentpass/collect). Please refer to the next section about completing formalities with ICA.

Note: Non-Graduating international students are required to take up at least 12 MCs worth of modules (approximately three modules and includes modules set to ‘audit’) per semester or pursue full-time research in order to qualify as a full-time student and be issued with a Student’s Pass.

1.1 Entry Approval by Ministry of Education (MOE)

In addition to obtaining the Student’s Pass or Student’s Pass In-principle Approval from the ICA, international students will also need to obtain approval from the Ministry of Education (MOE) before they commence their journey to Singapore. Each application will be assessed by MOE on a case-by-case basis, and approval is not guaranteed.

NUS will apply for your entry approval with MOE on your behalf, based on your Overseas Travel Declaration (OTD). Hence, it is important that you declare your travel plans at the OTD system (myaces.nus.edu.sg/OverseasTravelDecl/applicantLogin). You must update your OTD immediately if there are changes, including travel plan cancellations.

Students should not proceed with their trip to Singapore unless they have received the entry approval letter. The MOE entry approval letter, which is valid for two weeks, will be conveyed to your NUS email account separately. Students must produce this approval letter of entry to airline staff upon check-in at the departure airport, and to the immigration officer at the checkpoint upon arrival in Singapore. Students who arrive without the entry approval letter from MOE will not be allowed to clear Singapore immigration, and will be required to fly out of Singapore within 48 hours, at their own cost. Their Student’s Pass may also be rescinded by ICA.

Students who are granted entry into Singapore will be issued with a 14-day Stay-Home Notice (SHN) (ica.gov.sg/covid-19/shn). Prior to arrival, students are to submit their health status and recent travel history, as well as personal particulars and contact details via the SG Arrival Card (SGAC) e-Service (icaeservices.ica.gov.sg/sgarrivalcard).
1.2 Completion of Student’s Pass Formalities

To get your Student’s Pass issued, please make an e-appointment ([eservices.ica.gov.sg/ibook](eservices.ica.gov.sg/ibook)) to complete the Student’s Pass formalities at the ICA Building, 4th Floor, Visitor Services Centre (located next to Lavender MRT station) in person. Please refer to the IPA letter for the specific instructions on how to make an e-appointment.

Students are required to prepare and bring the documents/items listed below for submission to ICA. It is your responsibility to go prepared with the necessary documents, pay all fees (processing, issuance and/or Multiple-Journey Visa fees) and complete all the required forms prior to attending the appointment.

<table>
<thead>
<tr>
<th>Documents for Verification and/or Submission</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Recent colour passport-sized photo</td>
<td>Refer to ICA website (<a href="ica.gov.sg/common/photo_guidelines">ica.gov.sg/common/photo_guidelines</a>) for specific requirements on photo submission. Please do not fold, paste or staple the photo.</td>
</tr>
<tr>
<td>2) Disembarkation/Embarkation (D/E) Card or copy of electronic Arrival Card or any valid passes (i.e. STP, LTVP, DP, EP)</td>
<td>The D/E card (<a href="enteringanddeparting/disembarkation-embarkation-card">enteringanddeparting/disembarkation-embarkation-card</a>) is granted upon entry into Singapore. Student who lose the D/E card will need to prepare a self-written statement for submission to ICA officer.</td>
</tr>
<tr>
<td>3) In Principle Approval (IPA) Letter</td>
<td>To be printed from ICA SOLAR system (<a href="eservices.ica.gov.sg/solar/index.xhtml">eservices.ica.gov.sg/solar/index.xhtml</a>) under navigation path: Foreign Student Main Menu &gt; Print Outcome Letters</td>
</tr>
<tr>
<td>4) Original and Photocopy of Passport Particulars Page</td>
<td></td>
</tr>
<tr>
<td>5) eForm 16</td>
<td>To be printed from ICA SOLAR system (<a href="icaeservices.ica.gov.sg/solar/index.xhtml">icaeservices.ica.gov.sg/solar/index.xhtml</a>), duly completed and signed.</td>
</tr>
<tr>
<td>6) ICA Medical Report Form &amp; Original copy of the Laboratory Report</td>
<td>Applicable only if duration of course is more than 6 months. See Section 1.3 for more details.</td>
</tr>
<tr>
<td>7) One copy of the Terms and Condition of Student’s Pass (version as at Oct 2015)</td>
<td>To be printed from ICA SOLAR system (<a href="icaeservices.ica.gov.sg/solar/index.xhtml">icaeservices.ica.gov.sg/solar/index.xhtml</a>) under navigation path: Foreign Student Main Menu &gt; View Application Status and signed in the presence of ICA officer. Please note that you will need to provide the application ID, e.g. IHL-2020-APP-XXXXXXXXX in the space provided on Para 7 of the first page. In addition, students will need to provide the following information on the last page of the Terms and Conditions:</td>
</tr>
<tr>
<td>(i) Singapore Residential Address If unavailable at the point of submission to ICA, please indicate the address of the interim NUS hostel or other interim accommodation under the Residential Address field.</td>
<td></td>
</tr>
<tr>
<td>(ii) Contact Number If unavailable, please provide instead the email address which you frequently check under the Contact Number field.</td>
<td></td>
</tr>
</tbody>
</table>

**ADVISORY:** As ICA will be enrolling applicants’ iris images, please do not wear coloured, patterned or cosmetic contact lenses. Students are required to remove their glasses/spectacles before capturing of iris images.
1.3 Medical Examination

All international students who applied for Student’s Pass beyond six months would have to undergo and pass a medical examination conducted by a qualified medical practitioner either in Singapore or in your home country. You must have the completed test results of your medical check before you can complete your Student’s Pass formalities at ICA.

You are required to bring along ICA’s prescribed medical report form (Download from ICA SOLAR system (icaeservices.ica.gov.sg/solar/index.xhtml) under navigation path: Foreign Student Main Menu > View Application Status) to the medical examination. The endorsed form must be submitted with the relevant laboratory reports. An official translation of the laboratory reports is required if it is not in the English language. At the time of submission, the laboratory reports must not be more than three months from the date of issue.

You may also opt to have this medical examination done at the University Health Centre (UHC) (nus.edu.sg/uhc). If you choose to do this, you need to note that the results of the various laboratory tests will only be ready for collection after five working days. It will be your responsibility to plan the timing of your medical examination such as to have all necessary documents in good time for your appointment with ICA.

If you are residing in Singapore on any other long-term immigration passes currently, you are required to undergo the medical examination in Singapore, if the medical examination was done more than two years ago.

The issuance of the Student’s Pass is subject to the outcome of a medical examination. Students who fail to fulfill the medical requirements will not be issued with a Student’s Pass and your admission of offer will be withdrawn.

1.4 Enquiries

If you have any queries regarding immigration issues and Student’s Pass matters, you may refer to ICA’s FAQs (va.ecitizen.gov.sg/cfp/customerpages/ICA/explorefaq.aspx). Alternatively, you may write to ica_stp1@ica.gov.sg.

2. Housing

Matters relating to on-campus or off-campus housing can be obtained from the Office of Student Affair’s (OSA) website (nus.edu.sg/osa/student-services/hostel-admission/non-graduating). If you have enquiries pertaining to housing, you may write to the Hostel Admission Services (nus.edu.sg/osa/contact).
Financial Matters

Payment of NUS Miscellaneous Student Fees and Tuition/Research Fees

Fees can be paid online via the Education Records System (EduRec). For further instructions, refer to the guide (nus.edu.sg/Registrar/docs/info/prospective-students—non-graduating/instructions-for-epayment.pdf)

Both Exchange and Non-Exchange students are required to pay the Miscellaneous Student Fees (see table below for breakdown) which comprise the Student Services Fee and Health Service Fee.

Miscellaneous Student Fees help meet part of the costs incurred by the University in providing services to the student community. These services include healthcare for students; facilitating student cultural, social and recreational programmes; and maintaining the internal shuttle bus service, IT network and other campus-wide services.

Please note that rates shown here may be subject to changes from time to time.

<table>
<thead>
<tr>
<th>Miscellaneous Student Fees (MSF)</th>
<th>Amount payable (S$ inclusive of GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1 Semester</td>
</tr>
<tr>
<td>Student Services Fee (SSF) (Non-Exchange)</td>
<td>76.97</td>
</tr>
<tr>
<td>Student Services Fee (SSF) (Exchange)</td>
<td>63.11</td>
</tr>
<tr>
<td>Health Service Fee (HSF) *SUSEP students are exempted.</td>
<td>68.35</td>
</tr>
</tbody>
</table>

For details, please refer to nus.edu.sg/uhc/general-health/billing-insurance/insurance-matters

If you are admitted as a Non-Exchange coursework student, you are advised to pay the tuition fees after you have confirmed your modules (where applicable) but before the payment due date. Please note that modules set to audit basis and modules dropped with ‘W’ or ‘F’ grade will be charged accordingly (see dates for dropping modules on Page 6).

If you are admitted as a self-funded Non-Exchange research student, you are required to pay the research fees together with the MSFs before completing Registration (Part Two).

The tuition fee and/or research fee are set out as follows:

**Non-Exchange Coursework Student – Singapore Citizens or Singapore Permanent Residents**

<table>
<thead>
<tr>
<th>For modules in the following Faculties:</th>
<th>Singapore Citizens</th>
<th>Singapore Permanent Residents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts and Social Sciences</td>
<td>820</td>
<td>1,150</td>
</tr>
<tr>
<td>Business</td>
<td>960</td>
<td>1,345</td>
</tr>
<tr>
<td>Computing</td>
<td>820</td>
<td>1,150</td>
</tr>
<tr>
<td>Design and Environment (Architecture)</td>
<td>885</td>
<td>1,240</td>
</tr>
<tr>
<td>Design and Environment (Industrial Design)</td>
<td>820</td>
<td>1,150</td>
</tr>
<tr>
<td>Design and Environment (Building, Real Estate)</td>
<td>820</td>
<td>1,150</td>
</tr>
<tr>
<td>Engineering</td>
<td>820</td>
<td>1,150</td>
</tr>
<tr>
<td>Law</td>
<td>1,265</td>
<td>1,770</td>
</tr>
<tr>
<td>Medicine (Nursing)</td>
<td>895</td>
<td>1,255</td>
</tr>
<tr>
<td>Music</td>
<td>1,395</td>
<td>2,025</td>
</tr>
<tr>
<td>Science (Pharmacy)</td>
<td>905</td>
<td>1,270</td>
</tr>
<tr>
<td>Science (except Pharmacy)</td>
<td>820</td>
<td>1,150</td>
</tr>
</tbody>
</table>
### Non-Exchange Coursework Student – Other Nationalities

<table>
<thead>
<tr>
<th>For modules in the following Faculties/Schools</th>
<th>Tuition fee (S$) per module (per semester)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Social Sciences</td>
<td></td>
</tr>
<tr>
<td>Design and Environment (Building, Real Estate)</td>
<td>2,985</td>
</tr>
<tr>
<td>Business (except MBA)</td>
<td>3,225</td>
</tr>
<tr>
<td>Computing</td>
<td></td>
</tr>
<tr>
<td>Design and Environment (Industrial Design)</td>
<td></td>
</tr>
<tr>
<td>Engineering</td>
<td>3,820</td>
</tr>
<tr>
<td>Science (except Pharmacy)</td>
<td></td>
</tr>
<tr>
<td>Design and Environment (Architecture)</td>
<td>3,905</td>
</tr>
<tr>
<td>Law</td>
<td>3,830</td>
</tr>
<tr>
<td>Medicine</td>
<td></td>
</tr>
<tr>
<td>Public Health (graduate modules only)</td>
<td>15,960</td>
</tr>
<tr>
<td>Music</td>
<td>12,155</td>
</tr>
<tr>
<td>Nursing</td>
<td>3,725</td>
</tr>
<tr>
<td>Public Policy</td>
<td>4,416</td>
</tr>
<tr>
<td>Science (Pharmacy)</td>
<td>3,810</td>
</tr>
<tr>
<td>For modules in the following Programmes/Residential Colleges/Teaching Units</td>
<td></td>
</tr>
<tr>
<td>Centre for English Language Communication  Tembusu College</td>
<td>2,985</td>
</tr>
<tr>
<td>Master of Business Administration (MBA)</td>
<td>4,000</td>
</tr>
</tbody>
</table>

### Non-Exchange Research Student – All Nationalities

<table>
<thead>
<tr>
<th>Research Project/Attachment</th>
<th>Research fee (S$) (per semester or part thereof)</th>
</tr>
</thead>
<tbody>
<tr>
<td>All nationalities</td>
<td>1,250</td>
</tr>
</tbody>
</table>

Fees are to be paid before the stipulated deadline, failing to do so will result in a late fee being imposed. Please refer to the Office of Finance website [nus.edu.sg/finance/students/student-finance-matters.html](nus.edu.sg/finance/students/student-finance-matters.html) for information on the payment deadline as well as modes of payment.
NUS Campus Map

The NUS campus map is available online at the NUS website (map.nus.edu.sg/index.php). The locations of the Registrar’s Office, University Health Centre and Student Service Centre are indicated below:
Five self-sufficient zones have been created on NUS campuses to minimise overcrowding and intermingling as campus resumes operations in phases. Each zone has its own dining and study areas. Please see [here](emergency.nus.edu.sg) for the zonal map. The five zones are:

**A**
- Faculty of Engineering
- NUS Graduate School for Integrative Sciences and Engineering
- School of Continuing and Lifelong Education
- School of Design and Environment
- University Scholars Programme
- Yale-NUS College
- Yong Siew Toh Conservatory of Music
- Music Library

**B**
- Faculty of Dentistry
- Faculty of Science
- Saw Swee Hock School of Public Health
- University Hall
- Yong Loo Lin School of Medicine
- Yusof Ishak House
- Medical Library
- Science Library

**C**
- Business School
- Faculty of Arts and Social Sciences
- Institute of Systems Science
- Risk Management Institute
- School of Computing
- Central Library
- Hon Sui Sen Memorial Library

**D**
- Lee Kuan Yew School of Public Policy
- Faculty of Law
- C.J. Koh Law Library

**E**
- Duke-NUS Medical School

Common facilities such as the University Health Centre and the Victim Care Unit are in a neutral zone and will be open to all students.
Map of University Town: