

## **COURSE REGISTRATION APPEAL TIMELINE FOR SEMESTER 1, AY2024/25 - for NON-GRADUATING (NG) STUDENTS**

### **Notes:**

1. Refer to Appendix - Appeal Types section of CourseReg userguide (<https://nus.edu.sg/coursereg/docs/CourseReg-Student-User-Guide.pdf>) for more details on the individual appeals.
2. While the outcome of your appeal is still pending, please refrain from sending multiple emails to the approvers and submitting appeal types that do not accurately address the issue.
3. Refer to CourseReg's Contact Us page to contact appeal approvers of respective appeal types for urgent assistance.

Updated: 5pm, 29 May 2024

<b>Appeal Type</b>	<b>Approve by</b>	<b>Available for</b>	<b>Start Time &amp; Date</b>	<b>End Time &amp; Date</b>
Issues while selecting Course (for Rd1-3)	Host Department	NG	9am, 30 Jul 24	12nn, 31 Jul 24
Max Workload Waiver (for Rd1-3)	Home Faculty	NG	9am, 8 Aug 24	5pm, 15 Aug 24
Unable to secure course (for Rd1-3)	Host Department	NG	9am, 8 Aug 24	5pm, 15 Aug 24
Change Lecture Class (for Rd1-3)	Host Department	NG	9am, 8 Aug 24	5pm, 15 Aug 24
Add/Change Tutorial Class (for Rd1-3)	Host Department	NG	5.01pm, 19 Aug 24	6pm, 29 Aug 24