ACADEMIC PLAN APPLICATION / DECLARATION – Apply for Restricted Second Major / Minor Student User Guide



Overview

Enrolment into a restricted programme (e.g. <u>Restricted Minor</u> or <u>Second Major</u>) is subjected to approval. In which case, students are required to submit an application to the programme host during a stipulated period (opens every semester) via the Academic Plan Application/Declaration function in EduRec.

In order to have approved restricted programmes officially added to the Student Records, it is necessary to declare the approved restricted programmes during the Academic Plan Declaration exercise.



Important Timelines

Activity	Period			
Students submit application via myEduRec	Semester 1 - Start of reading week (April) to end of 1st week of examinations Semester 2 – Reading week (November)			
Faculties process applications	After examinations and before Course Registration for the next semester starts			
Students check outcome of applications via myEduRec	After the previous semester examinations results release and before Course Registration for next semester starts			

Note:

If you have been approved to read a restricted programme, you need to fulfil the requirements specified for the programme to be deemed to have completed the programme successfully.

Step by Step guide for 'Academic Plan Application for Restricted Minor/2nd Major'

1) Navigate to Academic Plan Declaration

Once you have logged in, you will see **My Homepage** with picture icons which you can select and navigate to the respective pages in EduRec.



^CClick Academics icon.

© Click Acad Plan Appln/Declaration Icon.

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	Registration & Declarations	Academic Records	Degree Progress/AFG	Module Registration
	Global Education	Examinations	Commencement Registration	Acad Plan Appln/Declaration
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2) Select 'Apply for Restricted Plan'.

Academics	Select A Career	:	\oslash
Major Declaration (Yale-NUS)	Undergraduate		
Declare Academic Plan			
Apply for Restricted Plan]		
Check Application Outcome			

3) Select your Career.

Click 'Undergraduate'.

Academics	Select A Career	:	Ø
Major Declaration (Yale-NUS)	Undergraduate		
📑 Declare Academic Plan			
Physical Plan Plan			
Check Application Outcome			

4) Select the Faculty/School you wish to apply the Restricted Plan You will see a page that shows the offering Faculties/Schools for the Restricted Plans

Click on the offering Faculty/School button for the Restricted Plan you wish to apply.

Academics	Select Faculty/School 🔶 🛉 🗄 🙋
Major Declaration (Yale-NUS)	Select the Faculty/School you wish to apply the Restricted Plan.
Declare Academic Plan	College of Design and Eng
Apply for Restricted Plan	Faculty of Science
Check Application Outcome	NUS Business School
	School of Computing

5) Select Restricted Plan

You will see a page that shows the available Restricted Plans from the Faculty/School for selection.

^{Click} on the restricted plan you wish to apply for.

Academics	Select Restricted Plan	Ø
Major Declaration (Yale-NUS)	Select the Restricted Plan you wish to apply for.	
Declare Academic Plan	Management (2nd Maj)	
Physical Apply for Restricted Plan	Management (Minor)	
Check Application Outcome	Real Estate Finance (2nd Maj)	
	Real Estate (Minor)	

6) Fill in the application page accordingly and click 'Submit' once done.

Academics	A	Apply for Restricted	Plan	4	: 1	\oslash		
Major Declaration (Yale-NUS)	Restricted Second Major/Minor Application for Academic Year 2022/2023 Semester 1 Real Estate Finance (2nd Maj)							
📑 Declare Academic Plan	2nd Major in Real Estate Fin	I Major in Real Estate Finance						
	Real estate is an integral part crucial for the ownership, sust (from Cabot 2019/2020 onwa	ial estate is an integral part of urban development and cityscape. In a rapidly urbanized world, real estate investment and real estate finance are increasingly ucial for the ownership, sustainable development and usage of valuable real estate resources. The 2nd Major in Real Estate Finance is open to NUS students on Cabert 2010/2010 oncurated world by exact students curration that BSC (Paal Estate) decrea.						
Apply for Restricted Plan	1. You can view the requireme	nts at: https://www.sde.nus.edu.s	p/rst/undergraduate/special-program	mes/major-in-real-estate-finance/				
Check Application Outcome	It is the responsibility of stud requirements.	dents pursuing 2nd Major in Real	Estate Finance to ensure that they to	ake the relevant modules to fulfill the re	spective			
- M oneck Application outcome	3. Indicate the module(s) which	h you have previously obtained a	d wants to be waived in order to tak	e a module listed in the 2nd Major Rea	I Estate Fin	ance.		
	4. You are to indicate the 10 Modules that you are intending to read below.							
	5. You are to provide the reason(s) for taking up the 2nd Major in Real Estate Finance in the following space provided:							
	Key in your personal reason(s) here							
	Upload Unofficial Transcript					1 row		
	Attached File 0	Add Attachment \Diamond	View Attachment \diamond	Delete Attachment O				
	1	Add Attachment	View Attachment	Delete Attachment	+	-		
	Please indicate the modules y	ou wish to read for this Restricted	Plan			1 row		
	Term Subject Area Catalog Nbr Description Units Units							
	1	Q	٩	Q	+	-		
			Submit					

You will see a confirmation message that your application is submitted.

Academics	Apply for Restricted Plan	🔶 i 🙆
Major Declaration (Yale-NUS)	Restrice Restricted (× Semester 1
Declare Academic Plan	2nd Majo Real estat Your Application has been submitted on 2022-Mar-30 10:13:	investment and real estate finance are increasingly
Apply for Restricted Plan	them Coli 1. You car Application Number: R00002149	ajor-in-real-estate-finance/
Check Application Outcome	2 H is the requireme 3 Indicate	relevant modules to fulfill the respective dule listed in the 2nd Major Real Estate Finance.
	4. You are 5. You are Key in you Upload Ur Atta 1 Please inc Term 1	e provided: I row elete Attachment mete Attachment Description Units Q + -

7) Check Application Outcome

Once the application is submitted, click on 'Check Application Outcome' to check the status of the application.

<	Check Application Outcome							:	\oslash
Major Declaration (Yale-NUS)	Re	equest Outco	me						
E Declare Academic Plan		Career 🗘	Term 🗘	Type 🗘	Application ID 🗘	Applicatio	on Stati	is û	2 rows
Apply for Restricted Plan	1	UGRD	2022/2023 Semester 1	Restricted	R00002148	Pending		.	
Check Application Outcome	2	UGRD	2022/2023 Semester 1	Restricted	R00002149	Pending			