

HR 040/23

# APPLICATION PROCEDURE FOR NUS-OVERSEAS GRADUATE SCHOLARSHIP ACADEMIC YEAR 2024/2025

## **INFORMATION FOR APPLICANTS**

### 1. Application Procedure

- 1.1 Applications, together with the supporting documents listed at paragraph 2 below, should be submitted to the <u>Office of Human Resources no later than</u> <u>22 March 2024</u> (Attn: <u>Ms Geraldine Quek / Ms Amber Koh</u>) by email;
- 1.2 Applicants who are not staff of the University at the point of application should refer to the University's website at <a href="http://nus.edu.sg/education">http://nus.edu.sg/education</a> for the list of Faculties/Schools (and the Departments within the Faculties/Schools), and indicate in their application the respective Department where they would like to pursue an academic career with upon completion of the postgraduate studies.

## 2. Documents Required for Application

The following supporting documents should be submitted together with a completed Part I of the Application for NUS-Overseas Graduate Scholarship:

- 2.1 Applicant's latest curriculum vitae (which should include details on any teaching experience at undergraduate and above levels of studies) and publication list;
- 2.2 An abstract of any thesis previously written;
- 2.3 Copies of 2 or 3 pieces of research/design work that the applicant considers to be his/her most significant works;
- 2.4 A proposal of at least 2 research topics which he/she intends to pursue, with a minimum of a half-page write-up on the details of each proposed topic.
- 2.5 A copy each of the detailed results/transcripts of the following examinations:
  - GCE 'O' & 'A' Levels / School & Higher School Examinations / NUS High Final Year and Year 4 results / International Baccalaureate (IB) / Polytechnic Diploma or equivalent
  - University degree(s)
- 2.6 A copy each of the following certificates:
  - GCE 'O' & 'A' Levels / School & Higher School Examinations / NUS High Diploma / International Baccalaureate (IB) / Polytechnic Diploma or equivalent
  - University degree(s)
- 2.7 A copy of the Graduate Management Admission Test (GMAT) or Graduate Record Examination (GRE) score sheet, if applicable;



Ref: HR 040/23 Page 2 of 2

- 2.8 A copy of the letter(s) of offer from each university applied to for admission to graduate programme;
- 2.9 A copy of the letter(s) of offer for other scholarship(s) and/or award(s) applied for and the outcome of these applications;
- 2.10 A completed <u>NUS Personal Data Consent for Job Applicants</u>, for applicants who are not staff of NUS at the point of application; and
- 2.11 A minimum of 2 confidential referees' reports, to be sent directly to the Office of Human Resources (Attn: Ms Geraldine Quek / Ms Amber Koh) by email.

#### 3. Selection Process

Only short-listed candidates will be notified. A preliminary selection will be carried out at the Department and Faculty/School-level, and candidates short-listed for final selection will be interviewed by the NUS-OGS Selection Committee. Besides interviews, candidates may be required to complete certain tests, if short-listed.

#### 4. Timeline to Note

Application closing date	22 March 2024
Final interview	May to June 2024
Award notification & signing of bond deed	July 2024
(Please note that awardees will be required to identify 2	
sureties for the bond deed and provide their particulars	
using the <u>Sureties' Particulars Form</u> .)	