

HR 046/24

APPLICATION PROCEDURE FOR NUS-OVERSEAS POSTDOCTORAL FELLOWSHIP ACADEMIC YEAR 2025/ 2026

INFORMATION FOR APPLICANTS

1. Application Procedure

- 1.1 Applications, together with the supporting documents listed at paragraph 2 below, should be submitted to the <u>Office of Human Resources no later than</u> <u>21 March 2025</u> (Attn: <u>Ms Geraldine Quek / Ms Amber Koh</u>) by email;
- 1.2 Applicants who are not staff of the University at the point of application should refer to the University's website at http://nus.edu.sg/education for the list of Faculties/Schools (and the Departments within the Faculties/Schools), and indicate in their application the respective Department where they would like to pursue an academic career with upon completion of the postdoctoral training.

2. Documents Required for Application

The following supporting documents should be submitted together with a completed Part I of the <u>Application for NUS-Overseas Postdoctoral Fellowship</u>:

- 2.1 A proposed postdoctoral training plan with details on objectives, target deliverables, period and institution of training, name(s) of collaborator/supervisor and any other relevant information;
- 2.2 Applicant's latest curriculum vitae and publications list;
- 2.3 An abstract of the doctoral thesis. For applicants in the final stages of doctoral studies and proposing to commence postdoctoral training immediately after completion of studies, an abstract of any thesis previously written, as well as an abstract of the doctoral thesis to be submitted for examination should be included;
- 2.4 Copy of 2 or 3 pieces of significant research/design work;
- 2.5 Copy of all educational certificates and transcripts including GCE 'O' & 'A' level, Polytechnic diploma, University degree(s) or equivalent;
- 2.6 A copy of the invitation letter (or letter of offer) from the institution applied to for the proposed training programme;
- 2.7 A copy of the letter(s) of offer for other fellowship(s) and/or funding applied for and the status of these applications;



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- 2.8 A completed <u>NUS Personal Data Consent for Job Applicants</u>, for applicants who are not staff of NUS at the point of application; and
- 2.9 Letter of Recommendation from a minimum of 2 referees. Referees should email letters directly to the Office of Human Resources (Attn: Ms Geraldine Quek / Ms Amber Koh).

3. Selection Process

Only short-listed candidates will be notified. A preliminary selection will be carried out at the Department and Faculty/School-level, and candidates short-listed for final selection will be interviewed by the NUS-OPF Selection Committee. Besides interviews, candidates may be required to complete certain tests, if shortlisted.

4. Timeline to Note

Application closing date	21 March 2025
Final interview	May to June 2025
Award notification & signing of bond deed	July to August 2025
(Please note that awardees will be required to identify	
2 sureties for the bond deed and provide their	
particulars using the <u>Sureties' Particulars Form</u> .)	