EXHIBITOR'S MANUAL



# POSTGRADUATE POSTGRAJR 2021 POSTGRAJR 2021 CAREER FAIR 2021 27 OCTOBER VIRTUAL

CENTRE FOR FUTURE-READY GRADUATES





### WHAT YOU CAN LOOK FORWARD TO



Hire your next star employee from thousands of NUS Postgraduates.



A brand-new virtual event platform will be adopted for NUS Postgraduate Career Fair 2021.





Holistic event publicity and attractive student giveaways.

HIRE YOUR NEXT LEVEL TALENT NOW!





### A BRAND-NEW VIRTUAL EVENT PLATFORM



1-on-1 or group video call and chat functions



Access to full list of registered students and reach out to network with them



Access to student interaction data post-event



Customisable company booths for optimised branding



## **HOW TO PARTICIPATE**

# Sign up for NUS Postgraduate Career Fair 2021

- Submit your registration from 27 September 4 October.
- Upon receiving an email confirming the acceptance of your submission, complete your payment by 15 October.
- Only when payment is completed is participation confirmed.



### **HOW TO PARTICIPATE**

# **Prepare for NUS Postgraduate Career Fair 2021**

- Customise your company booth from 18 22 October.
- Plan your manpower schedule for event day.
- Head into the virtual fair platform from 25 October to review the list of participating students and to shortlist potential candidates you would like to meet during NUS Postgraduate Career Fair.

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# **HOW TO PARTICIPATE**

# **Event Day**

Sign in ahead of 11am and get excited to meet prospective hires!

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### KEY EVENT DATES



Registration



**Payment Deadline** 



**Company Booth Customisation** 



**Platform Preview** 





### TERMS & CONDITIONS

- 1. Upon receiving your company's submission form, the NUS Centre for Future-ready Graduates will send you an email on 8 October 2021 to confirm the acceptance of your submission to participate in the event.
- 2. Your participation in NUS Postgraduate Career Fair 2021 is confirmed only upon the acceptance of your submission and payment is completed. The NUS Centre for Future-ready Graduates reserves the right to decline any bookings submitted.
- 3. The employer participation fee is SGD \$100 for the virtual networking booth (up to 3 user accounts). Prices are subject to 7% GST.
- 4. Once payment has been completed, withdrawals for the event are not allowed and payment made is non-refundable
- 5. Payment of the participation fee must be received on or before 15 October via the registration link provided in your confirmation email. Organisations can make payment via VISA or MasterCard.
- 6. The NUS Centre for Future-ready Graduates will collect data provided for billing and publicity purposes related to NUS Postgraduate Career Fair 2021.
- 7. The NUS Centre for Future-ready Graduates reserves the right to make changes to the event details (i.e. Event Date / Time / Venue)





## **ENQUIRIES**

We are pleased to share that a Live Chat function is available on the NUS Postgraduate Career Fair 2021 virtual fair platform should you encounter technical difficulties during registration, company booth customisation, or on event day.

Please send all other queries pertaining to this event to <a href="mailto:hire@nus.edu.sg">hire@nus.edu.sg</a>.



# NUSTGRADUATE POSTGRAIR 2021 POSTGRAIR 2021 CAREER FAIR 27 OCTOBER VIRTUAL



Centre for Future-ready Graduates