Frequently Asked Questions (FAQs)

General

1. **When is NUS Career Fest 2022 happening?**  
The hybrid event is happening on 15, 17, 22, 24 February 2022.  
15 and 17 February are Physical Fair days while 22 and 24 February are Virtual Fair days.

2. **Who are the target audience for NUS Career Fest 2022?**  
NUS Career Fest 2022 will be publicised to our 30,000 undergraduates, 10,000 postgraduates, the Class of 2021 and some mid-career job seekers.

3. **Why am I unable to register for the Physical Fair?**  
Due to limitations on event size and safe management measures, the Virtual Fair remains the primary format for NUS Career Fest 2022. We seek your understanding that participation in the Physical Fair is by invite only.

4. **My company is participating in the Physical Fair. Where can I find more information for my preparation?**  
Besides emails from the NUS Career Fest Organising Committee, FAQs are included to the Exhibitors’ Booking Kit and Exhibitors’ Manual.
5. How do I access my GEVME wallet?
   a. You can login to your registration wallet here
      - [https://www.gevme.com/wallet/#/login](https://www.gevme.com/wallet/#/login)

*As this is the first time that you are accessing the site, you will receive the following message, indicating your GEVME account has not been activated. Please check your mailbox for instruction to activate your account.
b. Check your inbox to view the Activate email, click on “Activate your account” button

GEVME <notifications@gevme.com> 
to me ➤

GEVME Great Events Made Easy

Activate Your Account

Hi Xueren3,

Thank you for creating an account in GEVME. To get started, activate your account by clicking on the button below.

Activate your account

Have you seen our blog?
Are you an event organizer looking for tips and tricks? We write awesome stuffs on online event management and other related matters on our blog. Check it out.

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c. Creating new password for the account based on the password creation instruction:

Hi Xueren3,

Your account is now activated. To start using GEVME, create a password:

password

Create password and sign in

d. After the password creation, you will be led back to sign-in page.
Fill in your email address and password that you have created earlier to log in to the wallet to view your tickets.

Sign in to Wallet

Sign in to CEVME Wallet to access your tickets, edit your registration info and manage your orders.

future.readiness@gmail.com

Login

To view the ticket that you have purchased, click ‘Your Tickets & Order’

Events you registered for

NUS Career Fest 2022 — Physical Fair (Employer Registration)

University Sports Centre
Sports Drive 1, University Sports Centre (USC), National University of Singapore, Singapore
7. **How long is the Virtual Fair platform going to be open for?**
   The Virtual Fair platform will be available for 2 weeks after the event.

8. **Where can I access the Terms and Conditions for this event?**
   You can find the NUS Career Fest 2022 Terms and Conditions [here](#).

9. **How do I contact the organisers for this event if I have further questions?**
    For any enquiries on NUS Career Fest 2022, please email us at [hire@nus.edu.sg](mailto:hire@nus.edu.sg)
NUS Career Fest 2022 - Physical Fair

1. How do I register for the event?
   Participation in the Physical Fair is by invite only. Organisations who have successfully reserved a networking space for the Physical Fair, please check your email for the registration link.

2. I have not paid/made partial payment, how do I complete my payment?
   You can login to your registration wallet here - [https://www.gevme.com/wallet/#/login](https://www.gevme.com/wallet/#/login) to complete your payment. Kindly login with your registered email address and click on "Forget Password" to trigger an activation email.

   Otherwise, you can contact NUS Career Fest Organising Committee at [hire@nus.edu.sg](mailto:hire@nus.edu.sg) for more assistance.

3. What are the payment methods?
   You can make payment via VISA, MasterCard, Amex, Alipay or PayNow.

4. I did not receive the participation confirmation email, could you resend it to me?
   Upon receiving your payment, we will send you a participation confirmation email. Please contact NUS Career Fest Organising Committee at [hire@nus.edu.sg](mailto:hire@nus.edu.sg) if you do not receive the email by Monday, 31 January.

5. What do we need to bring for the NUS Career Fest 2022?
   You may bring along one pull-up banner (not more than 1m width), brochures, and a thumb drive (with visual collaterals, internship/job listings) to display on the 50-inch TV.
6. **Can we build structures within our networking space?**
   No, you are not allowed to build any structures within the networking space.

7. **Will there be storage provided?**
   Due to space constraints, participating organizations are strongly encouraged to store their items within their networking space.

8. **Can we consume meals outside of the stipulated lunch time in the event hall?**
   No, due to prevailing pandemic conditions, lunch time is strictly stipulated. This is also to facilitate venue cleaning between networking sessions.

9. **Can we purchase additional parking coupons?**
   Due to limited parking lots available on campus, we are unable to sell additional parking coupons. More information on parking directions will be provided at a later date.

10. **Is there a maximum number of representatives allowed at the Physical Fair?**
    Due to the current Safe Management Measures (SMMs) and space constraints, a maximum of two (2) representatives are allowed for the Physical Fair.

    Employers are only allowed to change attending representatives before **Sunday, 13 February**. Please ensure that attending company representatives are fully vaccinated and/or recovered from COVID-19 within the last 180 days.
11. How do I update the contact details of the attending representatives?

You can login to your registration wallet here - [https://www.gevme.com/wallet/#/login](https://www.gevme.com/wallet/#/login) to update the contact details of the attending representatives.

Refer to FAQ 3 on how to access GEVME wallet.

To edit and update the details of the representatives, click ‘Edit registration details’
12. Are we required to do Pre-Event Antigen Rapid Test (ART) before arriving on the Physical Fair day?

All company representatives are required to self-administered the Pre-Event ART Test before arriving on the Physical Fair day.

Company representatives must have a valid negative COVID-19 test result taken within 24 hours from the time of the actual Physical Fair, before being allowed to enter the venue or participate in the Physical Fair.

13. Can we rotate the company representatives at the Physical Fair?

No, we only allow the same two (2) pre-registered company representatives from each organization throughout the Fair due to the current SMMs and space constraints.

14. How many attendees are expected for both the Physical and Virtual Fairs?

We are expecting more than 300 pre-registered students per Physical Fair day and more than 2,500 students during the Virtual Fair.

15. What if we require extra furniture (TV, chairs and etc.) and customization for our networking space?

Due to space constraints, we are not able to cater additional requests for extra furniture.

16. Where is the event venue?

The event venue is located at the University Sports Complex, 2 Sports Drive 1, National University of Singapore 117561.
NUS Career Fest 2022 – Virtual Fair

1. **How do I register for the event?**

   Kindly note that participation in the Virtual Fair is confirmed only when you have received a confirmation email from us.

2. **I did not receive my registration acknowledgement email, could you resend it to me?**
   Yes, please contact NUS Career Fest Organising Committee at hire@nus.edu.sg for assistance.

3. **What is next after I have registered?**
   You will be notified of the outcome of your registration via email within 7 working days upon successful registration.

   Approved registrations will receive a payment link to proceed with the payment. Payment of the participation fee must be received on or before Friday, 28 January.

4. **What are the payment methods?**
   You can make payment via VISA, MasterCard, Amex, Alipay or PayNow.

5. **I have not paid/made partial payment, how do I complete my payment?**
   You can login to your registration wallet here
   - [https://www.gevme.com/wallet/#/login](https://www.gevme.com/wallet/#/login) to complete your payment. Kindly login with your registered email address and click on "Forget Password" to trigger an activation email. Otherwise, you can contact NUS Career Fest Organising Committee at hire@nus.edu.sg for more assistance.
6. **I did not receive the participation confirmation email, could you resend it to me?**
   
   Upon receiving your payment, we will send you a participation confirmation email. Please contact NUS Career Fest Organising Committee at hire@nus.edu.sg if you do not receive the email by Monday, 31 January.

7. **How many attendees are expected for the Virtual Fair?**
   
   We expect several hundreds to log on to video chat with employers each industry networking day, with several thousand job applications completed.

8. **How do I know which day of the Virtual Fair I will be participating in?**
   
   Companies participate in 1 day of the Virtual Fair, depending on their industry.

<table>
<thead>
<tr>
<th>22 Feb 2022 (Virtual)</th>
<th>24 Feb 2022 (Virtual)</th>
</tr>
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<tbody>
<tr>
<td>• Accountancy</td>
<td>• Education</td>
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<tr>
<td>• Banks (International)</td>
<td>• Information Communications Technology</td>
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<tr>
<td>• Banks (Local / Asia)</td>
<td>• Media &amp; Entertainment</td>
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<tr>
<td>• Consulting &amp; Market Research</td>
<td>• Non-profit &amp; Social Services</td>
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<td>• Executive Search</td>
<td>• Public Sector</td>
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<tr>
<td>• Financial Services</td>
<td>• Consumer Goods (Electronics &amp; Non-electronics)</td>
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<td>• Fintech</td>
<td>• Distribution, Logistics &amp; Supply Chain</td>
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<td>• Fund Management</td>
<td>• Retail &amp; Hospitality</td>
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<tr>
<td>• Chemicals</td>
<td>• Others / Diverse Business</td>
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<td>• Energy &amp; Resources</td>
<td>• Transport, Maritime and Aerospace</td>
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<td>• Engineering &amp; Manufacturing</td>
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<td>• Legal Services</td>
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<td>• Pharmaceutical, Healthcare, Biomedical Sciences</td>
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<tr>
<td>• Real Estate &amp; Construction</td>
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**Yusof Ishak House Level 2, 31 Lower Kent Ridge Road (S)119078**

T. 65.6516 1385 | E. hire@nus.edu.sg
9. **What happens if the platform goes down or is disrupted?**
What COVID-19 has taught us is that it's always good to prepare for disruptions. Although we don't expect any issues, we have a contingency plan in place and will alert you if any disruptions happen.

10. **Can we withdraw from the event?**
Once payment has been completed, withdrawal from the event is not allowed and payment made is non-refundable.

11. **How can we edit/update the details of our Virtual Fair company representatives?**
You can login to your registration wallet here - [https://www.gevme.com/wallet/#/login](https://www.gevme.com/wallet/#/login) to edit/update the contact details of the attending representatives.

**Note:** Only the main contact person i.e. the one who registered for the event can edit the details. Refer to FAQ 3 on how to access GEVME wallet.

To edit and update the details of the representatives, click ‘Edit registration details’
As of 25 Jan 2022