

COURSE REGISTRATION APPEAL TIMELINE FOR SEMESTER 1, AY2023/24 - for GRADUATE (GD) STUDENTS

Notes:

1. Refer to Appendix - Appeal Types section of CourseReg userguide (<https://nus.edu.sg/coursereg/docs/CourseReg-Student-User-Guide.pdf>) for more details on the individual appeals.
2. While the outcome of your appeal is still pending, avoid spamming with emails to the approvers and submitting incorrect appeal types to address the same issue.
3. Refer to CourseReg's Contact Us page to contact appeal approvers of respective appeal types for urgent assistance.

Updated: 13 Jun 23, 6:00pm

Appeal Type	Approve by	Available for	Start Time & Date	End Time & Date	Note
Unable to fulfill Requisites (for Rd 0)	Host Department	GD	9am, 27 Jun 23	5pm, 28 Jun 23	Not applicable to Duke-NUS students.
Issues while selecting Course (for Rd 0)	Host Department	GD	9am, 27 Jun 23	5pm, 28 Jun 23	
Change Admin Allocated Classes (for Rd 0)	Host Department	GD	9am, 27 Jun 23	5pm, 30 Jun 23	
Unable to fulfill Requisites (for Rd1-3)	Host Department	GD	9am, 26 Jul 23	5pm, 18 Aug 23	Not applicable to Duke-NUS students.
Issues while selecting Course (for Rd1-3)	Host Department	GD	9am, 26 Jul 23	5pm, 8 Aug 23	
Change Admin Allocated Classes (for Rd1-3)	Host Department	GD	9am, 26 Jul 23	5pm, 22 Aug 23	
Appeal for GD English Course (for Rd1-3)	Host Department	GD	9am, 26 Jul 23	5pm, 22 Aug 23	Not applicable to Duke-NUS students.
Max Workload Waiver (for Rd1-3)	Home Faculty	GD	9am, 26 Jul 23	6pm, 25 Aug 23	
Min Workload Waiver (for Rd1-3)	Home Faculty	GD	9am, 26 Jul 23	6pm, 25 Aug 23	Not applicable to Duke-NUS students.
Unable to secure course (for Rd1-3)	Home Faculty and/or Host Department	GD	6pm, 11 Aug 23	6pm, 25 Aug 23	For Duke-NUS students, this appeal is routed to Course Host directly.
Change Lecture Class (for Rd1-3)	Host Department	GD	6pm, 11 Aug 23	6pm, 25 Aug 23	
Add/Change Tutorial Class (for Rd1-3)	Host Department	GD	5.01pm, 22 Aug 23	6pm, 1 Sep 23	Not applicable to Duke-NUS students.