

## **COURSE REGISTRATION APPEAL TIMELINE FOR SEMESTER 1, AY2024/25 - for UNDERGRADUATE (UG) & CONTINUING AND PROFESSIONAL EDUCATION (CPE) STUDENTS**

### **Notes:**

1. Refer to Appendix - Appeal Types section of CourseReg userguide (<https://nus.edu.sg/coursereg/docs/CourseReg-Student-User-Guide.pdf>) for more details on the individual appeals.
2. While the outcome of your appeal is still pending, please refrain from sending multiple emails to the approvers and submitting appeal types that do not accurately address the issue.
3. Refer to CourseReg's Contact Us page to contact appeal approvers of respective appeal types for urgent assistance.

Updated: 5pm, 29 May 2024

<b>Appeal Type</b>	<b>Approve by</b>	<b>Available for</b>	<b>Start Time &amp; Date</b>	<b>End Time &amp; Date</b>
Unable to fulfill Requisites (for Rd1-3)	Host Department	UG and CPE	9am, 22 Jul 24	12nn, 6 Aug 24
Issues while selecting Course (for Rd1-3)	Host Department	UG and CPE	9am, 22 Jul 24	12nn, 6 Aug 24
Change Admin Allocated Classes (for Rd1-3)	Host Department	UG and CPE	9am, 22 Jul 24	5pm, 15 Aug 24
Max Workload Waiver (for Rd1-3)	Home Faculty	UG and CPE	9am, 22 Jul 24	5pm, 15 Aug 24
Min Workload Waiver (for Rd1-3)	Home Faculty	UG	9am, 22 Jul 24	5pm, 15 Aug 24
Unable to secure course (for Rd1-3)	Host Department	UG and CPE	9am, 8 Aug 24	5pm, 15 Aug 24
Change Lecture Class (for Rd1-3)	Host Department	UG and CPE	9am, 8 Aug 24	5pm, 15 Aug 24
Add/Change Tutorial Class (for Rd1-3)	Host Department	UG and CPE	5.01pm, 19 Aug 24	6pm, 29 Aug 24