IMPORTANT NOTE

Before applying for any summer/winter programme, read the GRO website for important information on:

- General Eligibility Requirements and Application Process
- Module Mapping and Financial Aid
- Visa Application, Travel Advisories and Student Insurance

Humboldt-Universität zu Berlin: HUWISU Summer University

(Updated as of January 2022)

<table>
<thead>
<tr>
<th>Host University Website</th>
<th><a href="http://huwisu.de/courses/summer/">http://huwisu.de/courses/summer/</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Programme Location</td>
<td>Berlin, Germany</td>
</tr>
<tr>
<td>Programme Dates</td>
<td>Session 1: 20 June to 15 July 2022</td>
</tr>
<tr>
<td></td>
<td>Only programmes that fall within vacation period of the NUS academic calendar are supported by NUS.</td>
</tr>
<tr>
<td>Application Timeline</td>
<td>15 May 2022, or when participant quota is reached</td>
</tr>
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</table>

COVID-19 related updates:

Students may be considering physical (on-site) Summer and Research Attachment programmes in 2022. Due to the fluid situation of the COVID-19 pandemic, there is still much uncertainty regarding international travel in the months ahead.

Students’ ability to travel to a country for Summer 2022 will be determined by the host country’s travel policies as well as any updates to the latest travel advisory from Singapore authorities. Do factor in the need for quarantine in the host country and stay-home notice upon return to Singapore when considering the feasibility of participating in these programmes.

To be eligible for physical (on-site) summer programmes, students will need to:

1. be fully vaccinated.
2. complete the compulsory Overseas Travel Preparedness (OTP) module on LumiNUS one month before your programme start date. Search for GRO101 Overseas Travel Preparedness (non-SEP participants AY21/22).
3. submit a copy of the completed Risk Acknowledgement and Consent Form on LumiNUS (folder within the OTP module) one month before the start date of the programme. Look for the ‘Summer Programmes’ folder and a subfolder with the country of your programme.
4. register with the Ministry of Foreign Affairs or your country’s diplomatic mission; and
5. attend a pre-departure briefing conducted by GRO.

NUS reserves the right to withdraw you from the programme(s) if you fail to fulfil any of the above criteria.

Please refer here under Physical (On-Site) Summer Programmes for the most updated
Students who proceed with the physical (on-site) option acknowledge the risks associated. NUS will not be responsible for any lost deposits or expenses (including but not limited to programme/tuition fees, air tickets, housing deposits, meal plans and/or non-academic student fees) associated with travel disruptions. Students are advised not to make any financial commitments particularly those which are non-refundable until they are certain that travel is possible. Students will be fully responsible for any and all travel expenses, quarantine accommodation costs, COVID-19 tests or other costs related to the measures imposed at that point of time, both in the host country and Singapore.

### ESTIMATED COST OF PARTICIPATION

| 1 | Programme Fee | Programme fees vary depending on course. Please refer to the course description.

The participation fee consists of a one-off non-refundable program fee and the course fee. The program fee amounting to 160,- Euros is levied at a flat-rate and covers the administrative tasks associated with the enrollment process and course management.

Course fees vary from course to course (the applicable course fees are available on each course's website). The tuition fee listed at the time of registration is the official price for the program. Additional charges may be applied in the case of further bookings by the participating student.

The course fee includes:

- Academic lessons (subject courses/ language courses/ online courses)
- Class-related excursions / virtual tours
- Cultural program: The cultural program includes additional activities outside the classroom. We offer visits to political institutions, historical sights, museums, guest speakers, and events typical for Berlin. Although the cultural program is not mandatory, it is highly recommended and we encourage you to take part in this unique possibility to learn more about the German capital, its history and culture, and your fellow students.
- (Online) course materials, e.g. textbooks, course binders, Humboldt’s e-learning platform Moodle
- Computer and internet access at the Computer and Media Service at Humboldt-Universität for on-site students as well as Moodle access.
- Local English-speaking student tutors will be available for questions and conversation during all cultural activities. Additionally, the HUWISU office is open from Monday to Friday from 9 am till 5 pm during the course periods.

**Discounts**

- HUWISU Alumni receive a discount of €50
- Students who participate in more than one course at HUWISU receive a
discount of €50. Students who combine both summer sessions receive a discount of €50.

- NUS students receive a discount of 50 euros on total programme fee. Do mention "National University of Singapore" in the comment field during application and include a copy of their student ID in their application.

<table>
<thead>
<tr>
<th>Projected Expenditure</th>
<th>Breakdown of Costs</th>
<th>Estimated Cost for 2 to 4 weeks programme</th>
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</thead>
<tbody>
<tr>
<td>Non-refundable participation fee</td>
<td>€ 160</td>
<td></td>
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<tr>
<td>Programme Fee (depends on course selection and combination)</td>
<td>€ 680 - € 1,380</td>
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<tr>
<td>Public transport travel pass</td>
<td>€ 60 (2 weeks) - € 81 (4 weeks)</td>
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<tr>
<td>University accommodation (include deposit of € 150. Depends on type and duration of rent)</td>
<td>€ 800 - € 1,300</td>
<td></td>
</tr>
<tr>
<td>Others (Food, visa, insurance)</td>
<td>€ 200 - € 500</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>€ 1,900 - € 3,421</strong> (est. S$3,000 – S$5,350)</td>
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</tbody>
</table>

Breakdown of fees are found here: [https://hic.hu-berlin.de/en/huwisu/fees-and-funding](https://hic.hu-berlin.de/en/huwisu/fees-and-funding)

3 **Financial Aid Available Through NUS GRO**

Financial Aid options will not be available for programmes/classes that are conducted fully online. If programmes are hybrid, only on-site participation would qualify a student for financial aid.

Singaporean NUS undergraduate student applicants are eligible to apply for:

- [NASA Enhancement Bursary](#)
- [Overseas Student Programme Loan](#)
- [PSEA Fund Withdrawal](#)

If a physical/on-site programme switches to fully online before the commencement of the programme, NUS reserves the right to adjust or retract the financial aid package.

**PROGRAMME DETAILS**

4 **Academic Content**

Suitable for NUS students major in Global Studies, European Studies, History, Urban Planning and German Language.

Please refer to the courses listed on [http://huwisu.de/courses/summer/](http://huwisu.de/courses/summer/). Do take note of the course dates, as there are different courses offered in different sessions. NUS students should consider those with programme dates 20 June to 15 July 2022.

5 **Eligibility Requirements**

To enroll to HUWISU, you must:

1. Be a registered NUS student
2. Be at least 18 years old,
3. Submit the following documents during your application:
INTERNATIONAL SUMMER/WINTER PROGRAMMES (i-SP)  

<table>
<thead>
<tr>
<th></th>
<th>International Summer Programme</th>
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<tbody>
<tr>
<td>a.</td>
<td>Proof of sufficient English for subject courses - at least intermediate language level (i.e. TOEFL, IELTS, TOEIC, CEP, Cambridge certificate, mother tongue, etc.).</td>
</tr>
<tr>
<td>b.</td>
<td>Proof of German language proficiency (for German language courses) Please refer to the <a href="https://hic.hu-berlin.de/en/huwisu/practical_information#anchorHousing">Common European Language Framework of Reference for Languages</a>.</td>
</tr>
<tr>
<td>c.</td>
<td>Individuals whose educational background and experience qualify them for the courses they wish to take, and who have submitted their statement of purpose (letter of motivation).</td>
</tr>
</tbody>
</table>

In addition to that, NUS’ generic eligibility requirements apply, please see [GRO website](https://hic.hu-berlin.de/en/huwisu/practical_information#anchorHousing) for details.

6 Accommodation  
Please visit the following website for further information regarding accommodation in Berlin:  
[https://hic.hu-berlin.de/en/huwisu/practical_information#anchorHousing](https://hic.hu-berlin.de/en/huwisu/practical_information#anchorHousing)

For more information about the private accommodation market in Berlin check out the [Guide for International Students](https://hic.hu-berlin.de/en/huwisu/practical_information#anchorHousing).

7 Application Procedure at NUS  
Please apply through NUS Education Records System - Global Education (EduRec-GE) first if you want to do module mapping and to apply for financial aids/loans. Applying through EduRec-GE will allow GRO to contact and assist you in times of crisis/emergency while you are overseas.

With an official application through EduRec-GE, you are covered by the NUS Travel Blanket Insurance. Besides, GRO can also provide you with supporting letters for visa application and NS deferment (for NSmen). Read the step-by-step guide which we have prepared for you on [GRO’s web](https://hic.hu-berlin.de/en/huwisu/practical_information#anchorHousing).

You should also apply to the host university concurrently.

Application Procedure at host university  
Refer to [https://hic.hu-berlin.de/en/huwisu/application](https://hic.hu-berlin.de/en/huwisu/application) to apply online and submit the necessary supporting documents.

The application deadline varies from course to course, for more details please refer to the individual course pages. Please note that the course may be fully booked before registration deadline. HUWISU recommends an early registration.

If the course you are interested in is fully booked, please contact the HUWISU team about their waiting list and further options.

Confirmation of participation  
You have to accept EduRec-GE offer as well as the host university offer to confirm your participation in this programme.

Please read the [cancellation policy](https://hic.hu-berlin.de/en/huwisu/practical_information#anchorHousing) on HUWISU’s website before accepting and
### Module Mapping

All mapping requests are subjected to approval by the Faculties/Departments. 

[Click here](#) for a step-by-step guide on applying for module mapping. Students may contact the SEP administrators/coordinators at their respective home Faculty/School Dean’s Office or the academic department for module mapping. NUS Business School will not consider summer programme of less than 3 weeks duration to be credit bearing.

If you are interested in obtaining credits, you can start the module mapping process after you have accepted the offer for the programme via EduRec-GE.

Students may map up to a maximum of 10 MCs for each Summer Programme. Over the course of study in NUS, students may map up to a total of 12 MCs for involvement in summer programme. Beyond 12MCs, NUS Special Term tuition fees will apply, in addition to Summer/Winter Programme fees paid to the host university. For details, please read the information on [Registrar’s Office website](#).

### Transcript

Please provide a valid, personal mailing address to host university so that they can send your transcript to you after the programme.

The transcript will only be given to students who attended regularly (at least 80%) and participated successfully. Details available at [https://hic.hu-berlin.de/en/huwisu/certificate-and-credits](https://hic.hu-berlin.de/en/huwisu/certificate-and-credits).

Only students who finish the course, fulfill all requirements and submit all assignments will be graded. A pass grade is required to facilitate the transfer of credits back to NUS.

Please do not request for your transcript to be mailed to NUS Global Relations Office (GRO). GRO is not responsible for missing transcripts.

### ADDITIONAL INFORMATION

#### Visa Application

Singaporeans do not need a visa for Europe if they are not staying for more than 90 days in Schengen countries in a 6-month period.

Non-Singaporeans are responsible for finding out whether they are required to apply for a visa for Germany. Please visit the homepage of the German Foreign Office at [http://www.auswaertiges-amt.de](http://www.auswaertiges-amt.de) and check the [Visa regulations](#).

**Need a visa?**

Start visa applications early as it may take up to 2 months.
| 10 | Travel Advisories | Visit the [MFA website](#) for travel advisories on various countries from the Singapore government. |
| 11 | Student Insurance | HUWISU fees do not include insurance coverage. Each participant is obligated to take up health insurance. This must be valid for Germany (preferably for Europe). In addition, HUWISU recommends an accident and liability insurance. The student is liable for all culpably caused damage, especially for damages in arranged accommodation. It is important to note that medical care in Germany can be expensive if you are not secured by insurance. Citizens of some countries are required to provide proof of insurance when applying for a visa. It is also possible that German customs will ask for proof of insurance when you cross the border. [Insurance coverage for official NUS trips](#) is provided for your participation in this programme. |
| 12 | Contact Information | Questions about the programme? Contact the host university at: [huwisu@hu-berlin.de](mailto:huwisu@hu-berlin.de) Questions about module mapping? Visit this [webpage](#). Questions specific to NUS GRO? Contact us at: [askGRO](mailto:askGRO) |