

**IMPORTANT NOTE**

Before applying for any summer/winter programme, read the [GRO website](#) and [i-SP Application Guide](#) for important information on:

- General Eligibility Requirements and Application Process
- Module Mapping and Financial Aid
- Visa Application, Travel Advisories and Student Insurance

**Humboldt-Universität zu Berlin: HUWISU Summer University**

*Information is accurate as of 20 January 2023. Due to the evolving COVID-19 situation, please check the official host university website for the most updated information before applying for the programme.*

**Host University Website** <https://hic.hu-berlin.de/en/huwisu>  
**Programme Location** Berlin, Germany  
**Programme Dates** Session 1: 19 June to 14 July 2023

Only programmes that fall within the vacation period of the [NUS academic calendar](#) are supported by NUS.

**Application Deadline** 15 May 2023, or when the participant quota is reached

**No of Placements** Refer to above

**ESTIMATED COST OF PARTICIPATION**

1	<b>Programme Fee</b>	<p>Programme fees vary depending on the course. Please refer to the <a href="#">course description</a>.</p> <p>The participation fee consists of a one-off non-refundable program fee and the course fee. The program fee amounting to 160,- Euros is levied at a flat rate and covers the administrative tasks associated with the enrollment process and course management.</p> <p>Course fees vary from course to course (the applicable course fees are available on each course's website). The tuition fee listed at the time of registration is the official price for the program. Additional charges may be applied in the case of further bookings by the participating student.</p> <p>The course fee includes:</p> <ul style="list-style-type: none"> <li>• Academic lessons (subject courses/ language courses/ online courses)</li> <li>• Class-related excursions / virtual tours</li> <li>• Cultural program: The cultural program includes additional activities outside the classroom. We offer visits to political institutions, historical sights, museums, guest speakers, and events typical for Berlin. Although the cultural program is not mandatory, it is highly recommended and we encourage you to take part in this unique possibility to learn more about the German capital, its history and culture, and your fellow students.</li> </ul>
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INTERNATIONAL SUMMER/WINTER PROGRAMMES (i-SP)

International Summer Programme

		<ul style="list-style-type: none"> <li>• (Online) course materials, e.g. textbooks, course binders, Humboldt's e-learning platform Moodle</li> <li>• Computer and internet access at the Computer and Media Service at Humboldt-Universität for on-site students as well as Moodle access.</li> <li>• Local English-speaking student tutors will be available for questions and conversation during all cultural activities. Additionally, the HUWISU office is open from Monday to Friday from 9 am to 5 pm during the course periods.</li> </ul> <p><u>Discounts</u></p> <ul style="list-style-type: none"> <li>• HUWISU Alumni receive a discount of €50</li> <li>• Students who participate in more than one course at HUWISU receive a discount of €50. Students who combine both summer sessions receive a discount of €50.</li> <li>• NUS students receive a discount of 50 euros on the total programme fee. Do mention "National University of Singapore" in the comment field during application and include a copy of their student ID in their application</li> </ul>																
	<p><b>Projected Expenditure</b></p>	<table border="1"> <thead> <tr> <th data-bbox="531 958 1123 992">Breakdown of Costs</th> <th data-bbox="1123 958 1506 992">Estimated Cost</th> </tr> </thead> <tbody> <tr> <td data-bbox="531 992 1123 1025">Non-refundable participation fee</td> <td data-bbox="1123 992 1506 1025">€ 160</td> </tr> <tr> <td data-bbox="531 1025 1123 1099">Programme Fee (depends on course selection and combination)</td> <td data-bbox="1123 1025 1506 1099">€ 680 - € 1,410</td> </tr> <tr> <td data-bbox="531 1099 1123 1133">Public transport travel pass</td> <td data-bbox="1123 1099 1506 1133">€ 81</td> </tr> <tr> <td data-bbox="531 1133 1123 1238">University accommodation (include a deposit of € 150. Depending on the type and duration of rent)</td> <td data-bbox="1123 1133 1506 1238">€ 764- € 1,326</td> </tr> <tr> <td data-bbox="531 1238 1123 1272">Others (Food, visa, insurance)</td> <td data-bbox="1123 1238 1506 1272">€ 400</td> </tr> <tr> <td data-bbox="531 1272 1123 1346"><b>Total</b></td> <td data-bbox="1123 1272 1506 1346"><b>€ 2,085 - € 3,377 (est. S\$2,987 – S\$4,838)</b></td> </tr> <tr> <td data-bbox="531 1346 1123 1379">Daily Expenses</td> <td data-bbox="1123 1346 1506 1379"><a href="#">Click here</a></td> </tr> </tbody> </table> <p>A breakdown of fees is found here: <a href="https://hic.hu-berlin.de/en/huwisu/fees-and-funding">https://hic.hu-berlin.de/en/huwisu/fees-and-funding</a></p>	Breakdown of Costs	Estimated Cost	Non-refundable participation fee	€ 160	Programme Fee (depends on course selection and combination)	€ 680 - € 1,410	Public transport travel pass	€ 81	University accommodation (include a deposit of € 150. Depending on the type and duration of rent)	€ 764- € 1,326	Others (Food, visa, insurance)	€ 400	<b>Total</b>	<b>€ 2,085 - € 3,377 (est. S\$2,987 – S\$4,838)</b>	Daily Expenses	<a href="#">Click here</a>
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3	<p><b>Financial Aid Available Through NUS GRO</b></p>	<p>Financial Aid options will not be available for programmes/classes that are conducted fully online. If programmes are hybrid, only on-site participation would qualify a student for financial aid.</p> <p>Singaporean NUS undergraduate student applicants are eligible to apply for:</p> <ul style="list-style-type: none"> <li>• <a href="#">NASA Enhancement Bursary</a></li> <li>• <a href="#">Overseas Student Programme Loan</a></li> <li>• <a href="#">PSEA Fund Withdrawal</a></li> </ul> <p>If a physical/on-site programme switches to fully online before the commencement of the programme, NUS reserves the right to adjust or retract the financial aid package</p>																

PROGRAMME DETAILS		
4	<b>Academic Content</b>	<p>Suitable for NUS students majoring in Global Studies, European Studies, History, Law, Urban Planning and German Language.</p> <p>Please refer to the courses listed at <a href="http://huwisu.de/courses/summer/">http://huwisu.de/courses/summer/</a>. Do take note of the course dates, as there are different courses offered in different sessions. NUS students should consider those with programme dates from 19 June to 14 July 2023 (session 1).</p>
5	<b>Eligibility Requirements</b>	<p>To enrol to HUWISU, you must:</p> <ol style="list-style-type: none"> <li>1. Be a registered NUS student</li> <li>2. Be at least 18 years old,</li> <li>3. Submit the following documents during your application:             <ol style="list-style-type: none"> <li>a. Proof of sufficient English for subject courses - at least intermediate language level (i.e. TOEFL, IELTS, TOEIC, CEP, Cambridge certificate, mother tongue, etc.).</li> <li>b. Proof of German language proficiency (for German language courses) Please refer to the <a href="#">Common European Language Framework of Reference for Languages</a>.</li> <li>c. Individuals whose educational background and experience qualify them for the courses they wish to take, and who have submitted their statement of purpose (letter of motivation).</li> </ol> </li> </ol> <p>In addition to that, NUS' generic eligibility requirements apply, please see the <a href="#">GRO website</a> for details.</p>
6	<b>Accommodation</b>	<p>Please visit the following website for further information regarding accommodation in Berlin:</p> <p><a href="https://hic.hu-berlin.de/en/huwisu/practical_information#anchorHousing">https://hic.hu-berlin.de/en/huwisu/practical_information#anchorHousing</a></p> <p>For more information about the private accommodation market in Berlin check out the <a href="#">Guide for International Students</a>.</p>
7	<b>Application Procedure at NUS</b>	<p>Please apply through NUS Education Records System - Global Education (<a href="#">EduRec-GE</a>) first if you want to do module mapping and apply for financial aid/loans. Applying through EduRec-GE will allow GRO to contact and assist you in times of crisis/emergency while you are overseas.</p> <p>With an official application through EduRec-GE, you are covered by the NUS Travel Blanket Insurance. Besides, GRO can also provide you with supporting letters for visa application. Read the step-by-step guide which we have prepared for you on <a href="#">GRO's web</a>.</p> <p>You should also apply to the host university <b>concurrently</b> once you have submitted an application in NUS Edu-Rec.</p>

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	<p><b>Application Procedure at host university</b></p>	<p>Refer to <a href="https://hic.hu-berlin.de/en/huwisu/application">https://hic.hu-berlin.de/en/huwisu/application</a> to apply online and upload the necessary supporting documents.</p> <p>The application deadline varies from course to course, for more details please refer to the individual course pages. Please note that the course may be fully booked before the registration deadline. HUWISU recommends early registration.</p> <p>If the course you are interested in is fully booked, please contact the HUWISU team about their waiting list and further options.</p>
	<p><b>Confirmation of participation</b></p>	<p>You have to accept the EduRec-GE offer as well as the host university offer to confirm your participation in this programme.</p> <p>Please read the <a href="#">class changes and cancellation policy</a> on HUWISU's website before accepting and paying for the programme.</p>
<p>8</p>	<p><b>Module Mapping</b></p>	<p><b>All mapping requests are subjected to approval by the Faculties/Departments.</b></p> <p><a href="#">Click here</a> for a step-by-step guide on applying for module mapping. Students may contact the SEP administrators/coordinators at their respective home Faculty/School Dean's Office or the academic department for module mapping.</p> <p>If you are interested in obtaining credits, you can start the module mapping process after you have accepted the offer for the programme via EduRec-GE.</p> <p>Students may map up to a maximum of 10 MCs for each Summer Programme. Over the course of study in NUS, students may map up to a total of 12 MCs for involvement in the summer programme. Beyond 12MCs, NUS Special Term tuition fees will apply, in addition to Summer/Winter Programme fees paid to the host university. For details, please read the information on <a href="#">Registrar's Office website</a>.</p>
	<p><b>Transcript</b></p>	<p>Please provide a valid, personal mailing address to the host university so that they can send your transcript to you after the programme.</p> <p>The transcript will only be given to students who attended regularly (at least 80%) and participated successfully. Details are available at <a href="https://hic.hu-berlin.de/en/huwisu/certificate-and-credits">https://hic.hu-berlin.de/en/huwisu/certificate-and-credits</a>.</p> <p>Only students who finish the course, fulfil all requirements and submit all assignments will be graded. A passing grade is required to facilitate the transfer of credits back to NUS.</p> <p>Please <b>do not</b> request for your transcript to be mailed to NUS Global Relations Office (GRO). GRO is not responsible for missing transcripts.</p>

ADDITIONAL INFORMATION		
9	<b>Visa Application</b>	<p>Singaporeans do not need a visa for Europe if they are not staying for more than 90 days in Schengen countries in a 6-month period.</p> <p>Non-Singaporeans are responsible for finding out whether they are required to apply for a visa to Germany. Please visit the homepage of the German Foreign Office at <a href="https://www.auswaertiges-amt.de/en">https://www.auswaertiges-amt.de/en</a> and check the <a href="#">Visa regulations</a>.</p> <p><b>Need a visa?</b></p> <p>Start visa applications early as it may take up to 2 months.</p>
10	<b>Travel Advisories</b>	<p>Visit the <a href="#">MFA website</a> for travel advisories on various countries from the Singapore government.</p>
11	<b>Student Insurance</b>	<p>HUWISU fees do not include insurance coverage. Each participant is obligated to take up health insurance. This must be valid for Germany (preferably for Europe). In addition, HUWISU recommends accident and liability insurance. The student is liable for all culpably caused damage, especially for damages in arranged accommodation.</p> <p>It is important to note that medical care in Germany can be expensive if you are not secured by insurance. Citizens of some countries are required to provide proof of insurance when applying for a visa. It is also possible that German customs will ask for proof of insurance when you cross the border.</p> <p>NUS will continue to offer NUS Travel Insurance for approved study abroad programmes including International Summer Programmes (i-SP).</p> <p>For more information on:</p> <ul style="list-style-type: none"> <li>- NUS Student Travel Insurance Cover, click <a href="#">here</a></li> <li>- COVID-19-related coverage under the NUS Student Insurance Scheme, click <a href="#">here</a></li> </ul> <p>Students are responsible for ensuring that they have sufficient travel insurance coverage for the entire duration of their trip (inclusive of travel) and are advised to review the insurance coverage/policy to ensure that they meet their needs. Students may purchase additional health and/or travel insurance from their preferred agent.</p>
12	<b>Contact Information</b>	<p>Questions about the programme?</p> <ul style="list-style-type: none"> <li>- Contact the host university at: <a href="mailto:huwisu@hu-berlin.de">huwisu@hu-berlin.de</a></li> </ul> <p>Questions specific to NUS GRO?</p> <ul style="list-style-type: none"> <li>- Contact us at: <a href="mailto:global@nus.edu.sg">global@nus.edu.sg</a></li> </ul>



**NUS**  
National University  
of Singapore

Global Relations  
Office

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