

STUDENT EXCHANGE PROGRAMME (SEP)

Information for Students on Exchange

<p>A. University</p>	<p>Katholieke Universiteit Leuven (KU Leuven)</p> <p>https://www.kuleuven.be/english/admissions/exchange/Leuven</p>
<p>B. Country</p>	<p>Belgium</p>
<p>C. Academics</p>	
<p>i) Course Mapping & Credits Transfer</p>	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator in the Dean’s Office of your home faculty.</p> <p>Courses approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host university while you are preparing your Study Plan.</p>
<p>ii) Academic Calendar</p>	<p>Semester 1: Late September to Late January Semester 2: Early February to Early July</p> <p>https://www.kuleuven.be/english/about-kuleuven/calendars/2023-2024/ku-leuven-leuven-main-campus</p>
<p>iii) Exchange Duration</p>	<p>One semester. Students are encouraged to go for exchange in Semester 2 due to the academic calendar overlap.</p>
<p>iv) Examination</p>	<p>Students are expected to attend all mandatory examinations at the host university.</p> <p>Examination for Semester 1 starts in mid-January hence NUS students who are on exchange in semester 1 have to seek their NUS home faculty’s permission to return late to NUS to start semester 2.</p>
<p>v) Curriculum Structure</p>	<p>The workload for a typical undergraduate year comprises 60 ECTS credits (usually split equally into 30 ECTS credits for each semester).</p>
<p>vi) Entry Requirements</p>	<p>You should:</p> <ul style="list-style-type: none"> i) have completed a minimum of one year’s undergraduate study at NUS; ii) have a minimum ‘B’ average grade or 70% average marks or ranking in the top one-third of the class; iii) no single grade below ‘C’

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	<p>For specific requirements per course, please refer to the Programme Guide: https://onderwijsaanbod.kuleuven.be/opleidingen/e/index.htm</p> <p>Please check the requirements carefully as some courses require students to complete at least 3 years of university before your exchange.</p>
vii) Language Proficiency Requirements	<p>Most bachelor courses are taught in Dutch. However, faculties offer a number of courses and seminars or full study programmes in English to accommodate exchange students.</p> <p>Please check the language of instruction carefully when making your choice. Course descriptions are available in Dutch and in English but the course offer is not entirely offered in English.</p> <p>Please refer to the course catalogue here: https://www.kuleuven.be/english/admissions/exchange/courses</p>
viii) Faculties & Schools accepting exchange students	<p>https://www.kuleuven.be/english/admissions/exchange/courses</p> <p>Most English-language courses are at the Master's level.</p>
ix) Courses Compatibility and Courses Restrictions	<p>Please refer to the course catalogue found here: https://www.kuleuven.be/english/admissions/exchange/courses</p> <p>Programme guide: https://onderwijsaanbod.kuleuven.be/opleidingen/e/index.htm</p>
D. Application	
i) Procedures	<p>Students should be nominated by NUS to KU Leuven before KU Leuven invites nominated students to complete the application form.</p> <p>The entry requirements, required documents and the application procedure can be found here. Students are advised to follow KU Leuven's application instructions and submit all relevant documents punctually in order to avoid delays in receiving their application results.</p>
ii) Deadlines	<p>All NUS students must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p> <p>Failure to submit a formal application to the host university will result one's exchange being forfeited even if you have been selected by NUS for the exchange.</p>

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E. Accommodations	
i) University Accommodation	For more information about accommodation, please refer to https://www.kuleuven.be/english/life-at-ku-leuven/housing
F. Visa	
Consular/Visa Regulation	<p>Students who need a visa to study in Belgium should apply for a student visa (type D) with the Belgian embassy or consulate in their current country of residence before leaving for Belgium. Students are urged not to come on a tourist visa alone, even if they have a European Union residence permit from another EU country.</p> <p>When visiting the Belgian embassy or consulate they will need the following documents (to be submitted in all cases):</p> <ul style="list-style-type: none"> - National passport (with at least 12 months validity remaining at the moment of your visa application) - Permission to enrol at KU Leuven: usually a copy of your Admission Letter - Proof of solvency - Certificate of good conduct - Medical certificate - Proof of payment (e.g. bank statement) of the supplementary administrative fee <p>Additional documents may be requested by the embassy or consulate.</p> <p>It is necessary to start the visa application procedure well in advance. All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university.</p> <p>Some visa application process could take up to 2 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country.</p> <p>KU Leuven’s information on Visa and Immigration can be found here.</p> <p>Upon arrival in Belgium, it is mandatory for students to register at the town or city hall of their place of residence in Belgium, as soon as possible. For more information, please refer here.</p>

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G. Safety, Health & Medical Insurance	
i) Health/Medical Insurance	<p>All residents in Belgium, Belgium nationals or otherwise, are required by law to have health insurance.</p> <p>To be covered by Belgian public health insurance, you have to register with a Belgian health insurance fund and pay a contribution. For more information, please refer here.</p> <p>All registered NUS students are covered under the group personal accident and medical insurance as well as the student travel insurance. For more information on the insurance coverage, please refer to:</p> <ul style="list-style-type: none"> • https://myportal.nus.edu.sg/studentportal/student-insurance/all/. • https://nus.edu.sg/uhc/docs/default-source/insurance/nus_covid_faqs.pdf <p>If the insurance coverage is not enough, students are advised to purchase additional health and/or travel insurance from their preferred agent.</p>
ii) Emergency Number at host university	<ul style="list-style-type: none"> • Medical Center for Students: 016 32 44 20 • https://www.kuleuven.be/english/life-at-ku-leuven/wellbeing-safety/safety
H. Cost of Living	
i) Estimated Monthly Living Expenses	<p>For more details, please refer to https://www.kuleuven.be/english/life-at-ku-leuven/money-matters/cost-of-living-in-belgium</p>
I. Useful reference	
Life at KU Leuven	www.kuleuven.be/english/life-at-ku-leuven

Last updated: August 2023

Note: All information is subjected to change.