

STUDENT EXCHANGE PROGRAMME (SEP)

Information for Students on Exchange

A. University	Tongji University http://en.tongji.edu.cn/ Tongji University (TU), located in Shanghai, is one of the leading universities in China under direct administration of Ministry of Education, listed on “Project 985” and “Project 211”. With a history of over a century, Tongji has valued the balanced development of four functions, i.e. education, research, outreach, and culture inheritance and innovation.
B. Country	China
C. Academics	
i) Module Mapping & Credits Transfer	Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan. Click here for a step-by-step guide on applying for module mapping.
ii) Academic Calendar	Fall Semester : September to January Spring Semester : February to July http://jwc.tongji.edu.cn/
iii) Exchange Duration	One semester or full-year exchange
iv) Examination	Students are expected to sit for the mandatory examinations at Tongji University before returning to NUS for the next semester.
v) Curriculum Structure	Exchange students are required to take between 12 – 20 modular credits per semester. Requirements vary from Faculty to Faculty. 1 MC is equivalent to one course hour (45 minutes) per week.

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<p>vi) Entry Requirements</p>	<ul style="list-style-type: none"> • non-Chinese nationality preferred; Chinese national applicants are accepted but there is no provision of on-campus housing; • be enrolled at the National University of Singapore (NUS) as a full-time student; • have completed at least two semesters of study before embarking on the exchange programme; • have a sound academic record, i.e. minimum CAP of 3.0, and should not have any grade below grade 'C' (grade point of 2.0) in any module; • have sufficient financial means to cover the necessary expenses for the duration of the SEP (ranging from S\$5,000 to S\$15,000 per semester, subject to the country and local conditions at the overseas Partner University during the period of exchange). When applying for your student visa, a number of countries may demand documentary proof of your financial status; • obtain the Faculty's approval for the SEP; • satisfy partner institution and host country entry requirements; and • check with the issuer of any scholarship he or she is receiving to ensure there are no restrictions involving overseas study (e.g. Ministry of Foreign Affairs or Ministry of Education). 										
<p>vii) Language Proficiency Requirements</p>	<p>Mandarin is the medium of instruction for classes at the host university (with limited English modules). NUS students with Chinese background may be exempted from the HSK Chinese language proficiency requirements to read Chinese courses at Tongji University.</p>										
<p>viii) Modules Compatibility</p>	<p>Suitable for students from the following faculties:</p> <table border="1" data-bbox="507 1357 1487 2110"> <tr> <td data-bbox="507 1357 667 1435">FASS</td> <td data-bbox="671 1357 1487 1435"> <ul style="list-style-type: none"> • NA </td> </tr> <tr> <td data-bbox="507 1442 667 1720">FoE</td> <td data-bbox="671 1442 1487 1720"> <ul style="list-style-type: none"> • Aerospace Engineering and Applied Mechanics • Civil Engineering • Electronics and Information Engineering • Environmental Science and Engineering • Material Science and Engineering • Mechanical Engineering </td> </tr> <tr> <td data-bbox="507 1727 667 1794">FoL</td> <td data-bbox="671 1727 1487 1794"> <ul style="list-style-type: none"> • NA </td> </tr> <tr> <td data-bbox="507 1800 667 2033">FoS</td> <td data-bbox="671 1800 1487 2033"> <ul style="list-style-type: none"> • Chemistry • Life Sciences and Technology • Mathematics • Ocean and Earth Science • Physics </td> </tr> <tr> <td data-bbox="507 2040 667 2110">SDE</td> <td data-bbox="671 2040 1487 2110"> <ul style="list-style-type: none"> • Architecture and Urban Planning • Industrial Design </td> </tr> </table>	FASS	<ul style="list-style-type: none"> • NA 	FoE	<ul style="list-style-type: none"> • Aerospace Engineering and Applied Mechanics • Civil Engineering • Electronics and Information Engineering • Environmental Science and Engineering • Material Science and Engineering • Mechanical Engineering 	FoL	<ul style="list-style-type: none"> • NA 	FoS	<ul style="list-style-type: none"> • Chemistry • Life Sciences and Technology • Mathematics • Ocean and Earth Science • Physics 	SDE	<ul style="list-style-type: none"> • Architecture and Urban Planning • Industrial Design
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<p>ix) Module restrictions and pre-requisites</p>	<p>Modules offered by the Chinese-German Institute for Applied Sciences are not available to exchange students.</p>		
<p>D. Application</p>			
<p>i) Procedures</p>	<p>Students can apply for SEP one year in advance through their home faculty in NUS between September and June. Please look out for your faculty's announcement regarding the application period.</p> <p>Once you have been selected by your home faculty for SEP, your faculty will contact you and provide information regarding application with your host university. Please prepare the necessary documents before the start of the application period at your host university.</p>		
<p>ii) Deadlines</p>	<p>All NUS students must abide by the internal application deadline set by their home Faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p>		

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	<p>Failure to submit a formal application to the host university by the stipulated deadline, may result in your exchange being forfeited even if you have been selected by NUS for the exchange.</p>
<p>E. Accommodations</p>	
<p>i) University Accommodation</p>	<p>There are four dormitory buildings for international students located in three campuses (Siping, Zhangwu, Jiading campuses). Basically two students share one room and the cost. Each room is equipped with a toilet, shower and air-conditioner. Each floor has a public kitchen equipped with microwave oven and induction cooker. In addition, you can also use self-service laundry conveniently.</p> <p>For exchange students nominated at the University-wide level, students will be guaranteed a twin-sharing room during the semester by Tongji University. This arrangement is not guaranteed over semester breaks. Please confirm with the service centre at the on-campus accommodation directly.</p> <p>https://caup.tongji.edu.cn/caupen/11069/list.htm</p>
<p>F. Visa</p>	
<p>Consular/Visa Regulation</p>	<p>Exchange students in China are required to apply for student visa (X2 visa for those intending to study in China for a period of no more than 180 days and X1 visa for those intending to study in China for a period of more than 180 days).</p> <p>You will receive the admission letter and visa application form (JW202) once you are accepted by the host university for the student exchange programme. Exchange students are required to apply for the student visa in person at the China Visa Application Service Centre in Singapore with the relevant documents before the start of the academic semester.</p> <p>China Visa Application Service Centre in Singapore: http://www.visaforchina.org/SGP_EN/generalinformation/visaknowledge/260894.shtml</p> <p>Visa application information at Tongji University: https://study.tongji.edu.cn/English/CURRENT_STUDENTS/Visa_Residence_permits.htm</p>
<p>G. Safety, Health & Medical Insurance</p>	
<p>i) Health/Medical Insurance</p>	<p>All registered NUS students are covered under the University health insurance and the NUS Student Travel insurance. For more information on</p>

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the University health insurance coverage, please refer to <http://www.nus.edu.sg/uhc/general-health/billing-insurance/insurance-matters>

For more information on the NUS Student Travel insurance, please refer to <https://myportal.nus.edu.sg/studentportal/student-insurance/all/>

If the insurance coverage is insufficient, students are advised to purchase additional health and/or travel insurance from their preferred agent.

Tongji University requires exchange students to purchase a Comprehensive Insurance & Protection Scheme for Foreigners Staying in China recommended by the Ministry of Education during registration. The cost is RMB400 per semester, it basically covers the expenses for the medical treatments for accidental injury and hospitalization in public hospitals in the mainland of China. Medical assistance service in emergency is also provided. Please refer to <http://www.lxbx.net> for details.

Please refer to <https://study.tongji.edu.cn/info/1068/1322.htm> for more information.

ii) Emergency Number at host university +86-13917016256 / +86 21-65982200

H. Cost of Living

i) Estimated Monthly Living Expenses	Breakdown of Costs	Cost
	Accommodation	RMB1,050 - RMB2,400
	Food	RMB1,000
	Transport	RMB300
	Others (Entertainment, clothes, etc)	RMB1,300
	Monthly Estimate	RMB3,650 – RMB5,000

ii) Relevant Awards/Scholarships

Bursaries :

- NASA Exchange Bursary: <https://www.nus.edu.sg/gro/financing/bursaries/nasa-exchange-bursary>
- Loh Boon Chye & Family SEP Award : <https://www.nus.edu.sg/gro/financing/bursaries/loh-boon-chye>
- SEP Award for the Community Spirited : <https://www.nus.edu.sg/gro/financing/bursaries/sep-award-for-the-community-spirited>

Scholarships :

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	<ul style="list-style-type: none"> • NASA Exchange Scholarship : https://www.nus.edu.sg/gro/financing/awards-scholarships/outgoing-students/nus-awards-for-study-abroad-nasa-exchange-scholarship • TF-LEaRN Award : https://www.nus.edu.sg/gro/financing/awards-scholarships/outgoing-students/temasek-foundation-leadership-enrichment-and-regional-networking-(tf-learn)-programme
<p>I. Useful Links</p>	
<p>Tongji University International Exchange and Cooperation Office</p> <p>Tongji University International Student Office</p> <p>The International School of Tongji University</p>	<ul style="list-style-type: none"> • http://fao.tongji.edu.cn/4120/list.htm • https://study.tongji.edu.cn/English/HOME.htm • https://is.tongji.edu.cn/