

Information for Students on Exchange

<p><b>A. University</b></p>	<p><b>Budapest University of Technology and Economics</b> <a href="https://www.bme.hu/?language=en">https://www.bme.hu/?language=en</a></p>
<p><b>B. Country</b></p>	<p>Hungary</p>
<p><b>C. Academics</b></p>	
<p><b>i) Module Mapping &amp; Credits Transfer</b></p>	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator in the Dean's Office of your home faculty.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</p>
<p><b>ii) Academic Calendar</b></p>	<p><b>Semester 1:</b> Late August to late January <b>Semester 2:</b> Early February to early July</p> <p><a href="https://kth.bme.hu/en/study-programmes/exchange-and-semester-abroad-students/academic_information/">https://kth.bme.hu/en/study-programmes/exchange-and-semester-abroad-students/academic_information/</a></p>
<p><b>iii) Exchange Duration</b></p>	<p>Students are advised to go to BME in <b>Semester 2</b> for exchange due to severe overlap in the academic calendar.</p> <p><b>Orientation Programme</b> An orientation will be organized at the beginning of the semester. The orientation programme will include introductory lectures, access to the internet, a visit to the library and a sightseeing tour.</p>
<p><b>iv) Examination</b></p>	<p>Students are expected to attend the mandatory examination until late January if no alternative assessment is given for Semester 1 exchange.</p> <p>Students who wish to embark on exchange at BME in Semester 1 have to obtain approval from their home faculty for their late return to NUS in Semester 2.</p> <p>Earlier assessment at BME is neither to be expected nor demanded while at BME.</p>
<p><b>v) Curriculum Structure</b></p>	<p>Lectures, labs, seminars, workshops, presentations, papers, oral and/or written exams.</p> <p>1 ECTS credit is equivalent to approximately 30 working hours. Credits are awarded only when the course has been completed and all required examinations have been successfully taken. 60 ECTS credits represent the workload of a year study, 30 ECTS credits a semester.</p>
<p><b>vi) Entry Requirements</b></p>	<p>(a) be a student of good standing at NUS with:</p> <ul style="list-style-type: none"> <li>i. a minimum NUS CAP score of 3.0 out of 5.0 or a minimum 'B' average grade or 70% average marks or ranking in the top one-third of the class;</li> <li>ii. a minimum 'B' grade in the current/intended discipline/major; and</li> </ul>

	<p>iii. no single grade below 'C';</p> <p>(b) show the aptitude, motivation and maturity, to thrive in the environment at the host university</p>
<b>vii) Language Proficiency Requirements</b>	Students are reminded to check/review the list of courses that are taught in English at BME carefully.
<b>viii) Modules Compatibility</b>	<p>NUS students participating in the Exchange Programme in BME may read modules from the following faculties/schools/departments subject to pre-requisites and availability:</p> <ul style="list-style-type: none"> <li>• Faculty of Civil Engineering</li> <li>• Faculty of Mechanical Engineering</li> <li>• Faculty of Architecture</li> <li>• Faculty of Chemical Technology and Biotechnology</li> <li>• Faculty fo Electrical Engineering and Informatics</li> <li>• Faculty of Transportation Engineering and Vehicle Engineering</li> <li>• Faculty of Natural Sciences</li> <li>• Faculty of Economic and Social Sciences</li> </ul> <p>List of courses is available at: <a href="https://kth.bme.hu/en/study-programmes/exchange-and-semester-abroad-students/academic_information/">https://kth.bme.hu/en/study-programmes/exchange-and-semester-abroad-students/academic_information/</a></p>
<b>ix) Module restrictions</b>	NA
<b>D. Application</b>	
<b>i) Procedures</b>	<p>All NUS student has to be nominated by NUS before they can apply for fee-waiver exchange at the host university.</p> <p>The application procedures and list of supporting documents needed by the host university can be found in SharePoint. Please look for the SEP coordinator at your Dean's Office for the link to the SharePoint</p> <p>Application to BME has to be done <a href="#">online</a> and only completed application with complete supporting documentation will be accepted by BME. Students are advised to read BME's <a href="#">online application guide</a> before submission of their application.</p> <p>Additional information can be found online at <a href="https://kth.bme.hu/en/study-programmes/exchange-and-semester-abroad-students/academic_information/">https://kth.bme.hu/en/study-programmes/exchange-and-semester-abroad-students/academic_information/</a></p>
<b>ii) Deadlines</b>	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p> <p>Failure to submit a formal application to the host university on time will result in your exchange being forfeited even if you have been selected by NUS for the exchange.</p>

<b>E. Accommodations</b>	
<b>i) University Accommodation</b>	BME does not offer accommodation to incoming students at the university's dormitories. Students are required to source for their accommodation for the duration of their exchange.
<b>ii) Private Accommodation</b>	BME can only assist incoming students in finding their accommodation. Private accommodation (rented room/apartment) is available for between 300-400 EUR (inclusive of utilities) per month, depending on location and comfort. BME ESN (ERASMUS Student Network, esn.bme.hu) runs a temporary office assisting students with finding and arranging accommodation at the beginning of the terms.
<b>F. Visa</b>	
<b>Consular/Visa Regulation</b>	<p>Singapore passport holders may enter Croatia with a valid passport before applying for a residence permit in Zagreb. Students are advised to check with the Croatian embassy on the documentation required and bring them along with you</p> <p>List of embassies and consulates: <a href="https://konzulizsolgalat.kormany.hu/hu-missions-abroad">https://konzulizsolgalat.kormany.hu/hu-missions-abroad</a></p> <p>Students have to obtain the entry visa – ‘RESIDENCE VISA FOR STUDY PURPOSES before departure from their home country. Among the others, students must present the Letter of Acceptance from BME, proof of payment of the institution fee, proof of accommodation in Budapest and a passport validity of at least an additional year upon your arrival. Processing of the residence visa is expected to take a minimum of 2 weeks (or longer). The visa will be valid for 30 days. Upon their arrival in Budapest, students have another 30 days to apply for their residence permit (after registration at the university).</p> <p><b>Residence Permit</b> Students are required to apply for a Resident Permit in person within 30 calendar days upon their arrival in Hungary.</p> <p>The Resident Permit will be valid for the period of your studies (extensions must be done 30 calendar days before its expiry).</p> <p>Documents required:</p> <ol style="list-style-type: none"> <li>1. <u>Certification about your registration</u> at the University in Hungarian language (iskolalátogatási igazolás). The certification can be obtained at the Erasmus Office during office hours.</li> <li>2. <u>Student Card</u> (you will receive it during registration)</li> <li>3. <u>Passport</u></li> <li>4. <u>One passport size photo</u></li> <li>5. <u>Statement of bank account</u> (proof of funds for living costs)</li> </ol>

	<p>6. <u>Health insurance card</u> (A prerequisite of getting the residence permit is valid health insurance. If you haven't bought one BME recommends the health insurance of Generali-Providencia Insurance Co. (Please contact Erasmus Office for more info)</p> <p>7. <u>Application form</u> (<a href="http://www.bmbah.hu/ujpdf/angol/71.pdf">http://www.bmbah.hu/ujpdf/angol/71.pdf</a>). You can get the empty form in the Immigration Office or printable from the website of BAH ('Application for Residence Permit for the Purpose of Studies')</p> <p>For address registration:</p> <p>8. <u>Lease Contract</u> of your apartment in the Hungarian language in original (lakásbérleti szerződés) The residence permit will be issued not any longer than you have a place to stay. Thus please make sure the lease contract is either valid for a considerably long time – a year or two - or "unlimited". Should you be the owner of the flat you have to submit both a property page (tulajdoni lap) not older than 30 days and the permission you got to buy a property in Hungary as a foreign citizen</p> <p>9. <u>Property page</u> (tulajdoni lap) of the flat not older than 30 days, in original</p> <p>10. <u>Address-registration card signed by the owner of the flat</u> (szállásbejelentő lap). You will get the empty form in the Immigration Office</p> <p>11. <u>Stamp fee</u> of HUF 18,000 (available at the post office)</p> <p>Students are advised to visit the homepage of the <a href="#">Office of Immigration and the Nationality of the Hungarian Ministry of the Interior</a> for more information.</p>
<p><b>G. Safety, Health &amp; Medical Insurance</b></p>	
<p><b>i) Health/Medical Insurance</b></p>	<p>All exchange students <b>MUST HAVE</b> health insurance during their stay in Hungary.</p> <p>Students will need a special (<u>NOT travel insurance</u>) that covers not only medical procedures but medication, follow-up treatments or care of possible chronic health problems for the duration of their exchange.</p> <p>Students have the option to purchase their health insurance from their respective home countries. Students have to ensure that the coverage purchased meets the minimum service expressed in the <a href="#">Health Insurance Handout for Studium Package of Generali Insurance Co.</a> Please note that you will not be able to proceed with your residence permit application in the event your health insurance coverage does not meet the abovementioned requirements.</p> <p>BME provides students with the opportunity to purchase the Studium Package of Generali Insurance Co. Should students decide to purchase their health insurance from Generali Insurance, they are required to:</p> <ol style="list-style-type: none"> <li>1. Download the Generali Studium health insurance <a href="#">payment slip</a></li> <li>2. Fill out the payment slip and print it out</li> <li>3. Find a bank (Raiffeisen bank) in the list on the slip and <b>pay the 35 000 HUF</b> there, in-person)</li> <li>4. Scan or photograph the proof of payment (receipt) you get from the bank and send it to the following email address: <a href="mailto:tvarga.agnes@gmail.com">tvarga.agnes@gmail.com</a></li> </ol>

	<p>5. When the insurance is ready for collection, students will receive an email message from Ágnes Varga. The insurance card/policy can be picked up at CAO (Central Academic Office) during office hours.</p> <p>All registered NUS students are covered under the university health insurance and blanket travel insurance for activities or purpose approved, endorsed, organized, sponsored or authorized by NUS. For more information on the university health insurance coverage, please refer to <a href="https://nus.edu.sg/uhc/general-health/billing-insurance/insurance-matters">https://nus.edu.sg/uhc/general-health/billing-insurance/insurance-matters</a></p> <p>For more information on the student travel insurance, please refer to <a href="https://myportal.nus.edu.sg/studentportal/student-insurance/all/">https://myportal.nus.edu.sg/studentportal/student-insurance/all/</a> Students are advised to review the Summary of Policy Cover to determine if the coverage is sufficient for their needs before approaching their preferred agent to purchase additional coverage for their health/and or travel insurance.</p>						
<p><b>H. Cost of Living</b></p>							
<p><b>Estimated Monthly Living Expenses</b></p>	<p>Estimated monthly cost</p> <table border="1" data-bbox="416 992 1066 1106"> <tr> <td>Accommodation</td> <td>400 EUR</td> </tr> <tr> <td>Food and misc expenses</td> <td>170 EUR to 270 EUR</td> </tr> <tr> <td>Health insurance</td> <td>120 EUR (per semester)</td> </tr> </table> <p>Details can be found at: <a href="https://www.bme.hu/further-information?language=en">https://www.bme.hu/further-information?language=en</a></p>	Accommodation	400 EUR	Food and misc expenses	170 EUR to 270 EUR	Health insurance	120 EUR (per semester)
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<p><b>I. Useful Links</b></p>							
	<p><b>Student Services</b></p> <ul style="list-style-type: none"> <li>• <a href="https://hszi.bme.hu/en/home/">https://hszi.bme.hu/en/home/</a></li> </ul> <p><b>Central Academic Office</b></p> <ul style="list-style-type: none"> <li>• <a href="https://kth.bme.hu/en/">https://kth.bme.hu/en/</a></li> </ul> <p><b>International Mentor Team (IMT)</b></p> <ul style="list-style-type: none"> <li>• <a href="https://www.imt.bme.hu/">https://www.imt.bme.hu/</a></li> </ul> <p><b>Tempus Public Foundation</b></p> <ul style="list-style-type: none"> <li>• <a href="https://tka.hu/english">https://tka.hu/english</a></li> </ul> <p><b>Travel Advisories</b> Visit the <a href="#">MFA website</a> for travel advisories on various countries from the Singapore government.</p>						