

STUDENT EXCHANGE PROGRAMME (SEP)

Information for Students on Exchange

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| <p>A. University</p> | <p>Keio University</p> <p>http://www.keio.ac.jp</p> |
| <p>B. Country</p> | <p>Tokyo, Japan</p> |
| <p>C. Academics</p> | |
| <p>i) Module Mapping & Credits Transfer</p> | <p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange.</p> <p>After you have accepted the SEP offer from your faculty, you will be able to access the module mapping worksheet on myEduRec. You are encouraged to map some spare modules in the event that your preferred modules are not offered in that semester, unavailable or cancelled. Module mapping request is subjected to approval from the Faculties. Please ensure that your module mappings are approved by the relevant departments in NUS before you depart for the exchange.</p> <p>Do note that modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host university while you are preparing your Study Plan.</p> <p>Click here for a step-by-step guide on applying for module mapping.</p> |
| <p>ii) Academic Calendar</p> | <p>Semester 1: Early April to Early August Semester 2: Late September to Early February</p> <p>https://www.keio.ac.jp/en/academics/calendar/index.html</p> |
| <p>iii) Exchange Duration</p> | <p>One semester or Full year</p> |
| <p>iv) Examination</p> | <p>Students are expected to attend all mandatory examinations at the host university.</p> |
| <p>v) Curriculum Structure</p> | <p>Keio offers the following programmes to exchange students:</p> <p>http://www.ic.keio.ac.jp/en/study/exchange/courses.html</p> <p>Keio International Programme (KIP)</p> <ul style="list-style-type: none"> - Comprehensive programme specially designed for exchange students who want to study about Japan and East/Southeast Asia in English and take Japanese language courses. |

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| | <ul style="list-style-type: none"> - Students are expected to enrol a minimum of 7 courses (10-14 credits) per semester. The average workload is 10-12 courses (16-24 credits) <p>http://www.ic.keio.ac.jp/en/study/exchange/courses/kip.html</p> <p>Japanese Language Programme (JLP)</p> <ul style="list-style-type: none"> - Intensive programme for students who want to focus on Japanese language learning - Students are expected to enrol a minimum of 7 courses (equivalent to 7 credits). The average workload is 10 courses (equivalent to 10 credits). <p>www.ic.keio.ac.jp/en/study/exchange/courses/jlp.html</p> |
| <p>vi) Entry Requirements</p> | <p>Completed at least one year of study at NUS upon application with host university. CAP of 3.0 out of 5.0 with no grade below C.</p> |
| <p>vii) Language Proficiency Requirements</p> | <p>There is no language proficiency requirement at the time of admission. However, it is recommended that students have basic Japanese language knowledge.</p> <p>Students who have Japanese proficiency equivalent to JLPT level N2 or above may take courses in Japanese offered by various faculties in Keio.</p> |
| <p>viii) Faculties & Schools accepting exchange students</p> | <ul style="list-style-type: none"> • Letters • Economics • Law • Business and Commerce • Science and Technology • Policy Management • Environment and Information Studies • Pharmacy <p>Courses conducted in English open for exchange students:</p> <ul style="list-style-type: none"> • International Center Courses <ul style="list-style-type: none"> ○ Focuses on Japan and East/Southeast Asia as a central theme. There are about 70 courses in various fields such as language and literature, arts, culture and cross-cultural understanding, science, religion and thought, history, media and communications, social issues, politics, diplomacy and international exchange, business and economy, and law. <p>http://www.ic.keio.ac.jp/en/aboutic/aboutcourse#icc</p> |

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| | <ul style="list-style-type: none"> • Keio Economics Professional Career Program (PCP) <ul style="list-style-type: none"> ○ PCP courses are offered by the Faculty of Economics. The courses emphasize on practical education in economics that will be of direct use for students' future careers. • The Global Passport Program Courses (GPP) <ul style="list-style-type: none"> ○ GPP is offered by the Faculty of Business and Commerce, and the Graduate School of Business and Commerce. The program aims to enable students to discover problems companies or organisations might face in a global society, and to cultivate the ability to solve these problems. <p>Course information: http://www.ic.keio.ac.jp/en/study/exchange/courses.html</p> |
| <p>ix) Module restrictions and pre-requisites</p> | <p>Physical education courses, foreign language courses, and courses in School of Medicine are not open to exchange students.</p> <p>KIP students who wish to take Japanese language courses will go through a self-graded test and will be placed in the level determined by his/her score for the test. In addition, students who wish to take advanced subjects must take the JLP placement test to be placed into advanced or higher study levels.</p> <p>All JLP students are required to take the Japanese language program placement test at the beginning of each semester.</p> |
| <p>D. Application</p> | |
| <p>i) Procedures</p> | <p>Students may apply for SEP one year in advance through their home faculty in NUS between September and June. Please look out for your faculty's announcement regarding the application period.</p> <p>Once you have been selected by your home faculty for SEP, your faculty will contact you and provide information regarding application with your host university. Please prepare the necessary documents before the start of the application period at your host university.</p> <p>Students are required to submit a recommendation letter from their academic professor in NUS at the time of application with Keio.</p> |
| <p>ii) Deadlines</p> | <p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university</p> |

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| | <p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p> |
| <p>E. Accommodations</p> | |
| <p>i) University Accommodation</p> | <p>Keio housing (accommodations subsidized by Keio) is GUARANTEED for exchange students if they apply for housing on time. The rent charged to students varies from ¥55,000 to ¥79,100. Students will also be charged a one-time, additional maintenance fee of ¥20,000 for their first month’s rent. Deposits and key money are not required. Housing information and application form will be sent to students together with the acceptance letter.</p> <p>For more information about accommodation, please refer to http://www.ic.keio.ac.jp/en/study/exchange/housing.html</p> <p>http://www.ic.keio.ac.jp/en/life/housing/ryu_boshu.html</p> <p>https://www.keio.ac.jp/en/student-life/housing.html</p> |
| <p>ii) Private Accommodation</p> | <p>Waseda will provide students with a list of recommended off-campus accommodations in the event that the university dormitories are full.</p> |
| <p>F. Visa</p> | |
| <p>Consular/Visa Regulation</p> | <p>Upon acceptance, Keio will apply for a Certificate of Eligibility on your behalf with the Japanese Ministry of Justice, and send it to you when issued. The certificate is required for you to apply for a study visa. Exchange students must obtain a “College Student” visa for the duration of their study in Japan. Please visit the Japan Embassy website for the required supporting documents for your visa application.</p> <p>All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university. This is to ensure that you can obtain your visa in time before the start of your exchange term. Your exchange at the host university depends on the clearance by the immigration of the host country.</p> <p>For more information on visa applications, please refer to http://www.ic.keio.ac.jp/en/study/exchange/visa.html</p> <p>http://www.mofa.go.jp/j_info/visit/visa/index.html</p> |

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G. Safety, Health & Medical Insurance

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| <p>i) Health/Medical Insurance</p> | <p>All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information, please refer to https://myportal.nus.edu.sg/studentportal/student-insurance/all/</p> <p>Foreign nationals living in Japan for more than three months are required to join the National Health Insurance.</p> <p>In addition, it is recommended that you purchase a comprehensive travel insurance for the full duration of your stay abroad, including your personal travel within/outside Japan. Please review the insurance coverages to ensure that they meet your needs. Students can purchase additional health and/or travel insurance from their preferred agent.</p> <p>For more information on health and insurance, please refer to http://www.ic.keio.ac.jp/handbook/2014/en/health.pdf</p> |
| <p>ii) Emergency Number at host university</p> | <p>+81-90-3685-3456</p> |

H. Cost of Living

| <p>i) Estimated Monthly Living Expenses</p> | <table border="1" data-bbox="470 1243 1364 1568"> <thead> <tr> <th>Breakdown of Costs</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>Accommodation</td> <td>JP¥55,000 - JP¥78,400</td> </tr> <tr> <td>Food</td> <td>JP¥30,000 - JP¥60,000</td> </tr> <tr> <td>Books</td> <td>JP¥7,000</td> </tr> <tr> <td>Transport</td> <td>JP¥8,000 - JP¥20,000</td> </tr> <tr> <td>Insurance</td> <td>JP¥2,000 - JP¥3,000</td> </tr> <tr> <td>Others (Entertainment, clothes)</td> <td>JP¥37,000 - JP¥47,000</td> </tr> <tr> <td>Monthly Estimate</td> <td>JP¥139,000 - JP¥215,400</td> </tr> </tbody> </table> <p>For more details, please refer to http://www.ic.keio.ac.jp/en/study/exchange/housing.html</p> <p>For more student exchange information, please refer to http://www.ic.keio.ac.jp/en/study/exchange/index.html</p> | Breakdown of Costs | Cost | Accommodation | JP¥55,000 - JP¥78,400 | Food | JP¥30,000 - JP¥60,000 | Books | JP¥7,000 | Transport | JP¥8,000 - JP¥20,000 | Insurance | JP¥2,000 - JP¥3,000 | Others (Entertainment, clothes) | JP¥37,000 - JP¥47,000 | Monthly Estimate | JP¥139,000 - JP¥215,400 |
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