

STUDENT EXCHANGE PROGRAMME (SEP)

Information for Students on Exchange

<p>A. University</p>	<p>Tokyo Institute of Technology</p> <p>http://www.titech.ac.jp/english/</p>
<p>B. Country</p>	<p>Tokyo, Japan</p>
<p>C. Academics</p>	
<p>i) Module Mapping & Credits Transfer</p>	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange.</p> <p>After you have accepted the SEP offer from your faculty, you will be able to access the module mapping worksheet on myEduRec. You are encouraged to map some spare modules in the event that your preferred modules are not offered in that semester, unavailable or cancelled. Module mapping request is subjected to approval from the Faculties. Please ensure that your module mappings are approved by the relevant departments in NUS before you depart for the exchange.</p> <p>Do note that modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host university while you are preparing your Study Plan.</p> <p>Click here for a step-by-step guide on applying for module mapping.</p>
<p>ii) Academic Calendar</p>	<p>Semester 1: April to August; March to August (for YSEP)</p> <p>Semester 2: October to February; September to February (for YSEP)</p> <p>https://www.titech.ac.jp/english/enrolled/life/schedules/</p>
<p>iii) Exchange Duration</p>	<p>One semester (2 quarters) or Full year (4 quarters)</p>
<p>iv) Examination</p>	<p>Students are expected to attend all mandatory examinations at the host university.</p>
<p>v) Curriculum Structure</p>	<p>Tokyo Tech offers the following programmes to exchange students.</p> <p>Young Scientist Exchange Program (YSEP)</p> <ul style="list-style-type: none"> - The one-semester long programme offers students who have completed at least two and a half years of study at their

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	<p>undergraduate study the opportunity to be involved in a research project; take courses on Japan related topics (taught in English) and study on Japanese companies and industries. Students may take elective subjects from the International Graduate Program (offered in English) and Japanese Language Course. The compulsory subjects include research project (4 credits); topics on Japan (1 credit) and study on Japanese companies and industries (1 credit): Total of 6 credits. This programme is limited to about 40-50 students per year.</p> <p>Academic Cooperation Agreement Program (ACAP)</p> <ul style="list-style-type: none"> - The programme offers undergraduate students in their 2nd year or above the opportunity to study and research under the guidance of an academic advisor. Students may enrol in additional classes with the permission of their instructor. Students who meet the academic equivalence of the final year of a bachelor’s degree may enrol in graduate classes offered in English. It is recommended that students are proficient in Japanese language. <p>YSEP students, with permission, can take courses from the List of Graduate Courses Available to Undergraduate-Level International Exchange Students as well as courses from GSEP, their English language-taught bachelor’s degree program.</p> <p>Programme information: YSEP: https://www.titech.ac.jp/english/graduate_school/international/exchange/ysep.html http://www2.gakumu.titech.ac.jp/ysep/</p> <p>ACAP: http://www.titech.ac.jp/english/graduate_school/international/exchange/acap.html</p>
<p>vi) Entry Requirements</p>	<p>Completed at least one year of study at NUS (for ACAP) or two and a half years of study at NUS (for YSEP) upon application with host university. Minimum CAP of 3.0 out of 5.0 and no grade below C.</p>
<p>vii) Language Proficiency Requirements</p>	<p>Japanese language proficiency is not required for YSEP and ACAP. However, it is recommended that students have basic Japanese language knowledge.</p> <p>Students applying for ACAP have to submit official test results of JLPT or equivalent.</p>

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<p>viii) Faculties & Schools accepting exchange students</p>	<ul style="list-style-type: none"> • School of Science • School of Engineering • School of Bioscience and Biotechnology
<p>ix) Module restrictions and pre-requisites</p>	<p>Graduate courses are offered to senior year undergraduate students who have completed at least two and a half years of study at their undergraduate study.</p>
<p>D. Application</p>	
<p>i) Procedures</p>	<p>Students may apply for SEP one year in advance through their home faculty in NUS between September and June. Please look out for your faculty's announcement regarding the application period.</p> <p>Once you have been selected by your home faculty for SEP, your faculty will contact you and provide information regarding application with your host university. Please prepare the necessary documents before the start of the application period at your host university.</p> <p>Students are required to submit a recommendation letter from their academic supervisor (Associate Professor or equivalent and above) in NUS at the time of application with Tokyo Tech.</p> <p>In addition, students applying for ACAP need to secure a supervisor/professor at Tokyo Tech and submit evidence that he/she has consented to be the applicant's academic advisor at the time of application with Tokyo Tech. A PDF copy of the email correspondence with the professor is sufficient to fulfil this requirement.</p>
<p>ii) Deadlines</p>	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university</p> <p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p>
<p>E. Accommodations</p>	
<p>i) University Accommodation</p>	<p>Accommodation options for YSEP students:</p> <ul style="list-style-type: none"> • Shofu Ryugakusei Kaikan (about 15 minutes' walk from Aobadai station in Kanagawa prefecture)

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	<ul style="list-style-type: none"> • Umegaoka Ryugakusei Kaikan (about 20 minutes’ walk from Fujigaoka station in Kanagawa prefecture) • Students will be assigned twin rooms with other YSEP students • Accommodation is not guarantee due to limited dormitory rooms • Successful applicants will be provided with information on housing about one or one and a half month before enrolment. <p>Tokyo Tech will try to arrange a dormitory for ACAP students, subject to availability as the dormitory is limited.</p> <p>For more information about accommodation for:</p> <ul style="list-style-type: none"> - YSEP: http://www2.gakumu.titech.ac.jp/ysep/application-process/ - ACAP: http://www.titech.ac.jp/english/graduate_school/international/exchange/acap.html
<p>ii) Private Accommodation</p>	<p>The COOP service at Tokyo Tech will assist students to search for a private apartment after enrolment at Tokyo Tech. Useful information will be obtainable at the COOP office.</p>
<p>F. Visa</p>	
<p>Consular/Visa Regulation</p>	<p>Upon acceptance, Tokyo Tech will apply for a Certificate of Eligibility on your behalf with the Japanese Ministry of Justice, and send it to you when issued. The certificate is required for you to apply for a study visa. Exchange students must obtain a “College Student” visa for the duration of their study in Japan. Please visit the Japan Embassy website for the required supporting documents for your visa application.</p> <p>All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university. This is to ensure that you can obtain your visa in time before the start of your exchange term. Your exchange at the host university depends on the clearance by the immigration of the host country.</p> <p>For more information on visa applications, please refer to http://www.mofa.go.jp/j_info/visit/visa/index.html</p>
<p>G. Safety, Health & Medical Insurance</p>	

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<p>i) Health/Medical Insurance</p>	<p>All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information, please refer to https://myportal.nus.edu.sg/studentportal/student-insurance/all/</p> <p>Foreign nationals living in Japan for more than three months are required to join the National Health Insurance.</p> <p>In addition to this:</p> <p>YSEP - Compulsory to take "2 & 3" or "4 & 5". Choose one from two options.</p> <p>2) Disaster and Accident Insurance for Students (GAKKENSAI): Benefits will be paid in case of unexpected disasters or accidents during regular curricular/extracurricular activities and while commuting.</p> <p>3) Personal Liability Insurance for Students (GAKKENBAI): To indemnify students for personal liability provided by law for injuries caused to a third party or properties damaged during regular curricular activities, school events and while commuting.</p> <p>*Disaster and Accident Insurance for Students (GAKKENSAI) & Personal Liability Insurance for Students (GAKKENBAI) cost 1,340 JPY in total per year.</p> <p>4) Life Multi Insurance NM-Type by COOP: For general disease and accident insurance covering activities both inside and outside of the university.</p> <p>5) Personal Liability Insurance by COOP: For their legal liability in respect to bodily injury caused to a third party during daily life.</p> <p>*Life Multi Insurance NM-Type by COOP and Personal Liability Insurance by COOP cost JP¥5,180 in total per year.</p> <p>ACAP - Compulsory</p> <p>2) Disaster and Accident Insurance for Students (GAKKENSAI): Benefits will be paid in case of unexpected disasters or accidents during regular curricular/extracurricular activities and while commuting.</p> <p>3) Personal Liability Insurance for Students (GAKKENBAI): To indemnify students for personal liability provided by law for injuries caused to a third party or properties damaged during regular curricular activities, school events and while commuting.</p> <p>*Disaster and Accident Insurance for Students (GAKKENSAI) & Personal Liability Insurance for Students (GAKKENBAI) cost 1,340 JPY in total per year.</p>
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	<p>Insurance for Students (GAKKENBAI) cost JP¥1,340 in total per year.</p> <p>It is also recommended that you purchase a comprehensive travel insurance for the full duration of your stay abroad, including your personal travel within/outside Japan. Please review the insurance coverages to ensure that they meet your needs. Students can purchase additional health and/or travel insurance from their preferred agent.</p> <p>For more information on health and insurance, please refer to http://sup.bureau.tohoku.ac.jp/health/insurance_en.html</p>
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<p>ii) Emergency Number at host university</p>	<p>+81-35-734-3027</p>
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H. Cost of Living

<p>i) Estimated Monthly Living Expenses</p>	<p>Breakdown of Costs</p>	<p>Cost</p>
	<p>Accommodation</p>	<p>JP¥20,000 - JP¥45,000</p>
	<p>Food</p>	<p>JP¥30,000 - JP¥60,000</p>
	<p>Transport</p>	<p>JP¥8,000 - JP¥20,000</p>
	<p>Insurance</p>	<p>JP¥2,000 - JP¥3,000</p>
	<p>Others (Entertainment, clothes)</p>	<p>JP¥25,000</p>
	<p>Monthly Estimate</p>	<p>JP¥85,000 - JP¥153,000</p>
	<p>For more student exchange information, please refer to http://www.titech.ac.jp/english/graduate_school/international/exchange/index.html</p>	