

STUDENT EXCHANGE PROGRAMME (SEP)

Information for Students on Exchange

A. University	University of Otago http://www.otago.ac.nz
B. Country	New Zealand
C. Academics	
i) Module Mapping & Credits Transfer	<p>Please ensure that your module mappings are approved by the relevant departments in NUS before you depart for the exchange. You can submit your request for module mapping via myEduRec using the module mapping worksheet after you have accepted your SEP offer.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan. You are encouraged to map some spare modules in the event that your preferred modules are not offered in that semester, unavailable or cancelled.</p> <p>Click here for a step-by-step guide on applying for module mapping.</p>
ii) Academic Calendar	<p>Semester 1: Late February to Mid June Semester 2: Early July to Early November</p> <p>http://www.otago.ac.nz/news/events/keydates/</p>
iii) Exchange Duration	One semester
iv) Examination	Students are expected to attend the mandatory examination at the host university.
v) Curriculum Structure	Exchange students are required to take a full-time workload of minimum 54 points per semester (equivalent to 3 courses.) The recommended workload is between 54-72 points per semester (3 or 4 courses). Each 18 point paper will require approximately 18 hours study a week made up of a combination of lectures, tutorials, laboratories, assignments and reading. You will not be permitted to enrol in more than 4 courses per semester.
vi) Entry Requirements	<ul style="list-style-type: none"> • be enrolled at the National University of Singapore (NUS) as a full-time student; • have completed at least two semesters of study before embarking on the exchange programme;

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	<ul style="list-style-type: none"> • have a sound academic record, i.e. minimum CAP of 3.0, and should not have any grade below grade 'C' (grade point of 2.0) in any module; • have sufficient financial means to cover the necessary expenses for the duration of the SEP; • obtain the Faculty's approval for the SEP through your application ; • satisfy partner institution and host country entry requirements; • check with the issuer of any scholarship he or she is receiving to ensure there are no restrictions involving overseas study (e.g. Ministry of Foreign Affairs or Ministry of Education); • have a clean disciplinary record and be a strong ambassador for NUS and Singapore; and • not in the final semester of your degree during SEP.
vii) Language Proficiency Requirements	<p>English is the language of instruction at the University of Otago.</p> <p>NUS students should possess reasonable English proficiency level in order to follow the classes during the exchange term.</p>
viii) Faculties & Schools accepting exchange students	<ul style="list-style-type: none"> • Business • Health Sciences • Humanities • Sciences <p>The University of Otago offers a free course to new exchange students focusing on study, language and cultural skills in February. Limited number of places available. Students are encouraged to apply early. For more information on course objectives, dates and application form, please visit Prepare for Otago.</p> <p>Course information: https://www.otago.ac.nz/courses/subjects/</p>
ix) Module restrictions and pre-requisites	<p>Medicine, Dentistry, Psychiatry, Physiotherapy, Pharmacology, Pharmacy or any other clinical course are not open to exchange students. Some Otago courses such as MBA, Wildlife Management and Marine Science are restricted in admissions – see the notes in the course catalogue.</p>
D. Application	
i) Procedures	<p>Students can apply for SEP one year in advance through their home faculty in NUS between September and June. Please look out for your faculty's announcement regarding the application period.</p> <p>Once you have been selected by your home faculty for SEP, your faculty will contact you and provide information regarding application with your host</p>

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	<p>university. Please prepare the necessary documents before the start of the application period at your host university.</p>
<p>ii) Deadlines</p>	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university</p> <p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p>
<p>E. Accommodations</p>	
<p>i) University Accommodation</p>	<p>Exchange students are encouraged to apply for Uniflats. All the University Flats are located within an easy walk of the University campus and main shopping centre. Students share the cleaning and cooking duties and usually shop together for the food. Rent fees include electricity, internet, bed linen, kitchen equipment, UniFlats community events and the services of the University Flats. Flatting expenses are shared with the other students in the flat and are not included in the rent.</p> <p>For more information about applying for Uniflats, please refer to https://www.otago.ac.nz/uniflats/index.html</p>
<p>F. Visa</p>	
<p>Consular/Visa Regulation</p>	<p>Exchange students must apply to New Zealand Immigration for a student visa and obtain the visa before entering New Zealand. Please note that it is NOT possible for exchange students to travel to New Zealand on a visitor's visa and apply for a student permit upon arrival in New Zealand, even if you are a citizen of a country with which New Zealand has a visa waiver agreement. It is imperative that all exchange students get their student visa BEFORE travelling to New Zealand, as you may be refused a student permit if you apply from within New Zealand.</p> <p>Students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university. This is to ensure that you can obtain your visa in time before the start of your exchange term. Your exchange at the host university depends on the clearance by the immigration of the host country.</p> <p>For more information on visa applications, please refer to https://www.immigration.govt.nz/new-zealand-visas/options/study</p>

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G. Safety, Health & Medical Insurance

i) Health/Medical Insurance

All registered NUS students are covered under the university’s medical insurance and the NUS Student Travel Insurance. For more information on the university medical insurance, please refer to <https://www.nus.edu.sg/uhc/general-health/billing-insurance/insurance-matters>

For more information on the NUS Student travel Insurance, please refer to <https://myportal.nus.edu.sg/studentportal/student-insurance/all/>

Exchange students are required to purchase a compulsory medical and travel insurance when studying in New Zealand. The current default insurance cover at the University of Otago is Studentsafe-University insurance. The estimated cost is NZ\$310 per semester.

In addition, it is recommended that you purchase a comprehensive travel insurance for the full duration of your stay abroad, including your personal travel within/outside New Zealand. Please review the insurance coverages to ensure that they meet your needs. Students can purchase additional health and/or travel insurance from their preferred agent.

For more information on health and insurance, please refer to <http://www.otago.ac.nz/international/healthcare.html>

ii) Emergency Number at host university

+64 3 479 5000

H. Cost of Living

i) Estimated Monthly Living Expenses

Breakdown of Costs	Cost
Accommodation	NZ\$860 - NZ\$1,150
Food	NZ\$400 - NZ\$700
Transport	NZ\$80 - NZ\$200
Others (Entertainment, clothes)	NZ\$400 - NZ\$800
Monthly Estimate	NZ\$1,740 – NZ\$2,850

For more details, please refer to <https://www.otago.ac.nz/future-students/accommodation/living-costs/index.html>

I. Other Information

i) Useful Links

Student Exchange information:
<http://otago.ac.nz/study/studentexchange>

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COVID-19 Updates:

<https://www.health.govt.nz/our-work/diseases-and-conditions/covid-19-novel-coronavirus/covid-19-response-planning/covid-19-border-controls>

<https://www.health.govt.nz/our-work/diseases-and-conditions/covid-19-novel-coronavirus>

Study abroad video:

<https://www.youtube.com/watch?v=doSavATy0dg>

Study abroad presentation:

[https://drive.google.com/file/d/1yaLs-](https://drive.google.com/file/d/1yaLs-H5dy8K5sn_PXS7qiMtOia8OGy2L/view?usp=sharing)

[H5dy8K5sn_PXS7qiMtOia8OGy2L/view?usp=sharing](https://drive.google.com/file/d/1yaLs-H5dy8K5sn_PXS7qiMtOia8OGy2L/view?usp=sharing)

Campus Tour:

<https://www.youtube.com/watch?v=97hq9hrzXDU>

Exchange Guide:

<https://www.otago.ac.nz/international/otago716582.pdf>