

NUS MUSEUM

CALL FOR INTERNSHIP APPLICATIONS

December 2015

The NUS Museum Internship Programme

The NUS Museum Internship Programme aims to engage students by providing them with opportunities to advance their research interests and to add on to the existing scholarly material on regional art and culture. Through this programme, we aim to build a rapport with you and encourage your interests in the arts and heritage. By working as part of our team, many learning opportunities will be available, enabling you to gain greater insight into the workings and resources within the NUS Museum.

Application Timeline

20 October 2015	Open call for application.
8 November 2015	Deadline for submission of applications. Please return a copy of the attached internship application form with a copy of your CV and a recent essay/writing sample via email to museum@nus.edu.sg with the subject header "NUS Museum Internship Programme". Applications received after this date will not be considered.
12-13 November 2015	Shortlisted applicants will be contacted for the arrangement of internship interviews. We regret that applicants who were not selected will not be notified.
16-20 November 2015	Internship interviews will take place during this period. Please note that interviews for Position 4: Baba House Outreach will take place from 26-30 November 2015.
1 December 2015	Shortlisted applicants will be informed of the results of the interviews.

Duration

The official duration of the internship is from 7 December 2015 to 8 January 2016 (5 weeks) during the official NUS vacation period. However, this period may be negotiated if you have other commitments or your university's vacation period differs from NUS. Please state your preferred duration or unavailability in Section 5 of the application form.

Stipend

Interns will be provided with a stipend of \$500 for the duration of the internship.

FAQs

For more information, please check out our list of FAQs at <http://on.fb.me/1NlpTIT>

For further enquiries, please contact Ms Michelle Kuek at michellekuek@nus.edu.sg or call 6516-8428.

Internship Positions Available

1. South & Southeast Asian Collection Curatorial Intern

This internship requires the intern to work with the curator of the South & Southeast Asian collection to (1) research on specific styles and concerns overarching general art practice in history to current period; (2) identify concurrent periods in history and Malaysian art/cultural development. With the accumulation of the above research, the intern will also assist in the development of data management methods eg. artist kits, timelines and tagging based subject, issue and material. The intern also has the option to work on identifying digital library methods and platforms, methods in managing existing database of digital copies of texts and models of generating more texts to add into a digital library platform.

Requirements:

- Keen interest in Southeast Asian, particularly Malaysian, art and history
- Proficiency in Malay (written and oral communication) an advantage but not a requirement (please provide a written sample if applicable)
- Interest in information management
- Good attitude towards research work
- Meticulous with a keen attention for details
- Able to work independently and collaboratively

Positions Available: 1

2. Archaeology Ceramics Research Intern

This internship requires the interns to participate in developing a bibliography of glazed ceramics production in Myanmar and the economic and political history of Lower Myanmar.

Following this internship, there is a potential for selected interns to extend the internship from Jan-Sept 2016, to participate in a new exhibition project on archaeological ceramics from Twante, Myanmar and a study trip to Twante in May 2016 to document the collection of the sherds. The extended internship will also involve research and writing for the exhibition.

Requirements:

- Interest in the history of Myanmar with a focus on pottery production centres in Lower Myanmar
- Interest in the study of archaeological ceramic sherds as a way to explore the social, cultural, economic and political histories of the region
- Good attitude towards research work
- Meticulous with a keen attention for details
- Able to work independently and collaboratively

Positions Available: 2

3. Museum Outreach Intern

This internship requires the intern to work with the Museum Outreach team in conceptualising and executing the Museum's programmes for 2016. These programmes may include talks, seminars and film screenings. The intern will also work on developing publicity content for online and offline platforms. The intern should be prepared to work during the Museum's evening and Saturday programmes.

Requirements:

- Meticulous with a keen attention for details
- Good organizational and time-management skills
- Pleasant, out-going personality
- Proficiency in design software an advantage but not a requirement (please submit a design portfolio if applicable)

Positions Available: 1

4. Baba House Outreach Intern

This internship requires the intern to assist in the development of public programmes for the NUS Baba House exhibition, *Discover –Uncover–Recover: Studies at 157 Neil Road*. This public programme series aims to delve into the history and development of the neighbourhood from a nutmeg plantation to what it is today, and unlock the potential of the NUS Baba House to engage with the disciplines of urban development and technical conservation of built heritage. The intern will also assist in house operations and develop content for offline and online platforms. The intern should be prepared to work during the Baba House's evening and Saturday programmes.

Requirements:

Keen interest in land development, conservation, urban history and Peranakan culture
Good attitude towards research work
Meticulous with a keen attention for details
Able to work independently and collaboratively
Suitable for second-year students and above

Positions Available: 1

NUS MUSEUM INTERNSHIP PROGRAMME
APPLICATION FORM

1. Personal Particulars

Name		Photo
Date of Birth		
NRIC/Passport No.		
Nationality		
Contact Number		
Mailing Address		
Email Address		

2. Course Information

Institution	
Faculty	
Department	
Major	
Year of Study	

3. Statement of Intent

Please write a brief statement of intent introducing yourself, detailing your reasons for wanting to participate in this programme and how it would benefit you. (Maximum 500 words)

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4. Research Interests

Please state your research interests and topics that you are interested in or currently focusing on.

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5. Internship Information

Internship Position You Are Applying For	
Period of Availability	
Requested Duration	

Please return a copy of the internship application form with a copy of your CV and a recent essay/writing sample of your choice via email to museum@nus.edu.sg with the subject header "**NUS Museum Internship Programme**" by 8 November 2015, 2359.

For more information about the NUS Museum Internship Programme, please contact Michelle Kuek at michellekuek@nus.edu.sg or call 6516-8428.

Please note that only shortlisted candidates will be notified.