

NUS MUSEUM

CALL FOR INTERNSHIP APPLICATIONS May-July 2015

The NUS Museum Internship Programme

The NUS Museum Internship Programme aims to engage students by providing them with opportunities to advance their research interests and to add on to the existing scholarly material on regional art and culture. Through this programme, we aim to build a rapport with you and encourage your interests in the arts and heritage. By working as part of our team, many learning opportunities will be available, enabling you to gain greater insight into the workings and resources within the NUS Museum.

Application Timeline

24 March – 12 April 2015	Open call for application.
12 April 2015	Deadline for submission of applications. Please return a copy of the attached internship application form with a copy of your CV and a recent essay/writing sample via email to museum@nus.edu.sg with the subject header "NUS Museum Internship Programme". Applications received after this date will not be considered.
16 April 2015	Shortlisted applicants will be contacted for the arrangement of internship interviews. We regret that applicants who were not selected will not be notified.
20 April – 30 April 2015	Internship interviews will take place during this period. Please note that interviews for Position 1 will be scheduled only during 28 – 30 April 2015.
4 May 2015	Shortlisted applicants will be informed of the results of the interviews.

Duration

The official duration of the internship is from 11 May – 31 July 2015 (12 weeks) during the official NUS vacation period. However, this period may be negotiated if you have other commitments or your university's vacation period differs from NUS. Please state your preferred duration or unavailability in the appropriate section of the application form. It is preferred that applicants are able to commit to at least 10 weeks of the internship for sufficient immersion.

Stipend

Interns will be provided with a stipend of \$500 per month.

FAQs

For more information, please check out our list of FAQs at <http://on.fb.me/1EbvVcM>

For further enquiries, please contact Ms Michelle Kuek at michellekuek@nus.edu.sg or call 6516-8428.

Positions Available

1. Ng Eng Teng Collection Curatorial Intern

This internship requires the interns to work with the curator on several projects concerning the Ng Eng Teng Collection at the NUS Museum: (1) assist in research and reworking of the current permanent exhibition *Sculpting Life*; (2) incubate a prep-room project concerning materials collected from Ng Eng Teng's former studio; (3) assist in the conceptualising of a publication project for the Ng Eng Teng Collection. The Ng Eng Teng Collection is a donation from the late Singapore sculptor and Cultural Medallion recipient of over 1,000 artworks.

Requirements:

Good attitude towards research
Strong interest in curatorial work
Excellent (close) reading and writing abilities
Third-year student and above

Positions Available: 2

2. Museum Outreach Intern

This internship requires the intern to work with the Museum Outreach team in conceptualising and executing the Museum's programmes for 2015. These programmes may include talks, seminars and film screenings. The intern will also work on developing publicity content for online and offline platforms. The intern should be prepared to work during the Museum's evening and Saturday programmes.

Requirements:

Meticulous with a keen attention for details
Good organizational and time-management skills
Pleasant, out-going personality
Proficiency in design software an advantage but not a requirement (please submit a design portfolio if applicable)

Positions Available: 1

3. Education Outreach Intern

This internship requires the intern to work with the Museum Outreach team to research, compile and consolidate the Museum's education resources for its current exhibitions and collections. The intern will also assist in the organisation and execution of the Museum's programmes for 2015. These programmes may include talks, seminars and film screenings. The intern should be prepared to work during the Museum's evening and Saturday programmes.

Requirements:

Strong interest in Southeast Asian, Singaporean art and history. Prior knowledge is helpful but not a requirement.

Familiarity with research methods an advantage

Able to work independently and collaboratively

Meticulous with a keen attention to details

Good organizational and time-management skills

Positions Available: 1

4. Baba House Conservation Intern

This internship will focus on conservation documentation of the NUS Baba House at 157 Neil Road and creating a bibliography on painting technical analysis to facilitate the study and conservation of an oil painting. The intern will conduct research on the notes, images and drawing from the Baba House conservation project (2006-2008) with the aim of putting together a display which highlights the conservation work that was carried out. The research shall include identifying the major aspects of the conservation (e.g. plasterwork, wood carvings, analysis of wall paint, etc), the key issues discussed and decisions made.

Requirements:

An interest in materials (wood, plaster, etc) and their use in art and architecture

A basic understanding of the methods used in the scientific analysis of materials

Meticulous with a keen attention for details

Able to work independently and collaboratively

Positions Available: 1

5. Baba House Outreach Intern

This internship requires the intern to work with the Baba House team to conceptualise and execute outreach programmes, including walking tours, children's and docents training programmes. The intern will learn to conduct heritage tours for the Baba House, assist in house operations and develop content for offline and online platforms. The intern should be prepared to work during the Baba House's evening and Saturday programmes.

Requirements:

Interest in Peranakan culture

Articulate and comfortable talking to an audience

Pleasant, out-going personality

Meticulous with a keen attention for details

Good organizational and time-management skills

Positions Available: 1

NUS MUSEUM INTERNSHIP PROGRAMME
APPLICATION FORM

1. Personal Particulars

Name		Photo
Date of Birth		
NRIC/Passport No.		
Nationality		
Contact Number		
Mailing Address		
Email Address		

2. Course Information

Institution	
Faculty	
Department	
Major	
Year of Study	

3. Statement of Intent

Please write a brief statement of intent introducing yourself, detailing your reasons for wanting to participate in this programme and how it would benefit you. (Maximum 500 words)

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4. Research Interests

Please state your research interests and topics that you are interested in or currently focusing on.

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5. Internship Information

Internship Position You Are Applying For	
Period of Availability	
Requested Duration	

Please return a copy of the internship application form with a copy of your CV and a recent essay/writing sample via email to museum@nus.edu.sg with the subject header "**NUS Museum Internship Programme**" by 12 April 2015, 2359.

For more information about the NUS Museum Internship Programme, please contact Michelle Kuek at michellekuek@nus.edu.sg or call 6516-8428.

Please note that only shortlisted candidates will be notified.