

National University of Singapore Libraries

Application for Corporate Membership

Who may apply

All SME organizations located in Singapore are eligible to apply. Each application will be assessed according to the organization's needs for using the services and resources of the NUS Libraries.

Conditions

- Application for membership must be submitted by the director/chief executive officer of the organization who will also be responsible for ensuring that all outstanding debts to the Library due to books lost or damaged or fines not paid or any other liability that might be incurred are settled.
- Each application will be charged a non-refundable registration fee of \$32.70 (inclusive of GST).
- Membership fees are not refundable.
- There will be a charge of \$10.90 for any change of membership card.
- All fees and charges payable by the applicant are inclusive of 9% Goods and Services Tax (GST).

Loan Entitlement and Membership Fee

Companies / Organizations may apply for **one corporate card**. The card will bear the name of the organization and is valid for entry into the library premises by only **ONE** person at a time.

Category of Membership	Basic Membership		Enhanced Membership	
	Loan Quota	Annual subscription fee	Loan Quota	Annual subscription fee
Corporate	10	\$795.70	20	\$1558.70

Above-mentioned fee includes the prevailing GST and a one-time non-refundable registration fee of \$32.70.

- Loan period is 28 days (loan period varies for the C J Koh Law Library). For details on loan entitlement, please refer to the library rules at <http://www.lib.nus.edu.sg/guides/rules>.
- The Central Library and its six Special Libraries may have different loan rules for the various categories of materials. Please refer to the library rules at <http://www.lib.nus.edu.sg/guides/rules/> for details.
- Due to licensing agreement regulations, external members do not have access to electronic resources and online journals.
- Please note that certain library facilities and materials (such as Reserve Readings and Media Resources) may only be accessed by NUS students and staff.

All applicants will be notified about the outcome of their applications. Fee payment for unsuccessful applicants will be returned.

Please complete the application form and mail it back to the address below. Payment is via credit card/eDebit. The link will be sent to you after the application is approved.

Loans and Membership Services,
Central Library
National University of Singapore
12 Kent Ridge Crescent
Singapore 119275

For more information, please call 6516-2029 or send e-mail to membership@nus.edu.sg.

