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TRANSFER APPLICATION GUIDE FOR

UNDERGRADUATES FROM OTHER UNIVERSITIES

ACADEMIC YEAR 2025/2026

NATIONAL UNIVERSITY OF SINGAPORE

OFFICE OF ADMISSIONS

APPLICATION OVERVIEW

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Apply for Transfer

Submit an online application via Applicant Portal.

Your application is completed upon:

- Receiving an email titled "Acknowledgement of Application to NUS Undergraduate Programmes" (check spam/ junk mail)
- Submitting all supporting documents
- Making the application fee payment

An incomplete application will affect the application outcome.

Check Application Outcome

Admissions outcomes will be released progressively:

- Semester 1 Transfer: between May and July
- Semester 2 Transfer: between December and January

Check your application outcome via <u>Applicant</u> <u>Portal</u>. Do check your Junk/ Spam email folders.

Start of Academic Journey

Successful applicants who received and accepted NUS offer can expect to begin their studies at NUS at the start of the <u>semester</u> after completing their <u>freshman registration</u>.

Check Eligibility and Prepare

Check for your <u>eligibility</u> to apply as a Transfer Applicant, read up on <u>NUS programmes</u> offered and check that you fulfil the <u>programme</u> prerequisites.

Refer to the <u>Education and Supporting</u>

<u>Document Guide</u> for the list of documents to prepare for submission.

Attend Admissions Assessment (if applicable)

Shortlisted applicants may be notified via email to attend admissions assessment (interviews and/or selection tests).

Refer to the <u>Admissions Assessment and Tests</u> page for details.

Respond to Admission Outcome

Respond to your admission outcome by the stipulated deadline. Otherwise, your offer will lapse.

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APPLICATION TIPS

Am I eligible to apply for Transfer to NUS?

Check for your eligibility to apply for Transfer to NUS here.

You should apply as a Transfer applicant if you are:

- A Singapore Citizen or Permanent Resident who is/ was enrolled in a University (local Autonomous University* or overseas university)
- An international applicant with any high school qualification who is/ was enrolled in a local Autonomous University*
- An international applicant with Singapore-Cambridge GCE A-Level, Polytechnic Diploma from Singapore, International Baccalaureate (IB) Diploma or NUS High School qualification and is/ was enrolled in an overseas university

This application also applies to Former Undergraduates (from a local Autonomous University*) seeking readmission or a second undergraduate degree.

*Local Autonomous University refers to National University of Singapore (NUS), Nanyang Technological University (NTU), Singapore Institute of Technology (SIT), Singapore Management University (SMU), Singapore University of Social Sciences (SUSS) and Singapore University of Technology and Design (SUTD).

How to apply?

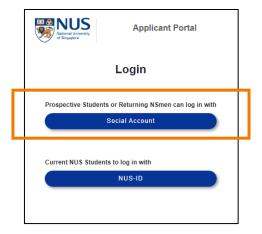
- Do your research on the <u>NUS programmes</u>
 Please note that the following programmes are not available for transfer in Semester 2:
 Architecture, Dentistry, Industrial Design, Landscape Architecture, Law, Medicine,
 Nursing, Nursing (CCP-RN Degree) and Pharmacy
- 2. Understand the admissions requirements
- 3. Check the programme prerequisites

How to log in to Applicant Portal?

You should log in to Applicant Portal with one of the following social accounts:

- Facebook
- Google (e.g. Gmail)
- Microsoft Account (e.g. Outlook or Hotmail)
- LinkedIn

If you do not have any of the above, you may click <u>here</u> to register using another email address to proceed with the login.



How to reset or start a fresh application?

If you would like to reset or start a fresh application, follow the steps below:

- a) Log out (Button on the top right corner)
- b) Log in again with your **Social Account**
- c) Click on Delete Draft, followed by Continue to apply to submit a fresh application.

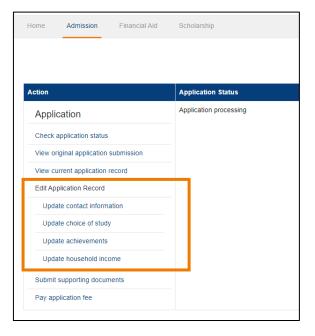


How to update or amend information submitted?

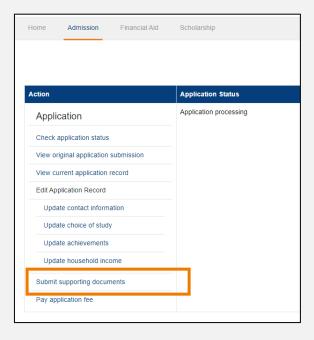
After submitting the application, you may amend your:

- Contact information
- Choice of study
- Achievements
- Answers to short response questions
- Interest for NUS College (Applicable for Transfer in Semester 1 only)
- Household income declaration

You can do so via the Applicant Portal by the closing date of the transfer window.



How to upload additional supporting documents after applying?



After applying, you may upload additional supporting documents via <u>Applicant Portal</u> by the closing date of the transfer window.

Before uploading, name your file according to its type in English (e.g. "Passport"/ "High School results"). Upload your files under "Other document" if it does not belong to any specific categories.

How to save my application and return later to complete it?

Click on Save and Next to save the information entered before proceeding to the next page of the form. To return to the previous page, click on the back arrow.



You may use the top Navigation Bar to return to the previous sections of the application form to review or amend any information that you have previously keyed in.



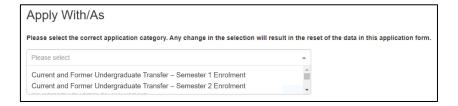
You can log in again using the **same social account** later to complete your submission before the application window closes.

APPLICATION STEPS

Apply With/ As

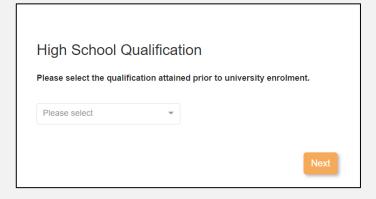
After logging in with your social account on <u>Applicant Portal</u>, ensure that you select the correct application category.

You can only apply once in each semester cycle.



High School Qualification

Select the High School Qualification you attained prior to your university enrolment



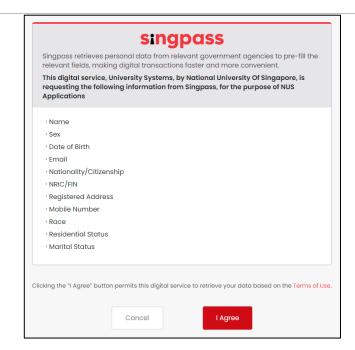
Personal Details

For Singapore Citizen and Singapore Permanent Resident applicants, you should use Myinfo to populate your personal details using Singapass.

Click on Retrieve Myinfo with singpass to proceed.

These fields may be amended if necessary:

- Marital status
- Email
- Mobile



For International applicants, please enter your personal details manually.

Please ensure the following:

- Enter your full name according to your Passport or Identification Card
 - You may click <u>here</u> for the name format required.
- Provide a valid email address and mobile number.
 - Do not use a school-provided email address.
 - Applicants with valid Singapore mobile numbers will receive SMS alerts for admission updates (e.g. Shortlist for interview programme(s) or admission outcome).

Residential Address

If you have a Singapore residential address, ensure that the residential address provided is accurate and remember to **include your unit number** (if applicable).

Applicants with a Singapore residential address are also encouraged to use the **Postal Code Search** function for information like Block/House Number and Street Name to be populated if you are not using Myinfo.



Alternative Contact

A person to contact for emergencies.

National Service (NS) in Singapore

*Not applicable to international applicants

For Singapore Citizens and Singapore Permanent Residents:

- Select "Not Applicable" if you are not required to fulfil full-time NS in Singapore.
- Select "Exempted" if you are granted exemption from full-time NS by MINDEF/MHA and submit the relevant supporting document(s).
- If your NS ORD falls on or before 4 August 2025 for Semester 1 and 12 January 2026 for Semester 2, select "Completing by commencement of academic year".

Click here for NUS Academic Calendar.

Choice of Study

NUS College (Applicable only for Transfer in Semester 1)

You may indicate your interest to be considered for <u>NUS College</u> in this section. You will need to answer two additional short-answer questions at the end of this section for holistic assessment by NUS College.

Single Degree Programme

You can apply for a maximum of 1 Single Degree Programme (SDP).

If you have applied for common admission programme such as Business Administration, Common Computer Science Programmes, Engineering or Humanities and Sciences programme, you are also required to indicate your preferred major.

Education and Supporting Documents

Click on the relevant qualification type to learn more on how to complete the **Education** section in the application form and to access the list of supporting documents required.

- Diploma from Polytechnic or Other Institutions in Singapore
- International Baccalaureate (IB) Diploma
- NUS High School Diploma
- Singapore-Cambridge GCE A-Level
- International Qualifications (Singapore Citizens / Singapore Permanent Residents)
- International Qualifications (International Applicants)

University/Tertiary Education

Please provide details of your university credentials and indicate your reasons for seeking a transfer to NUS.

You are required to upload a copy of the following:

- University Academic Transcript / Academic result slip (if available)
- University enrolment letter and withdrawal letter (Official correspondence via Email from the university is accepted)

Achievements

The University uses a holistic approach to assess applicants for admissions, considering factors from academic grades to the applicant's interest, aptitude and prior preparation.

You are required to answer five short response questions and list up to four achievements.

Health and Support

Please complete this section if you have any (past or current) medical conditions, physical disability, drug or food allergy.

The information will help the University to determine the availability of provisions necessary to provide you with a positive learning experience during your studies at NUS.

Other Information

Please indicate clearly if you have ever been:

- Arrested/ Charged in court/ Put on probation
- Convicted of an offence
- Suspended/ Expelled from an educational institution
- Terminated from employment or
- Part of any court or disciplinary proceedings

This information will enable the University to provide support during your studies at NUS. All information submitted will be treated confidentially.

Tuition Grant (TG)

Singapore Permanent Residents and International Students are to indicate their intention to apply for Tuition Grant (TG). Singapore Citizens should declare accordingly.

For Singapore Permanent Residents and International Students who have accepted an NUS offer with TG, you will pay subsidised fees and are required to work for a Singapore entity for three years upon graduation.

If you have accepted an NUS offer without TG, you will pay non-subsidised fees. You will also not be eligible for NUS and MOE funded or administered Financial Aid and Scholarships during your entire programme candidature.

MOE Tuition Grant or other Government sponsorship/subsidy previously received will be taken into consideration in assessing the MOE Tuition Grant eligibility for the new programme. Applicant will pay non-subsidised fees for the new programme if he/ she is assessed to be ineligible for MOE Tuition Grant.

You may find more details here.

Financial Aid

This is to indicate your intention to apply for Financial Aid. You are to submit a **separate** online application for Financial Aid <u>here</u>.

Household Income

This is for you to declare your household income information.

The University collects household income information of all applicants to increase awareness and assess the levels of financial aid for needy applicants. This has no impact or implication on your application outcome at all.

Documents

You will be prompted to upload all relevant supporting documents when completing the online application form.

To submit additional documents **after** application, you may do so via the <u>Applicant Portal</u> by the application closing dates.

Declaration

This section requires your declaration that all the information provided in your application is correct.

Application Confirmation

Please verify that the information provided is accurate before clicking Submit. To make any amendments:

- 1) Click Back and navigate to the relevant section.
- 2) Click Save and Next to save the revised information.
- 3) Click Submit to proceed with the application.

Acknowledgement Page

Once submitted successfully, your Application Number will be displayed on the screen.

You will receive an email titled "Acknowledgement of Application to NUS Undergraduate Programmes" if your application has been received. Do remember to check your inbox, including the junk and spam folders.

You may pay the non-refundable application fee of S\$10 via Visa, Mastercard, AMEX, AliPay, or PayNow through the 'Pay Application Fee' facility on the <u>Applicant Portal</u> after submitting your application. Please note that debit cards are not accepted.

The payment status will be updated <u>one working day</u> after the payment has been received. This payment processing time will still apply to payments made on the application closing date.

Applicants must ensure that only one payment is made, as duplicate or multiple payments are non-refundable. Applicants are responsible for confirming the payment status before attempting another payment.

The application is incomplete if the payment is not received by the application closing date.