

# APPLICATION GUIDE FOR STUDENTS SEEKING TRANSFER

ACADEMIC YEAR 2021-2022

NATIONAL UNIVERSITY OF SINGAPORE

OFFICE OF ADMISSIONS | UNIVERSITY TOWN, 2 COLLEGE AVENUE WEST, #01-03, SINGAPORE 138607

This guide is only applicable for graduate, current and former students from Autonomous Universities (AUs)<sup>1</sup> as well as Singapore Citizens (SC) and Singapore Permanent Residents (SPR) from Foreign University.



## Before you apply:

- Research on the [courses](#) that NUS has to offer.
- View [admission requirements](#) for the applicant category that you belong to.
- Check subject pre-requisites for the respective courses you wish to be considered for.

## How to apply:

Check [here](#) to submit an application. You would be required to fill in the following information:

### ➤ Personal Particulars

- For verification purpose, it is important that you fill in your personal information accurately.
- Key in your full name and nationality as per your Passport or National Registration Identification Card (NRIC).

### ➤ Contact Information

- Provide a valid email address in order for the University to contact you when necessary.
- Provide a valid Singapore mobile number. SMS alert will be sent to shortlisted candidates.

### ➤ Academic Qualification

#### ○ **Secondary Education**

If you have taken Additional Mathematics or Physics in GCE O-Level / IP / Year 10, key in your final results in the relevant fields (if applicable).

#### ○ **High School Education**

Key in your national or official Year 12 examination results.

#### ○ **Additional results**

You can key in any additional test scores you may have. Otherwise, you may leave this section empty.

---

<sup>1</sup> AUs refers to National University of Singapore (NUS), Nanyang Technological University (NTU), Singapore Management University (SMU), Singapore University of Technology & Design (SUTD), Singapore Institute of Technology (SIT), Singapore University of Social Sciences (SUSS).

- MUET – key in the numerical grade (e.g. 221) and not the band.
- Cambridge English – key in the overall score (e.g. 190) and not the grade.
- SAT – if you have taken the SAT before March 2016, please email your score report with your full name and application number to [www.askadmissions.nus.edu.sg](http://www.askadmissions.nus.edu.sg). We will update your scores accordingly.
- TOEFL – key in the total score from a single test date. NUS only accepts TOEFL iBT scores from a single test date and TOEFL iBT Special Home Edition test scores, not MyBest scores.
- AP – key in the month and year of your most recent AP exam.

### ➤ Reason for Transfer

You are required to provide your reason for seeking a transfer to allow the University to better assess your application.

### ➤ University / Tertiary Education

- You should only indicate 'Yes' for one of the four questions.
- Key in your university details<sup>2</sup> and latest academic results<sup>3</sup>.

### ➤ Choice of Courses

- You can apply for up to four single degree programmes and up to two double degree / concurrent degree programmes.
- If you wish to be considered for admission to the College of Humanities and Sciences (CHS), please select 'Humanities and Sciences' as one of your choices and indicate a preferred major. Click [here](#) for more information.
- Request for transfer of credit, waiver or module exemption is subject to the approval from the University. Applicants are required to submit their request to the faculty after successful enrolment into the new course.
- Singapore Citizens (SC)/ Singapore Permanent Residents (SPR) students seeking transfer to NUS Medicine Year 2 and Year 3 are advised to apply directly with Yong Loo Lin School of Medicine<sup>4</sup>.

### ➤ National Service (NS)

- Do indicate the status of your National Service obligation
- Provide a copy of the Letter of NS Exemption (if applicable)

---

<sup>2</sup> If your current student status is no longer 'active', please submit a copy of letter of withdrawal from your university.

<sup>3</sup> You are required to provide your University transcript (indicating University Candidature, Modules, Grades, and CAP/CGPA from all semesters). Applicants who are unable to produce the transcript for their 1<sup>st</sup> semester of studies, will have to submit a copy of their enrolment letter.

<sup>4</sup> More information can be found at <https://medicine.nus.edu.sg/admissions/transfer-faq/>.

➤ **Health and Support**

- Share if you have any medical or mental conditions and/or physical disabilities.
- Please also provide the details if you have any drug or food allergies.
- The information will enable NUS to develop a better understanding of an applicant's need for support/resources during his/her studies in NUS, and to ascertain if provisions required are available, in an effort to make the student experience a positive one.

➤ **Next-of-Kin Information**

A contact person in case of an emergency.

➤ **Personal Identification Number (PIN)**

- You would need to create an 8-digit PIN, which must contain both alphabet(s) and number(s). Please note that your PIN is case sensitive.
- This would allow you to log in to the [Online Application Status Facility \(OASF\)](#) so you can track your application status and submit supporting documents.

➤ **Application Fee**

The S\$10 application fee can be paid through Credit Card (Visa/MasterCard/Amex), PayNow, Alipay, Bank Draft/Cheque or AXS.

➤ **Financial Aid**

Do indicate if you intend to apply for financial aid. You will need to submit a separate online application for it [here](#).

➤ **Other information**

Please indicate if you have been convicted in court or military court (court martial) for any offence in any country, suspended or expelled from an educational institution or terminated from your employment for any reasons, or are there any court or disciplinary proceedings pending against you in any country.

➤ **Declaration**

This section requires your declaration that the information provided in the application is correct.





## After you apply:

- Pay Application Fee
- Upload a clear set of supporting documents via [Online Application Status Facility \(OASF\)](#). Please refer to the [checklist](#) on the documents required by the application deadline.
- Only completed application will be considered for transfer

## Wait for your application outcome

- You may be required to attend an interview conducted by the Faculty / School before transfer outcome can be made.
- Application outcome for most will be released progressively, up to mid-July.



## Reply to our offer

Your admission offer letter will be available online after you have been offered a transfer. The offer letter will indicate how and when to reply to our offer.



Should you have any queries, please contact the Office of Admissions at [www.askadmissions.nus.edu.sg](http://www.askadmissions.nus.edu.sg) or 6516 1010.

## Summary of Application Process

### Prepare your application

- Find out the [courses offered](#) and subject pre-requisite.
- Check the [admission requirements](#) for the applicant category that you belong to.

### Apply online

- Apply via [here](#) by the application deadline.

### Complete your application

- Pay Application Fee
- Upload Supporting Documents as indicated in the [checklist](#).

### Wait for outcome

- Attend additional interview and/or test, if required.
- Log in to [Online Application Status Facility \(OASF\)](#) regularly to check for updates in application outcome.

### Reply to offer

- Your admission offer letter will be available online after you have been offered admission.
- The offer letter will indicate how and when to reply to our offer.