

Post-Secondary Education Account (PSEA)

For payment of Compulsory Health Screening/Vaccination Fees

Only Health Science students who are required to undergo compulsory health screening and/or vaccination can apply to use their PSEA funds to pay for these fees. The Ad Hoc withdrawal form must be submitted together with following supporting documents:

- Receipt of payment for health screening and/or vaccination
- Document which indicates that the health screening and/or vaccination is compulsory for their programme/course.

For payment of iBLOCS or Special Term Fees

One application form must be submitted for each specific withdrawal. For example, students who wish to withdraw the PSEA funds for courses taken in both Special Term I and Special Term II must submit two Ad Hoc Withdrawal Forms for the aforementioned application periods.

For payment of Residential College Fees

Students must be reading the LightHouse Programme#, Pioneer House Programme#, Ridge View Residential College Programme, NUS College or the University Town College Programme and are taking courses for the applicable semester.

PSEA funds can be withdrawn only for compulsory college-related fees incurred (e.g. college registration fees, college fees, compulsory meal plans*). Related discretionary fees such as excess utilities consumption or optional meal plans cannot be paid using PSEA funds.

The maximum amount of PSEA funds allowed to be withdrawn is the total amount of fees charged minus the coverage of any awards/grants/bursaries/scholarships meant for the payment of the same type of expenses (e.g. Residential College Bursary, Residential Programme Bursary, College Grant).

* Students in the Lighthouse Programme and Pioneer House Programme are not eligible to withdraw funds for meal plans as they are not compulsory.

#w.e.f. AY2022/2023 Semester 1

For payment of SEP/NOC/Overseas/Enrichment/Preparatory Programmes

The conditions of applying the Ad Hoc Withdrawal for SEP/ NOC/ Overseas/ Enrichment/ Preparatory Programmes are:

- All programmes must be offered by NUS and/or endorsed by NUS.
- Enrichment programmes must be academic in nature or work-skill related. Examples of eligible programmes are attachments, leadership training courses, short study trips or tours, competitions, conferences, performances and community involvement programmes.

The Ad Hoc withdrawal form must be submitted together with following supporting documents **ONLY AFTER** completion of the programme, within 2 months of the end date.

- Letter of offer/acceptance issued by NUS and/or partner university showing the start and end dates of the programme (e.g. for SEP and NOC, both letters should be submitted). If unavailable, documents (e.g. email/website) detailing information of the programme (e.g. programme details, objectives and organizer) must be submitted.
- Evidence of the official estimated cost* for participating in the programme.
- Currency conversion if estimated cost of programme is not in Singapore Dollars. (e.g. conversion from <https://www.oanda.com/currency/converter/>)

* Estimated cost is to be attained from NUS and/or partner university official sources, such as programme information sheets or websites. Appeals to cover any cost beyond the estimated cost is subject to approval and submission of all necessary supporting documents, such as receipts and proof of payment.

The maximum amount of PSEA funds allowed to be withdrawn is the total amount of expenses minus the coverage of any awards/grants/bursaries/scholarships meant for the payment of the same type of expenses (e.g. NASA Bursary, SEP Award)