

Name of Event: 19<sup>th</sup> Asia Pacific Student Services Association  
(APSSA) International Conference 2024

Attn: Ms Jane Law  
Senior Sales Manager

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**PLEASE RETURN THE RESERVATION FORM VIA EMAIL DIRECTLY TO THE HOTEL UPON COMPLETION**

TRAVEL GUEST INFORMATION			
GUEST NAME AS PER PASSPORT	:	(Mr/Ms)	(FIRST NAME) (LAST NAME)
CHECK-IN DATE	:		ARRIVAL FLIGHT DETAILS
CHECK-OUT DATE	:		DEPARTURE FLIGHT DETAILS
COMPANY	:		
EMAIL	:	PASSPORT NO	:
SPECIAL REQUEST	:	(IF ANY)	

ACCOMMODATION REQUEST		
Room Category/ Occupancy	Room Rate	Inclusions
Deluxe Single Deluxe Double/Twin	S\$190.00++ with 01 breakfast prpn S\$215.00++ with 02 breakfast prpn	<ul style="list-style-type: none"> <li>Unlimited Wifi access</li> </ul>
Deluxe Plus Single Deluxe Plus Double/Twin	S\$220.00++ with 01 breakfast prpn S\$250.00++ with 02 breakfast prpn	<ul style="list-style-type: none"> <li>Rooms on floor 9</li> <li>Unlimited Wifi access</li> <li>Local Calls</li> <li>In Room Miniar replenished once daily</li> </ul>
Club Room Single Club Room Double	S\$250.00++ with 01 breakfast prpn S\$280.00++ with 02 breakfast prpn	<ul style="list-style-type: none"> <li>Rooms on floor 10 to 11</li> <li>Access to Club Lounge</li> <li>Club Lounge Services: All day refreshments, breakfast, evening cocktails</li> <li>Unlimied Wifi access</li> <li>In Room Miniar replenished once daily</li> <li>Two pieces of laundry per night (min. 2 nights stay, non-accumulative)</li> <li>Late check-out till 4pm, subject to availability</li> </ul>

**MODE OF PAYMENT INSTRUCTIONS**

*(Please kindly select one of the option below)*

**Option 1:**

**100% full payment prepaid upon booking confirm.**

-The reservation team will be sending you a payment link to make the payment by credit card.

Terms and Conditions

- All rooms reserved are subjected to 10% service charge and prevailing government taxes.
- All reservations are required to be guaranteed by company or guest's credit card via a secured payment link upon request.
- Rooms are subject to availability upon making of reservation. Kindly revert latest by **01 November 2024**.
- Once booking is confirmed, booking is non refundable and non cancellable.
- You will receive an email from the Rendezvous Hotel Singapore with a confirmation number once your reservation has been processed.
- Check in time: After 14:00hrs, Check out time: Before 12:00noon. For arrival before 1400hrs, kindly pre-block your room a day earlier, subject to one night's additional charge. 50% of the room rate will be levied for any late check-out request till 18:00hrs, thereafter, the full day rate is applicable, subject to room availability.
- All incidental and miscellaneous will be under personal guest account

***Thank you for choosing the Rendezvous Hotel Singapore as your preferred choice of accommodation.***