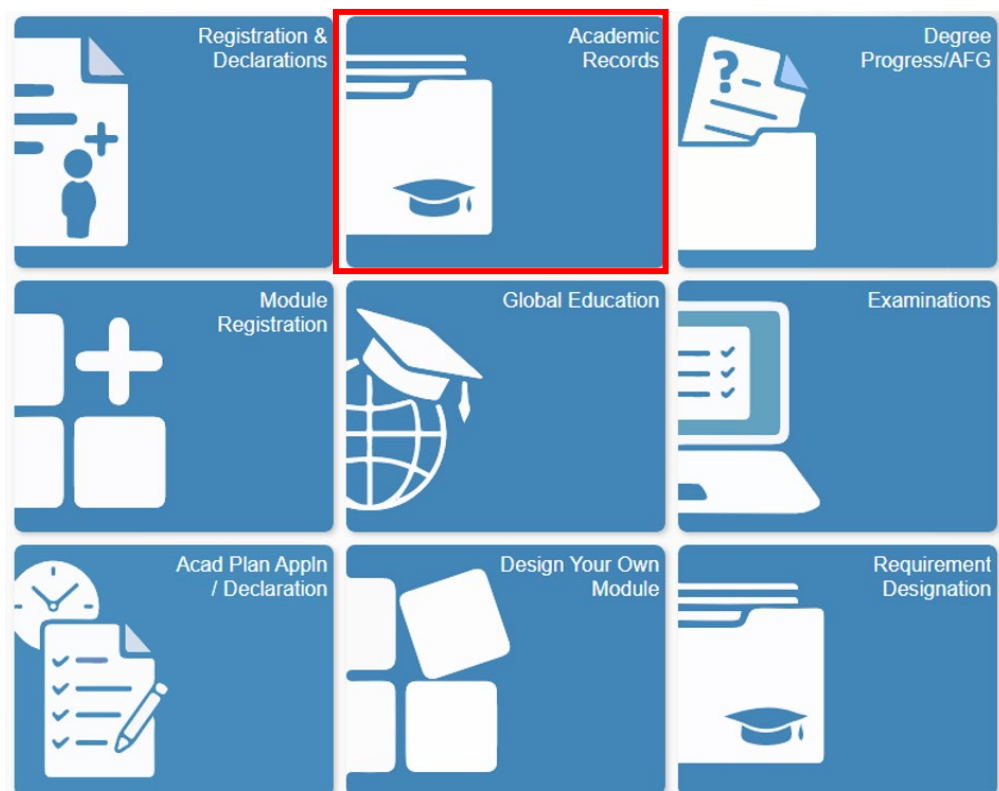


## USER GUIDE FOR STUDENTS

### GENERATE STUDENT STATUS LETTER WITH RESIDENTIAL ADDRESS

1. Navigate to **My Homepage > Academics > Academic Records**



- Click on '**View Student Status Letter**' from the side menu. If there is more than one program displayed, select and click on the program you wish to view and print the status letter for. Select the relevant letter type, in this case it is '**4-SL inclu. SG Residential Address (for bank account opening)**', enter your Singapore residential address and then click '**View Letter**'.

COVID19 Ack/Nomination	<b>Letter Type</b> 4-SL inclu. SG Residential Address (for bank account opening) ▼
View Academic Programme	<a href="#">Add Address</a>
<b>View Student Status Letter</b>	<b>Singapore Residential Address</b> <div></div>
View Modules	<a href="#">View Letter</a> ←
Term and Module Enrollment	<b>Important Notes:</b>
View Classes	1. Please note that the status letter is a document to show the student status of a NUS student. It does not reflect information on scholarship. Scholarship information should be inferred from other documents like the offer letter of admission and scholarship.
View Milestones	2. For assistance, please email to: <a href="#">UG Student Status Letter</a> for <b>Undergraduate</b> students
View Transfer Credit Report	<a href="#">Yale-NUS Student Status Letter</a> for <b>Yale-NUS</b> students
Apply for Leave of Absence	<a href="#">GradEnquiry</a> for <b>Graduate Research</b> students
EP Eligibility Letter	Respective <a href="#">Faculty Administrator</a> for <b>Graduate Coursework</b> students
Student Requests	<a href="#">NG Help</a> for <b>Non-Graduating</b> students

~ END ~