

Freshmen 101 Guide

NUSync

Proudly brought to you by the:
42nd National University of Singapore Students' Union
Executive Committee

Freshmen Orientation Central Committee



NUSSU Secretariat, Yusof Ishak House, 31 Lower Kent Ridge Road, #05-01, Singapore 119078 Phone: 6601 1345 | Website: www.nussu.org.sg | Email: feedback@nussu.org.sg

Introduction

NUSync is your go-to platform for all matters regarding Co-Curricular Activities. Look for an interest by browsing through more than 200 Student Organisations all within one community and keep track of your CCA membership and event participation through your CCA Record.

Quick Guide

Click on the "Sign In" button at the top right-hand corner.



Use your NUSNET ID along with the necessary key (nusstu\E*234567) and password to log in.



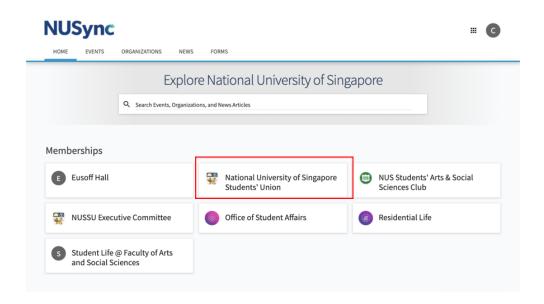




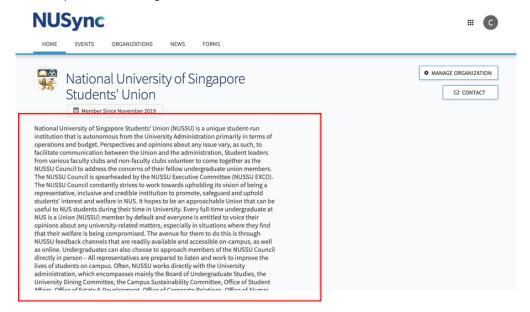
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Once you have successfully signed in, the homepage will show the list of portals that you are a member of. Memberships to National University of Singapore Students' Union, Faculty Clubs, Student Life @ Faculty and Office of Student Affairs are by default. If you are residing on campus, membership to Halls/Colleges' portal is also by default. Membership to all other portals are by subscription only.

You can click on each organisation to find out more about them as well as some of their upcoming events.



The text gives a description of the organisation.







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When you scroll down, it also shows the events the organisation is hosting.



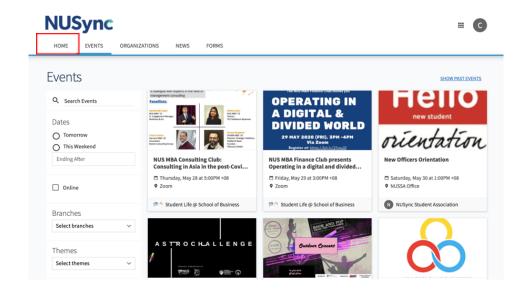




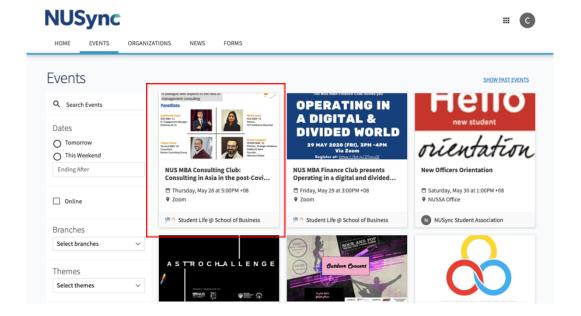
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Events

Under the <u>'Events'</u> tab, you will be able to see a list of upcoming events across all organisations. You will then be able to search for events that best suit your interest.



To find out more or to sign up for the event, click on it and it will show details of the event.

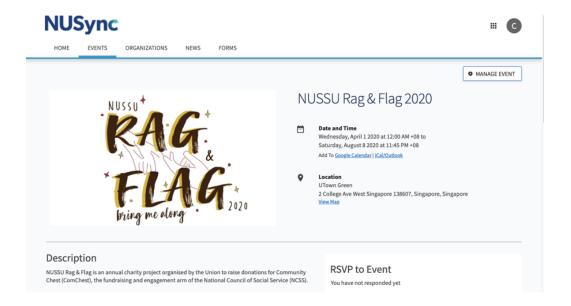




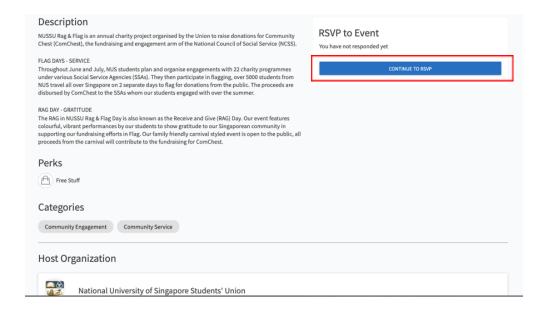


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For instance, this page captures the description and key details of the event.



Then, click on the 'Continue to RSVP' to RSVP to the event.

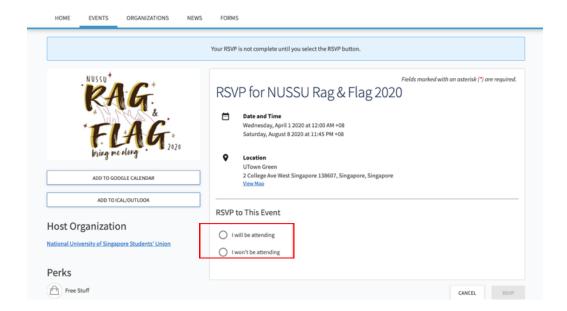




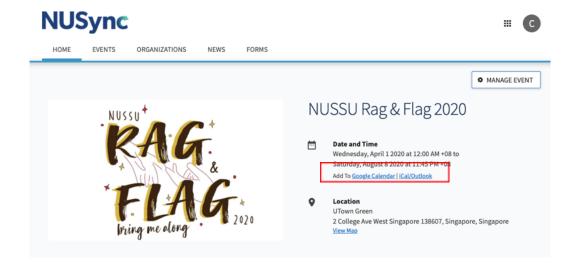


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You may indicate your attendance by selecting the respective box.



To create a reminder for the event, you may also add it into your calendar.







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Here! It should appear on the calendar of your choice.

≡ 25 Calendar	Today < >	August 2020				Q 🗇 🥸	Mo	
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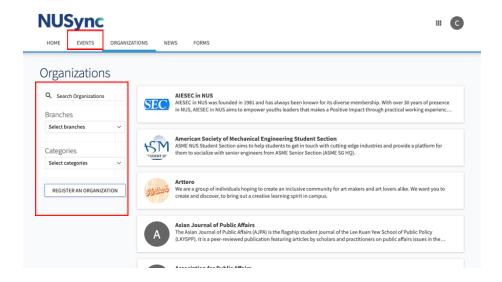


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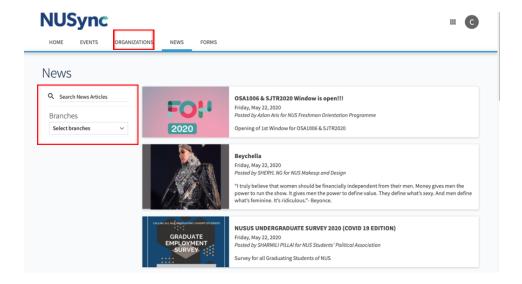
Organisations

Under the 'Organisations' tab, you can view a list of Student Organisations under NUS.

To search for a specific organisation, you can use the 'Search Organisation' tool bar on the left-hand side of the page.



Under the 'News' tab, it shows articles by the various Student Organisations to showcase some of their initiatives and projects or to simply keep their members informed/updated of their upcoming activities. You can also search for the article that you are interested in, or to filter the articles based on the Branches.

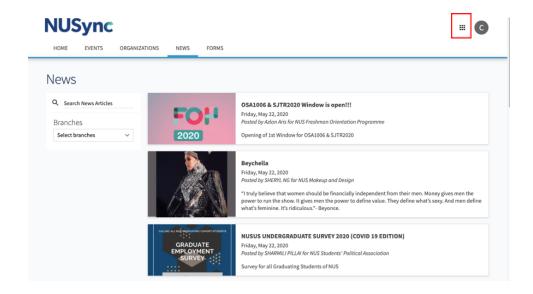




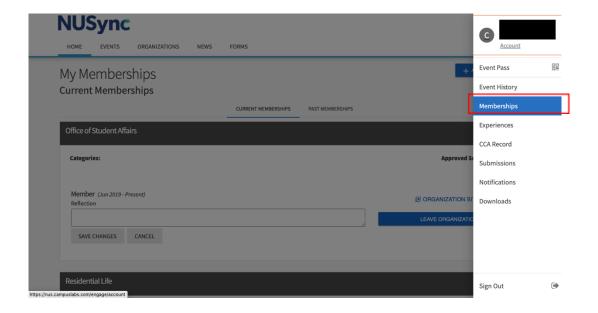


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When you click on the icon on the top right hand corner, it will show a sidebar with your account details. This includes the list of CCA and organisation members, event pass and form submissions. You can update and maintain your CCA Record (i.e. membership and leadership positions), as well as any event participation.



To view the list of organisation that you are a member of, select your 'User Drawer' by clicking on your image icon, followed by 'Memberships'.

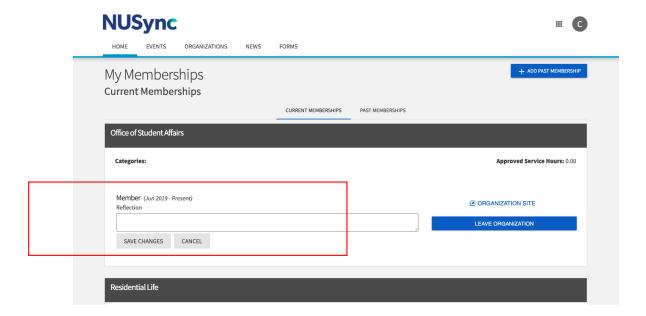




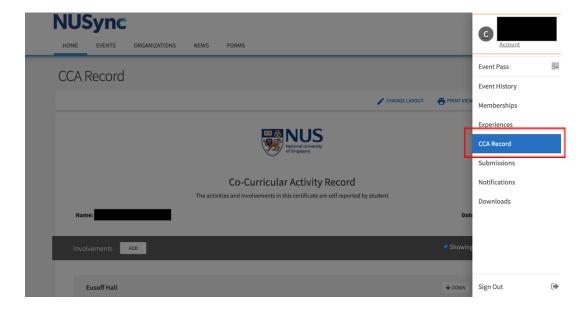


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You can list down your contributions by keying them under the 'Reflections' tab, followed by saving the changes to ensure that the information is updated.



Once you are done editing both 'Membership' and 'Experiences', you can now view them on your CCA Record by accessing it through your 'User Drawer' (image icon) > 'CCA Record'.

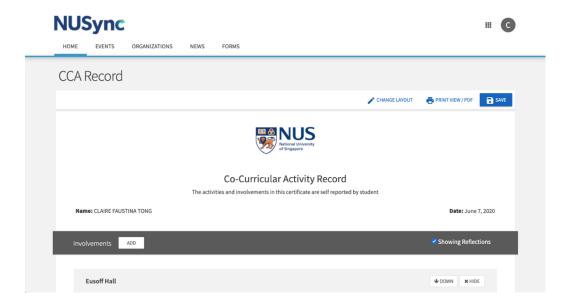




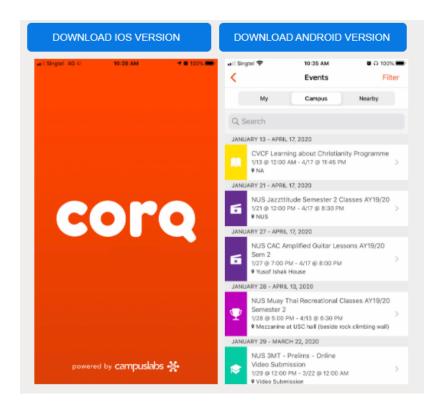


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To find out how to upkeep and maintain your CCA Record, please refer to this guide.



To facilitate attendance taking during events, you may also download the CORQ application. You may download both iOS and Android versions of the application <u>here</u>.







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Further Information

More information can be found on https://nus.campuslabs.com/engage

For more queries or clarifications, kindly write in to us through our communication platforms:



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