

To:

NUS Registrar's Office

(via UG/GD Help email – regbox2@nus.edu.sg)

Attn: Student Administration Section

REQUEST FOR CANCELLATION OF STUDENT'S PASS

In view of the limited counter services at the Immigration & Checkpoints Authority (ICA) Building, I would like the University to cancel my Student's Pass on my behalf. Please find my details below:

Full Name (As appears in travel document)	
Foreign Identification Number (FIN)	
Student's Pass Expiry Date (dd/mm/yyyy)	
Travel Document Number	
Travel Document Expiry Date (dd/mm/yyyy)	
Reason for cancellation:	<input type="checkbox"/> Applying for another long-term pass <input type="checkbox"/> Completed course and returning to home country <input type="checkbox"/> Others: _____
Are you currently in Singapore?	<input type="checkbox"/> Yes <input type="checkbox"/> No. I am now in _____
<i>If your answer to the above question is 'No', please answer the following question, if not, please select the "Not Applicable" checkbox:</i> Are you intending to return to Singapore?	<input type="checkbox"/> Yes a. Intended Date of Return (dd/mm/yyyy): _____ b. Purpose of Return: _____ <input type="checkbox"/> No <input type="checkbox"/> Not Applicable

I have attached a copy of the following supporting documents:

1. Valid travel document (i.e. passport)
2. Student's Pass

Signature of Student's Pass holder

Date