

**Student Evaluation Form**

Please submit this form to .....

- Faculty Member's name:
- UTOP Student being evaluated:
- Course or courses to which this student was assigned:
- Semester and year:

1. Please briefly describe this UTOP student duties / If this student was directly involved in any teaching mentioned below (delete if not done or drop down menu)

- by leading discussion groups or labs
- by lecturing
- by organizing, supporting, leading student field work
- by managing or supporting synchronous or asynchronous student online learning
- Others .....

Please rate his/her teaching performance for above teaching activities:

**Excellent \_\_ Good \_\_ Average \_\_ Below Average \_\_ Poor**

2.2 Further comments on this UTOP student's teaching:

2. Please rate this UTOP student's performance of duties supporting good teaching as mentioned below using the scale

**Excellent \_\_ Good \_\_ Average \_\_ Below Average \_\_ Poor \_ Does not Know\_ N/A**

3.1 Willingness to learn and apparent knowledge in teaching-learning

3.2 Prior preparation for teaching assignments

3.3 Ability to grade student work accurately and in a timely manner

3.3 Availability to students

3.4 Ability to communicate clearly student concerns to course coordinator/instructor(s)

3.5 Further comments on this UTOP student's performance of duties supportive of good teaching?

3. Further comments on this UTOP student's overall strengths and weaknesses, especially comments that might be relevant to his/her learning development and future assignments of this person?

4. Overall UTOPS Grade: **DISTINCTION; MERIT PASS; PASS; FAIL**

8. Your signature

Date: