

# **NON-GRADUATING PROGRAMME 2020/2021 SEMESTER 2**

## **NUS iBLOC PROGRAMME FOR RETURNING NS (RNS) MEN**



# BEFORE ARRIVING AT NUS



## 1. ACCEPT/DECLINE OFFER

*Within 2 weeks upon receiving offer email*

Access the [NUS Online Application Portal](#) to accept/decline the admission offer.



## 2. UPLOAD PASSPORT-SIZED PHOTO

*Within 2 weeks upon receiving offer email*

If you are accepting the offer, upload\* your recent passport-sized photo via the portal. Ensure that your photo meets the photo requirements [here](#).

\*wait at least 4 days before proceeding to Registration (Part One).



## 3. COMPLETE OVERSEAS TRAVEL DECLARATION

*3 December 2020 onwards*

Access the [Overseas Travel Declaration \(OTD\) System](#) with your Application Number (e.g. N000012345) and Password\* to declare your travel plans.

\*Forgot your password? Reset it [here](#).

In view of the COVID-19 situation, all incoming students are to declare their travel plans in the OTD System **before** they can proceed with online Registration (Part One).



## 4. COMPLETE REGISTRATION (PART ONE)

*3 to 20 December 2020*

Access the [Registration System](#) with your Application Number (e.g. N000012345) and Password. You will receive your Student ID, Student PIN, NUSNET ID and default password upon completion. E.g:

- Student ID:** starts with letter "A"
- NUSNET ID:** starts with letter "E"
- Wait 2 days and reset your **NUSNET Password** [here](#)

Ensure that you note down your Student ID, NUSNET ID and the respective passwords for access to a variety of online resources via NUS intranet.

**Most communications from the University to students will be via the official NUS email account.** Check your [NUS email](#) regular and be aware of the latest notices/circulars that may be posted on [myPortal@NUS](#).



## 5. FINANCIAL ASSISTANCE SCHEMES

If you are in need of financial assistance to pay for your tuition fees and miscellaneous fees, you may apply for the **Post-Secondary Education Account (PSEA) Scheme**, **Tuition Fee Loan** and **NUS Financial Aid Package**. More details on the application of these schemes can be found [here](#).

Take note of the application period for each scheme\*:

- PSEA Scheme: **1 to 8 March 2021**
- Tuition Fee Loan: **Date of admission offer to 18 January 2021**
- NUS Financial Aid Package: **Date of admission offer to 18 January 2021**

\*Questions? Contact the Office of Financial Aid (within Office of Admissions) at [financialaid@nus.edu.sg](mailto:financialaid@nus.edu.sg) or 6516 2870.



## 6. RECEIVE NUS OFFER PACKAGE BY MAIL

*21 December 2020 onwards*

To receive your student card on time, complete Registration (Part One) by **20 December 2020**.

- Ensure that your **mailing address** in the Registration System is correct, as your offer package will be posted to that address\*.
- Your offer package will consist of:
  - NUS Student Card
  - Instruction Notes for Student Card Activation

\*Change in address after completion of Registration (Part One)? Write to [reglinx@nus.edu.sg](mailto:reglinx@nus.edu.sg) and include your Student ID and new mailing address.



## 7. COMPLETE REGISTRATION (PART TWO)

*21 December 2020 to 24 January 2021*

Upon receipt of card, follow the instructions given to activate your NUS Student Card via the [Education Records System \(EduRec\)](#).

- Navigation: *Academics > Registration & Declarations > Student Card Activation*
- An auto-generated email confirmation will be sent to your NUS email upon completion of the card activation\*.
- You are **not required** to physically register at NUS before the start of the Instructional Period.
- Your offer will be withdrawn if you do not acknowledge receipt of your NUS student card by **24 January 2021**.

\*Accidentally activated your student card or the online activation was not done by you? Inform us at [reglinx@nus.edu.sg](mailto:reglinx@nus.edu.sg) immediately.

# ARRIVING & STUDYING AT NUS



## 8. START OF INSTRUCTIONAL PERIOD

*11 January 2021 onwards*

The official start date of iBLOC Programme is 11 January 2021. Face-to-face sessions and examination timetables are available [here](#).

- Check your NUS email account at the start of the course for **Welcome Emails** from your instructors.
- Access [LumiNUS](#) for details of the iBLOC module(s) and course materials.
- Contact your Faculty Dean's Office or department for more information on academic-related matters.
- Ensure that you are able to attend the final examinations (if any) that will be conducted from 17 to 18 June 2021.



## 9. UPDATE MAILING ADDRESS & CONTACT DETAILS

Ensure that your personal particulars\* are updated in [EduRec](#) in a timely manner.

\*Click [here](#) for more information.



## 10. MODULE DROP & WITHDRAWAL

To drop your registered module(s) or withdraw from the iBLOCs programme:

- Complete the [iBLOCs Module Drop and Withdrawal Form](#)
- Email the completed form to Registrar's Office at [nghelp@nus.edu.sg](mailto:nghelp@nus.edu.sg), **with a copy to the main module facilitator** (refer to the [iBLOC webpage](#) for the email address of your module facilitator)
- Take note of the withdrawal period\* and the corresponding fee policy as stated in the table below:

Drop Module during this period	Fee Policy
11 January to 28 February 2021	Fees not payable
1 March to 16 June 2021	Fees payable

\*Dropping of modules after 16 June 2021 is not allowed.



## 11. PAYMENT OF FEES

1 to 15 March 2021

Access [EduRec](#) with your NUSNET ID and Password. Click [here](#) for the payment guide. Refer to the fee table below for the correct amount\* to pay:

Fees for iBLOC Students	Amount Payable (S\$ inclusive of GST)
	January – June 2021 Period
Miscellaneous Student Fees (MSF)	82.05
Tuition Fee (TF)	820.00 per module

\*Please check your Student Bill for the actual fees charged before making the payment. For more information on student-related fee matters, click [here](#).

Should fees remain outstanding after the fee payment deadline:

- Late payment charge will be imposed.
- A Negative Service Indicator (NSI) will be tagged against your student account as a “Hold” and you will not be able to view your exam results and receive your NUS transcript.



## 12. UNDERGRADUATE DEGREE REQUIREMENTS

Refer to the [NUS Bulletin](#) to have an overview of the undergraduate degree programme that you have been accepted for admission in August.

\*Questions regarding the fulfilment of degree requirements? Contact the relevant Faculty or Department [here](#).



## 13. CRITICAL DATA VERIFICATION EXERCISE

Early March 2021 (Instructional Week 7)

Check your NUS email for emails from the Registrar’s Office.

Access [EduRec](#) and ensure that all critical personal and academic-related data are correct\* for the purpose of providing effective and efficient services.

\*Discrepancies? Inform us at [nghelp@nus.edu.sg](mailto:nghelp@nus.edu.sg).



## 14. SIT FOR FINAL EXAMINATION

17 to 18 June 2021

Check the final examination timetable [here](#) and be familiar with the Examination Rules, details of which are published in the [Examination Directory](#).

Attend the final examinations (if any).

## COMPLETING STUDIES AT NUS



### **15. RECEIVE NUS ELECTRONIC TRANSCRIPT**

*11th calendar day from the day of results release*

Refer to this [link](#) with your NUSNET ID and Password for more details.

### **QUESTIONS? CONTACT US AT:**



<http://www.nus.edu.sg/ibloc/iBLOC.html>



[nghelp@nus.edu.sg](mailto:nghelp@nus.edu.sg)



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*All information accurate as of November 2020*