

CONFIDENTIAL

The [AAALAC Site Visit](#) for NUS's Re-Accreditation is Happening Soon:

Mark Your Calendar for **4 to 6 March 2026 **

AAALAC site visitors may ask you about your IACUC protocols and procedures during their visit.

Preparation Checklist for the AAALAC Site Visit

Know Your IACUC Protocols

- Ensure all lab members working with animals have read the approved IACUC protocols and are familiar with the approved procedures, including euthanasia.
- Conduct only procedures approved in the protocols. Review and amend your protocols as needed.

Check Your People

- Ensure every lab member who works with animals:
- Has been added to the relevant IACUC protocols.
- Has been enrolled in Occupational Health and has a valid OH number.
- Has undergone the required, relevant RCUA training and any applicable refresher course.

Check Your Animal Cages

- Each cage card must include: PI, Department, up-to-date contact name and phone number, valid IACUC protocol number, animal source, species, strain, and relevant dates - for example, DOB or delivery date, dates of procedures performed, breeding cages setup, or pup weaning.
- Adhere to the mouse breeding housing density requirements in [IACUC Policy 206 "Mouse Breeding Configuration"](#).

Check Your Drugs & Consumables

- Properly discard all expired drugs intended for use on or in animals.
- Discard all expired materials and consumables.

Check Your Records & Documentation

- Check that your animal monitoring records (e.g. body weights, tumor sizes, clinical signs, etc) are properly kept.
- For protocols with rodent surgeries, ensure that either the completed '[NUS CM Rodent Surgical Record](#)' or your own records with all parameters from the '[Rodent Surgical Record Checklist](#)' are available upon request.

Check Your IACUC-Approved Procedure Room Outside CM vivarium:

- Wear appropriate PPE (e.g., lab coat and closed-toed shoes, etc.).
- All equipment preventative maintenance is up-to-date and is in good working condition.
- Keep the procedure room clean and free of clutter. Remove all cardboard boxes.
- Ensure sharps bins are not overfilled and that needles are not recapped.
- Maintain complete and accurate records of all drug use, including anesthesia, analgesia, and euthanasia agents.
- Ensure IACUC approved signages are always posted and up to date.

Confirm Adherence to IACUC Policies & CM SOPs

- Check the applicable [IACUC policies](#) and [CM SOPs](#) to ensure compliance.

 **Need Help?**

Contact [CM](#) and [IACUC Office](#) for questions or help with preparation