

How to revise bid

As of 15 January 2024



NUS
National University
of Singapore

National University of Singapore

How to revise bid

Step 1: Enter into your bid

Ariba Sourcing

Company Settings Butter Butter Feedback Help Messages

Note: Suppliers will only be able to revise their bid **BEFORE** the event closes. Suppliers should take note of the closing date and time (Singapore Time Zone) to ensure that they have sufficient time to upload their proposals and supporting documents in SAP Ariba.

If the event has closed, Suppliers will **NOT** be able to make any amendments.

The 'Time remaining' shown here refers to the time left before the event closes.

Desktop File Sync

Time remaining
81 days 01:55:04

All Content

1 Introduction

2 Event Information


3 Published Document

2.2 Enquiries

All enquiries regarding this event should be send via the Event Messages, no later than 2 working days before the close of event.

We reserve the right not to reply to any enquiry which is received after the enquiry deadline.

▼ 3 Published Document

3.1 Please review the attached published documents.  [References](#)▼

▼ 4 Proposal

4.1 Please upload your proposal and any additional information (if any).

 Doc123_VendorName.zip ▼

How to revise bid

Step 1: Enter into your bid

Ariba Sourcing

Company Settings Butter Butter Feedback Help Messages

Go back to National University of Singapore - TEST Da Desktop File Sync

Time remaining 81 days 01:55:04

Console

Event Messages
Response History
Response Team

Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Select Lots/Line Items
4. Submit Response

You have submitted

Before revising your bid, ensure you have clicked on the appropriate bid you would like to revise (i.e. whether 'Primary Bid' or your Alternative Bid(s))

Revise Response Create Alternative

Primary

All Content

Name ↑	Price	Quantity	Extended Price	Total Cost
2 Event Information				
2.1 Timeline				
Event Start Date/Time: 4 January 2024				

Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Select Lots/Line Items

Primary 2nd Offer - Model B 3rd Offer - Model C

All Content

Name ↑
6.3 Track Records (XX%)

How to revise bid

Step 1: Enter into your bid

[Go back to National University of Singapore - TEST Dashboard](#)

[Desktop File Sync](#)

Time remaining
81 days 01:55:04

When you have selected the appropriate bid you would like to revise, click on 'Revise Response'

Revise Response

Create Alternative

- 1. Review Event Details
 - 2. Review and Accept Prerequisites
 - 3. Select Lots/Line Items
 - 4. Submit Response
- Event Contents
- All Content
 - 1 Introduction
 - 2 Event Information
 - 3 Published Document
 - 4 Proposal

Primary

All Content

Name ↑	Price	Quantity	Extended Price	Total Cost
▼ 2 Event Information				
2.1 Timeline				
Event Start Date/Time: 4 January 2024 Event End Date/Time: 31 March 2024, 4pm (SG Time)				
2.2 Enquiries				
All enquiries regarding this event should be send via the Event Messages, no later than 2 working days before the close of event. We reserve the right not to reply to any enquiry which is received after the enquiry deadline.				
▼ 3 Published Document				
3.1 Please review the attached published documents. References				
▼ 4 Proposal				
4.1 Please upload your proposal and any additional information (if any).				Doc123_VendorName.zip

How to revise bid

Step 1: Enter into your bid

Ariba Sourcing

< Go back to National University of Singapore - TEST Dashboard

Desktop File Sync

Time remaining 81 days 01:37:09

Console

Event Messages
Response History
Response Team

Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Select Lots/Line Items
4. Submit Response

Event Contents

- All Content
- 1 Introduction
- 2 Event Information
- 3 Published Document

You have submitted a response for this event. Thank you for participating.

Revise Response Create Alternative

Primary

All Content

Name ↑

- 2 Event Information
 - 2.1 Timeline
 - Event Start Date/Time: 4 January 2024
 - Event End Date/Time: 31 March 2024, 4p
 - 2.2 Enquiries
 - All enquiries regarding this event should be send via the Event Messages, no later than 2 working days before the close of event.
 - We reserve the right not to reply to any enquiry which is received after the enquiry deadline.
- 3 Published Document
 - 3.1 Please review the attached published documents. References
- 4 Proposal

Price Quantity Extended Price Total Cost

Revise Response?

You have already submitted a response for this event. Click OK if you would like to revise your response.

Click on 'OK'

OK Cancel

How to revise bid

Step 2: Revise your bid

Ariba Sourcing

Go back to National University of Singapore - TEST Dashboard

Company Settings ▾ Butter Butter ▾ Feedback Help ▾ Messages

Desktop File Sync

Time remaining 81 days 01:35:31

Console

Event Messages
Response History
Response Team

▼ Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Select Lots/Line Items
4. Submit Response

▼ Event Contents

- All Content
- 1 Introduction
- 2 Event Information
- 3 Published Document

Create Alternative ▾

Primary

All Content

Name ↑	Price	Quantity	Extended Price	Total Cost
Event Start Date/Time: 4 January 2024 Event End Date/Time: 31 March 2024, 4pm (SG Time)				
2.2 Enquiries				
All enquiries regarding this event should be send via the Event Messages, n We reserve the right not to reply to any enquiry which is received after the e				
▼ 3 Published Document				
3.1 Please review the attached published documents. References ▾				
▼ 4 Proposal				
4.1 Please upload your proposal and any additional information (if any).				
4.2 Vendor shall provide track records and references of past projects for similar system installations in the past 5 years. Please upload your track records here.				
▼ 5 Critical Criteria More... +				
5.1 Compliance with Technical specifications in Section XXX of the Requirement Specs				

Doc123_VendorName.zip ▾ Update file Delete file +

Track Record_example.pdf ▾ Update file Delete file +

You will be able to revise your bid. Scroll down and make the appropriate changes to the desired sections. (e.g. change attachments, amend bid price, etc)

How to revise bid

Step 3: Submit revised bid

~ (XX%)

7 Price Schedule (YY%)

6.4 Ability to meet delivery schedule (XX%)					
7 Price Schedule (YY%)				\$106,666.36 SGD	\$106,666.36 SGD
7.1 Cryostat	Less... -	* \$50,000.18 SGD	2 SET(S)	\$100,000.36 SGD	\$100,000.36 SGD
Delivery Date:		Fri, 6 Dec, 2024			
Comment:		Model XYZ Delivery lead time: 9months			
More... +		* \$3,333.00 SGD	2 EACH	\$6,666.00 SGD	\$6,666.00 SGD

(*) indicates a required field

Once the necessary amendments have been made, submit your revised bid by clicking on **'Submit Entire Response'**

Buttons: Sync Primary Bid, **Submit Entire Response**, Update Totals, Reload Last Bid, Save draft, Compose Message, Excel Import

Alternative ▾

How to revise bid

Step 3: Submit revised bid

The screenshot displays the Ariba Sourcing interface. At the top, the header includes 'Ariba Sourcing' and navigation links for 'Company Settings', 'Butter Butter', 'Feedback', 'Help', and 'Messages'. Below the header, there is a breadcrumb trail: '< Go back to National University of Singapore - TEST Dashboard'. The main area shows a 'Console' on the left with a checklist of steps: 1. Review Event Details, 2. Review and Accept Prerequisites, 3. Select Lots/Line Items, and 4. Submit Response. The 'Submit Response' step is highlighted. A modal dialog box is open in the center, asking 'Submit this response?' with a green checkmark and the instruction 'Click OK to submit.' The dialog has two buttons: 'OK' and 'Cancel'. A red arrow points from a yellow box containing the text 'Click on 'OK'' to the 'OK' button. The background shows a table with columns for 'Name', 'Price', 'Quantity', 'Extended Price', and 'Total Cost'. The table contains several rows of bid items, including '3.1 Please review the attached published documents.', '4.1 Please upload...', '4.2 Vendor shall...', '5.1 Compliance with Technical specifications...', '5.2 Attendance at mandatory site briefing.', '6.1 Compliance with other Requirement Specifications...', and '6.1.1 Please complete and upload the required Compliance Table'.

How to revise bid

Step 3: Submit revised bid

Ariba Sourcing

Go back to National University of Singapore - TEST Dashboard

Company Settings ▾ Butter Butter ▾ Feedback Help ▾ Messages

Desktop File Sync

Time remaining

Console

Event Messages
Response History
Response Team

▼ Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Select Lots/Line Items
4. Submit Response

▼ Event Contents

- All Content
- 1 Introduction
- 2 Event Information
- 3 Published Document
- 4 Proposal

Do [REDACTED]

✓ Your revised response has been submitted. Thank you for participating in the event.

Revise Response Create Alternative ▾

Primary

All Content

Name ↑	Price	Quantity	Extended Price	Total Cost
▼ 2 Event Information				
2.1 Timeline				
Event Start Date/Time: 4 January 2024 Event End Date/Time: 31 March 2024, 4pm (SG Time)				
2.2 Enquiries				
All enquiries regarding this event should be send via the Event Messages, no later than 2 working days before the close of event.				
We reserve the right not to reply to any enquiry which is received after the enquiry deadline.				
▼ 3 Published Document				
3.1 Please review the attached published documents. References ▾				
▼ 4 Proposal				
4.1 Please upload your proposal and any additional information (if any).				Doc123_VendorName.zip ▾
4.2 Vendor shall provide track records and references of past projects for similar system installations in the past 5 years. Please upload your track records here.				Track Record_example.pdf ▾

The message shown here indicates that your Revised Bid has been submitted

How to revise bid

Example – Response History

Ariba Sourcing

Go back to National University of Singapore

Company Settings | John Teo | Feedback

Console

Event Messages
Response History
Response Team

Checklist

- Review Event Details
- Review and Accept Prerequisites
- Select Lots/Line Items
- Submit Response

Event Contents

All Content

Primary | 2nd Offer - Model B | 3rd Offer - Model C

Revise Response | Create Alternative

Name ↑	Price	Quantity	Extend
1 Introduction			
1.1 Terms And Conditions Between NUS And Supplier On Use Of SAP Ariba E-Procurement System (EPS).			
Please find the attached Terms and Conditions on use of SAP Ariba EPS .			
You will need to accept these Terms and Conditions before you can download the event package.	Yes		

You may check your bid submission and revision status within the event

Click on 'Response History'

How to revise bid

Example – Response History

Response History - Supply, Delivery, Installation and Commissioning of [REDACTED]

Click on the Name of a response to see details, including the lots and information submitted.

Click on the 'Reference Number' to view the submission details

The status should reflect 'Accepted'

Reference Number	Submitted For	Submitted By	Status	Submission Time	Time Created ↓
ID1830318786	[REDACTED]	[REDACTED]	Accepted	01/04/2024 01:22:01 PM	01/04/2024 01:22:01 PM
ID1830318760	[REDACTED]	[REDACTED]	Replaced	01/04/2024 01:20:20 PM	01/04/2024 01:20:20 PM
ID1830318729	[REDACTED]	[REDACTED]	Replaced	01/04/2024 01:16:46 PM	01/04/2024 01:16:46 PM
ID1830318710	[REDACTED]	[REDACTED]	Replaced	01/04/2024 01:07:56 PM	01/04/2024 01:07:56 PM

THANK YOU