**MTA Questionnaire for Incoming Materials**

This MTA questionnaire is aimed at helping TTI to have an understanding of, among other things, the intended use of the materials to be transferred to you, the scientist. This would enable TTI to negotiate for terms that best protect NUS’s interests.

Please complete and return the questionnaire to [Contract-Admin@nus.edu.sg](mailto:Contract-Admin@nus.edu.sg). Also, do disclose any additional information which might be relevant to this materials transfer.

**NOTE**: Please complete ALL fields, incomplete forms will not be processed.

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| 1. **CONTACT INFORMATION OF THE PROVIDER** | |
| Provider Institution/Company Name |  |
| Provider Scientist Name |  |
| Provider Contact (Name, Phone, Email address) |  |
| 1. **DECLARATION BY NUS PI** | |
| Are the requested Materials classified as a “regulated material” by a regulatory agency?  NO  YES  If the Materials are plasmids and if you are not sure, please refer to the [*Assessment Flow Chart on Regulatory Requirements for Genetic Modification*](https://www.gmac.sg/pdf/Research/Singapore%20Biosafety%20Guidelines%20for%20GMO%20Research_Jan%202013.pdf)and check with your Faculty Safety & Health Officer.  If you have answered YES to the above, please check the applicable boxes below:  **Biological agents and toxins** regulated by Ministry of Health under Biological Agents and Toxins Act (BATA)  *(please refer to the* [*List of Biological Agents and Toxins*](https://www.moh.gov.sg/biosafety/newsupdate/newsdetail/Index/Updated%20Biological%20Agents%20and%20Toxins%20List) *in MOH website)*  **Veterinary biologics and pathogens** regulated by Animal & Veterinary Service (AVS) under the National Parks Board (NParks)  *(please refer to* [*AVS’s Select List*](https://www.nparks.gov.sg/-/media/avs/migrated-content/animals-and-pets/bringing-animals-into-singapore-and-exporting/veterinary-biologics/select-list.pdf) *on AVS website)*  **Insects or micro-organisms of agriculture importance** regulated by Animal & Veterinary Service (AVS) under the National Parks Board (NParks)  *(please refer to approval and import requirements on the AVS website for* [*insects*](https://www.nparks.gov.sg/avs/pets/bringing-animals-into-singapore-and-exporting/import-export-and-transhipment-of-other-animals/insects-and-other-invertebrates) *and* [*micro-organisms*](https://www.nparks.gov.sg/avs/pets/bringing-animals-into-singapore-and-exporting/import-export-and-transhipment-of-other-animals/micro-organisms)*)*  **Vectors (e.g. mosquito, flea, rodent, cockroach, fly)** regulated by National Environment Agency  *(please refer to information on* [*Vector Control*](https://www.nea.gov.sg/our-services/pest-control/overview) *in NEA website)*  Category A or Category B **genetically modified organisms or materials** under the purview of Genetic Modification Advisory Committee (GMAC)  *(please refer to* [*The Singapore Biosafety Guidelines For Research On Genetically Modified Organisms (GMOs) i*](https://www.gmac.sg/pdf/Research/Singapore%20Biosafety%20Guidelines%20for%20Research%202021.pdf)*n GMAC website)*  Others, please specify:  ***Please be advised that if the Materials are regulated materials, this information will be submitted to OSHE and you will be required to work with OSHE to submit the relevant forms for approval before NUS TTI can process the MTA.***  NUS OSHE Contact: Dr Suzette de Leon ([oshdlsn@nus.edu.sg](mailto:oshdlsn@nus.edu.sg) / 6601 1703) | |
| 1. **TYPE AND DESCRIPTION OF THE REQUESTED MATERIALS** *(please check the applicable box and provide a short description)* | |
| Name/ Description of the requested Materials:  Type of Materials:  Biological materials  Drugs / pharmaceutical materials  Chemicals  Software  Engineering materials (e.g. nano-particles, etc)  Human derived samples/ data, please describe:  *(Please append a copy of the IRB application/approval to this Questionnaire)*  Others, please describe: | |
| 1. **RESEARCH TITLE AND SHORT DESCRIPTION OF THE PROPOSED RESEARCH IN WHICH THE REQUESTED MATERIALS WILL BE USED** | |
| Project Title:  Project Description:  Project Duration: | |
| 1. **PURPOSE OF REQUESTING THE MATERIALS** | |
| Evaluation purposes  Tool to derive results  Subject matter of research  Others, please describe: | |
| 1. **IS THE REQUESTED MATERIALS AVAILABLE FROM OTHER SOURCES?** (e.g. commercial entities, other research institutes, etc) | |
| NO  YES  Alternative source:  Main reason for obtaining the Materials from Provider: | |
| 1. **ARE THERE ANY PATENT RIGHTS IN THE REQUESTED MATERIALS?** | |
| NO, Materials are not patented  YES, Materials have been patented (if available to you, Patent Ref. No.      )  Don’t know | |
| 1. **HAS THE REQUESTED MATERIALS BEEN PUBLISHED?** | |
| NO, not published  YES, published in  Not sure | |
| 1. **WILL THE REQUESTED MATERIALS BE USED IN HUMANS?** | |
| NO, the requested Materials will NOT be used in human subjects, in clinical trials, or for diagnostic purposes involving human subjects.  YES, the requested Materials will be used in human subjects, in clinical trials, or for diagnostic purposes involving human subjects *(Please append a copy of the IRB application/approval to this Questionnaire.)* | |
| 1. **WILL THE REQUESTED MATERIALS BE USED AS PART OF RESEARCH IN AN ON-GOING COLLABORATION WITH EXTERNAL PARTY(IES) AND/OR PROVIDING SCIENTIST?** | |
| NO, the requested Materials will be used solely for research conducted at NUS.  YES, the requested Materials will be used in a formal collaborative project with an external partner and/or the Providing Scientist.  Name of the external partner:  TTI Ref. No. of existing agreement (if any): | |
| 1. **WHAT IS THE SOURCE OF FUNDING FOR THE PROPOSED RESEARCH USING THE REQUESTED MATERIALS?** | |
| BMRC  NMRC  MOE Tier 1/2/3  NUS internal grant funding  NRF  Others, please specify:  Grant number(s): | |
| 1. **WILL THE REQUESTED MATERIALS BE CO-MINGLED WITH OTHER MATERIAL(S) RECEIVED FROM THIRD PARTY(IES)?** | |
| NO  YES  If YES, please describe the nature of these other materials:       and the provider of these other materials: | |
| 1. **WILL YOU BE MAKING ANY MODIFICATIONS TO THE REQUESTED MATERIALS?** | |
| NO, I will not be making any modifications to the Materials  YES, I will modify the Materials as follows: | |
| 1. **WHAT IS THE ANTICIPATED OUTCOME OF THE PROPOSED RESEARCH USING THE REQUESTED MATERIALS?** | |
| Publications  Novel or improved therapeutics *(please provide details)*  Novel or improved diagnostics *(please provide details)*  Novel or improved devices *(please provide details)*  Others, please describe:  Details (if applicable): | |
| 1. **WHAT IS THE FREQUENCY OF THIS MATERIALS TRANSFER?** | |
| One-time transfer  Multiple transfers over a period of | |
| 1. **ADDITIONAL INFORMATION** (e.g. special handling of requested Materials, etc) | |
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**I CERTIFY THAT THE INFORMATION PROVIDED IS ACCURATE**

Name of Principal Investigator:

Department & Faculty :

Contact Number :

Email :

Date :

**Note:**

1. If you are holding joint appointments in more than one department at **NUS**, please indicate the primary department for the purpose of this agreement and indicate in Q16 above where the Materials will be used.
2. If you are holding joint appointments in **NUS and NUH**, and plan to use the Material in NUH premises, please indicate in Q16 above, and we will advise you accordingly.