## Schedule appointment



1. Scan the QR code or enter the URL link below <u>https://nusaqs.aisoft.sg/eappt/</u>

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		Login		
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2. Tap 'NUS Student'.



3. Enter NUSID (e.g. samchew) and password to sign in. Approve sign in request.



4. Scroll down/ right and tap 'Book New Appointment'.

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	Select Consultation			
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5. Tap the dropdown menu to select a service.



6. Select a sub service and tap 'Proceed'.



7. Tap the calendar and choose your preferred date or date range.



8. Tap 'Search'.



9. Select a date.

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10. Select a time.

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Appointment	Det	tails
Service	:	Consultation
Sub Service	:	General Consultation
Date		24 Sep 2024
Time	:	3:20 PM
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11. Review appointment details and tap 'Proceed'.



12. Appointment booked successfully.



13. Tap 'Go To Home' to view appointment details.

## **Reschedule appointment**



1. To change your appointment, tap 'Action' and tap 'Reschedule'.

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Select Date and Time	Cor	nfirm Complete	
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Service	:	Consultation	
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Date	:	25 Sep 2024	
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2. Tap 'Edit'



3. Tap the calendar and choose your preferred date or date



4. Tap 'Search'.



5. Select a date and time.



6. Tap 'Proceed'.



7. Tap 'Proceed'.



8. Appointment booked successfully.

## **Cancel Appointment**



1. To cancel your appointment, tap 'Action' and tap 'Cancel'.



2. Tap 'Cancel Appointment'.



3. Appointment cancelled successfully.

## **Mobile Check-in**



1. To get a queue number for registration, tap 'Action' and tap 'Check In".



2. Wait for your queue number to be called for registration at the clinic.

For specialist appointment, please proceed to the specialist clinic.



3. To check queue status, tap 'Check status'.



4. Queue status displays as 'waiting'. For missed queue, please proceed to any of the counter for assistance.